

MINUTES OF IRON ACTON PARISH MEETING

HELD ON FRIDAY 9TH MAY 2008 IN IRON ACTON PARISH HALL

The Annual Parish Meeting for Iron Acton was held in The Parish Hall commencing at 8.00pm. Mr. Sheppard presided and 10 Parishioners attended.

Apologies:- Councillors Weldrake, Aplin, and Lomas, Mrs. Bendeaux (Iron Acton Primary School Head Teacher), Mr. Pullen (Chairman of Iron Acton Parish Hall)

The Chairman welcomed all present. The minutes of the last Annual Parish Meeting had been distributed, read by all and agreed to be correct, and signed. Proposed Councillor Bellis, seconded Councillor Heal.

Chairman's Report

Planning:- The Parish Council had considered approximately 75 planning applications during the course of the year and passed on their observations to South Gloucestershire Planning Department. However, ultimately the final decision on whether or not to grant planning applications rests with South Gloucestershire Council. Parishioners are encouraged to come along to Parish Council meetings to put across their point of view on specific planning matters.

There had been a site meeting in connection with the planning application PK07/1532/RM, site adjacent to 328 North Road, for the erection of 5 new dwellings. The Parish Council had objected to this application stating that North Road is a linear development and the proposed houses would be at right-angles to North Road, that there was inadequate sewerage facilities and the water table in that area was particularly high. However, South Gloucestershire Council had approved the application. The land had then been put up for sale on the open market.

The Parish Council had also been asked for their observations on an application by the National Grid to erect two 50m high telecoms transmitter masts in a field on Frampton End Road, just outside the parish boundaries. The Parish Council had objected to this application most strongly stating that the proposed stationing of the transmitter was in green belt and not brown field as stated on the application; there was great concern over the visual impact of the proposed masts from the close proximity of a conservation area, as well as an area of designated Ancient Woodland. The proposed masts would be located on a ridgeline overlooking the Frome Valley and would cause considerable visual intrusion in an area having attractive views in all directions; concerns were also raised that there would be a problem with access and the impact of construction vehicles along very narrow, winding lanes, whose surface, hedges and walls are already in a poor condition. The road is already marked as "Unsuitable to Heavy Goods Vehicles"; gaining access from Iron Acton would necessitate vehicles crossing an unmanned Railtrack crossing that has been designated by Railtrack themselves as dangerous.

North Road:- Lorries continue to ignore the 7.5t weight restriction on North Road. Wessex Water will be upgrading the sewer pump during this financial year. The North Road Post Office has not been included on the closure list.

Village Green:- The Parish Council had received numerous complaints about the standard of recent cuts. This has been brought to the attention of the contractor. There continues to be a problem with residents around the village green parking their cars with two wheels on the Green. The Parish Council have looked into the possibility of widening the road around the green, but according to the Commons Act, whatever amount of village green that is taken away, has to be replaced elsewhere. The Parish Council therefore felt this was course of action was not viable.

Dog Fouling:- There continues to be a problem with irresponsible dog owners allowing their animals to foul on the pavement and in the Parish Meadows and Village Green. South Gloucestershire Council Dog Warden has been in contact with owners who have been seen allowing their dogs to foul and not clear the mess away.

Parish Meadows:- The additional play equipment installed in the Parish Meadows at the end of the summer of 2007 has proved to be a great hit with the parish children. The Parish Council will be considering the installation of a basket ball hoop around the tennis court area.

Vandalism:- Incidents of vandalism around the Parish have cost a considerable amount of money. A 10m stretch of stone wall behind the tennis courts has been pushed over and the stones thrown in the stream. A quote has been requested which is likely to cost over a thousand pounds. The dense hedge behind the tennis courts will be removed in order to open out the area.

Chilwood Woodlands:- Unfortunately raves had occurred in the woodlands over a considerable number of weekends during the course of the spring and summer of 2007. This had caused terrible nuisance to residents. There has also been evidence of drug taking. The culprits had gained access to the woodlands from Frampton End Road, across fields, with total disregard for gates barring their entry. The Police had attended on a number of occasions to break up the rave. A considerable amount of damage was being caused to the woodlands. A meeting had been arranged between the Parish Council, South Gloucestershire Councillors, the Police, the Environment Agency as well as landowners and residents. A course of action had been agreed in that the entrance off Frampton End Road would be fortified to stop access; the gates would be replaced by the Environment Agency and chained; notices would be erected telling the public that the area was designated an Ancient Woodland and a £2,000 fine would be imposed on anyone caught damaging the flora and fauna.

Bus Routes:- First Bus had notified the Parish Council and users of the bus through the village that they were intending to re-route the buses along Station Road, rather than along the High Street. First Bus stated that this was due to inappropriate parking of cars on the High Street, causing the bus to get stuck. The consultation period finishes on 25th May 2008 and the Parish Council will be objecting to this re-routing as it will cause considerable inconvenience to residents of Chilwood Close and Algars Drive.

Junk Mail:- There has been a disturbing junk mail scam recently where letters have been received by elderly residents informing them that they have won some money in a foreign lottery. South Gloucestershire Council have advised anyone who receives this type of junk mail, to forward it to South Gloucestershire for them to pass on to Trading Standards.

Precept:- It was pointed out to those present that there had been a 25% reduction in the Precept for Iron Acton Parish for the forthcoming financial year.

Finally, the Chairman thanked the Clerk and all of his fellow Councillors for their support and hard work during the year.

Reports:- Mr. Howard Gawler (South Gloucestershire Councillor) was unable to attend the meeting, and duly submitted a written report (attached to these minutes).

Mrs. Bendeaux (Head Teacher of Iron Acton Primary School) had supplied a report, which was read out to the meeting, and is attached to these minutes.

Audited Accounts 2006/2007:- Copies had been circulated. Councillor Bellis proposed, and Councillor Heal seconded that this accounts be adopted.

Unaudited Accounts 2007/2008:- Copies had been circulated for consideration and discussion. The Chairman mentioned that there had been an increase in allotment income, as all the allotments were now let. A £1,000 grant had been received from Acton Aid in connection with the additional play equipment in the Parish Meadows.

Charities Account:- Copies were circulated for consideration and discussion. The Chairman told the meeting that Mrs. Hazel Dron had stepped down as secretary to the Charities Accounts. There is someone who is interested in taking up this position. The commitment is two hourly meetings per year.

Any Other Business:- Bridget Thompson introduced herself to the meeting as the new Neighbourhood Watch Co-Ordinator. Ms. Thompson told the meeting that there had been two recent burglaries in the village. The Chairman thanked Ms. Thompson for taking on this role.

PSCO Hayley Harrison introduced herself and spoke about the Chilwood Woodland raves. The most recent one had been just three weeks ago. The Police had attended at 10.00pm and told everyone to leave, which they did. However they returned to the Woodlands at two in the morning. PCSO also told the meeting that the raves were being advertised on the Bebo and Face Book internet sites.

There being no further business, the Chairman thanked everyone for attending and the meeting closed at 9.15pm.

MINUTES OF MEETING OF MONDAY 19th MAY 2008

A meeting of Iron Acton Parish Council was held in North Road School Hall, North Road, Iron Acton commencing at 7.40pm.

Present: Mr. Sheppard (Chairman), Mr. Bellis (Vice-Chairman), Mr. Taylor, Mr. Lomas, Miss. Blanchard, Mrs. Aplin and Mrs. Evans (Clerk).

Apologies: Miss. Weldrake, Mr. Heal, Mr. Gawler (Councillor and South Gloucestershire Council) would be joining the meeting later, Mr. Hockey (South Gloucestershire Council)

Declarations of Interest: None.

Action

- 01-05-08 Election of Chairman - The Clerk had received an email from Councillor Weldrake dated 4th May 2008 proposing Councillor Sheppard as Chairman. Councillor Blanchard then handed the Clerk a letter dated 14th May 2008 from Councillor Heal proposing Councillor Bellis as Chairman, and giving Councillor Bellis his vote. However protocol dictates that as Councillor Heal was absent, he could propose but not vote for Councillor Bellis. A vote then took place resulting in three votes for Councillor Sheppard and three votes for Councillor Bellis. According to protocol, the Chairman has the casting vote. However, Councillor Bellis withdrew from the election. Therefore Councillor Sheppard was elected Chairman.

- 02-05-08 Election of Vice Chairman - The Clerk had received an email from Councillor Weldrake proposing Councillor Bellis as Vice-Chairman. Councillor Blanchard then handed the Clerk a letter dated 14th May 2008 from Councillor Heal stating that should there be a proposer and seconder for Councillor Heal to stand as Vice-Chairman he would be prepared to stand. However, there was no proposer for this. Councillor Aplin seconded Councillor Weldrake's proposal. Therefore Councillor Bellis was elected Vice-Chairman.

- 03-05-08 Appointment of Parish Hall Representative - Councillor Sheppard proposed and Councillor Aplin seconded and all agreed that Councillor Taylor continue in this role.

- 04-05-08 Declarations of Acceptance of Office - These were signed by the Councillors present, and arrangements were made for those Councillors not present to sign.

- 05-05-08 Minutes of the Last Meeting - Copies had been circulated. Councillor Blanchard requested that item 50-04-08 should read Webb's, Cog Mill, for clarification. Following this amendment, Councillor Bellis proposed, Councillor Taylor seconded, all agreed, and the minutes were signed.

- 06-05-08 Public Participation – Three members of the public were present, Messrs Davis, Kendall and Washbourne in relation to South Gloucestershire's proposal to develop new houses within the parish. Councillor Sheppard will be attending the workshop organised by South Gloucestershire on 20th May 2008 in Chipping Sodbury.
- 07-05-08 Matters Arising from the Annual Parish Meeting – Comment was made about the lack of attendance at the Annual Parish Meeting. The meeting had been adequately advertised on the notice boards around the parish and in the local newspaper. **It was resolved** that the 2009 Annual Parish Meeting would be held in North Road School.

MATTERS ARISING FROM THE MINUTES

- 08-05-08 Financial Report – The Clerk reported balances as at 19th May 2008 of:-
 (1) £9,568.32 in the Current Account.
 (2) £10,211.38 in the Reserve Account.
 (3) £15,982.87 in the National Savings Accounts.
 The Clerk reported that the accounts had been audited and all was in order. The Statement of Assurance in the Annual Return for year ended 31st March 2008 was approved by the Council.

The Clerk also reported that the amount of hours being worked had increased significantly. The Clerk had spent some 25 hours during the previous week preparing the accounts for audit, along with normal Parish Clerk duties. Councillor Bellis suggested that the Clerk should contact ALCA regarding this.

Clerk

- 09-05-08 Parish Meadows – (1) Play Equipment:- Nothing to report. (2) Tennis Courts:- Nothing to report. (3) Improvements to Play Area:- Nothing to report. (4) General Clearing:- **It was resolved** that the Councillors would meet on 7th June at 10.00am in the Meadows to discuss this. Councillor Bellis to contact Chris Wright to see if he can make this date. The Clerk was instructed to send out a reminder nearer the date. (5) Trees:- Nothing to report. (6) Repairs to Walls:- Field & Lawn (Marquees) Ltd – Nothing to report. (7) Locks:- Nothing to report. (8) Basketball Hoop:- Nothing to report. (9) Vandalism:- Nothing to report. (10) Proms in the Meadows:- Nothing to report. (11) Entrance Bridge:- Nothing to report. (12) Dog Fouling:- Nothing to report.

All/
PB/
Clerk

- 10-05-08 Footpaths - (1) Use of Community Service Manpower - Nothing to report. (2) Footpath Friends:- Nothing to report. (3) LIA 23 - The Clerk reported that she had spoken with South Gloucestershire who confirmed that as long as the gate is not locked and passable, this does not constitute a problem. The only thing that South Gloucestershire could do would be to write to the resident asking permission to put a footpath sign on the field side. **It was resolved** that Councillor Bellis would walk this footpath to ensure this is the case. (4) Councillor Taylor reported that the owners of 21 Chilwood Close were developing their rear garden, and had taken out the existing fence. **It was resolved** that Councillor Taylor would monitor this to ensure that the residents reinstate the fence in the correct place. **PB**
- 11-05-08 Village Green - (1) Bye-Law Signs:- Nothing to report. (2) Grass Cutting:- Nothing to report. (3) Parking:- The Clerk reported that she had spent a great many hours attempting to ascertain advice on this matter. **It was resolved** that the Parish Council would organise a meeting to inform residents of the Village Green of what the Parish Council intend to do about the problem with parking and the access road, when all information is to hand. The Clerk also reported that to gain access to the deeds held at the bank, a letter of authority was required, which needed to be signed by the Chairman and Vice Chairman allowing this. The Clerk had prepared a letter, which was signed. **It was resolved** that the Clerk would visit the bank to ascertain information regarding boundaries, before the next meeting. (4) May Pole:- Nothing to report. (5) General Clearing:- Nothing to report. (6) John Smalley Memorial Plaque:- Nothing to report. (7) Edging Stones:- Nothing to report. (9) Driving on Village Green:- Nothing to report. **Clerk**
- 12-05-08 Signs - All signs have been erected.
- 13-05-08 Cemetery - (1) Dog Signs and Dog Bin:- Councillor Taylor has been unable to contact the dog warden. **It was resolved** that the Clerk would take on this action. (2) Memorials:- Nothing to report. (3) Rubbish:- Nothing to report. (4) Grave Edging:- Nothing to report. (5) Hedge:- Nothing to report. **Clerk**
- 14-05-08 ALCA - Nothing to report.
- 15-05-08 Allotments - (1) Nibley Lane:- Councillor Taylor reported that complains had been received from allotment holders and surrounding residents that bonfires had been lit on allotment 10B (Mrs. Jones). **It was resolved** that the Clerk would write to the allotment holder requesting that this activity be stopped as it is causing a nuisance. (2) Station Road:- Councillor Taylor reported that some of the stones on the stile to the Station Road allotments are loose. **It was resolved** that Councillor Sheppard will contact Andrew Herbert to get this repaired. **Clerk RS**
- 16-05-08 Dyers Pond - Nothing to report.
- 17-05-08 War Memorial - (1) War Memorial - Nothing to report.

- 18-05-08 Chill Wood - (1) Gates:- The Clerk reported that the EA had installed the new gates on 2nd May. The last of the signs had been erected on the same day. Unfortunately despite our efforts a rave had taken place on the bank holiday weekend. However the Police had been able to disburse those present. No further raves have been reported to the Clerk. (2) Tree Preservation Order:- Nothing to report. (3) Fencing:- Nothing to report. (4) Area in Front of Woodlands:- Nothing to report. (5) Cave Gate:- Nothing to report.
- 19-05-07 Public House, Broad Lane - Nothing to report.
- 20-05-08 Parish Charter Working Group - Nothing to report.
- 21-05-08 Information Technology Offer - Nothing to report.
- 22-05-08 Lorry Movements, Latteridge Road junction with By-pass - Nothing to report.
- 23-05-08 Land adjacent to 321 North Road - Nothing to report.
- 24-05-08 Exel Logistics Site - Nothing to report.
- 25-05-08 Land Opposite Station House - Nothing to report.
- 26-05-08 Bus Shelter - Nothing to report.
- 27-05-08 Library - Nothing to report.
- 28-05-08 Street Lights - Nothing to report.
- 29-05-08 Lavenham Farm - Acknowledgement had been received from South Gloucestershire Planning regarding the differing tiles. A visit had been made to the site, and it was considered that the tiles would 'weather in' over time.
- 30-05-08 Highways - (1) Bows Bridge:- Nothing to report. (2) The Clerk reported that she had received an email from South Gloucestershire notifying the Parish Council of the Works Programme for 2008/2009. In this report Frampton End Road and Station Road will be included in the 10mm surface dressing programme.
- 31-05-08 North Road Sewer Pump - Works still ongoing.
- 32-05-08 Rubbish, Locks Lane - Nothing to report.
- 33-05-08 WCS, Frampton End Lane - Nothing to report.
- 34-05-08 Craig Affie, Mission Road - The Clerk reported that a letter had been received from the applicants requesting that the Parish Council reconsider their objection. **It was resolved** that the Clerk would **Cler** acknowledge the applicants letter. This matter is now the subject of a **k** Development Control Committee site meeting on Friday 23rd May 2008 at 9.50am.

- 35-05-08 Parish Hall – The Clerk had contacted ALCA regarding the protocol should the application to extend the parish hall be sponsored by the Parish Council. The Parish Council would have to advertise the fact that the application was to be discussed at the next meeting. The Parish Council would have to receive comments from members of the public. At the meeting, all Councillors would have to declare their interest in the application. The Parish Council would be unable to debate/discuss the application. The Clerk would then write to South Gloucestershire Planning Department stating the Parish Council's interest, and pass on any comments that had been received from members of the public. **It was resolved** that this matter be put on hold until an official request is received from the Parish Hall Committee.
- 36-05-08 Acton Aid Donation (Play Equipment) – Nothing to report.
- 37-05-08 Lower Farm Lights – The Clerk has still not received a response from Liz Francis. **It was resolved** that the Clerk would continue to chase this matter. Clerk
- 38-05-08 Latteridge Road Bollards – Nothing to report.
- 39-05-08 Skip, Chilwood Close – Nothing to report.
- 40-05-08 Traffic Lights, Latteridge Road Junction – The Clerk had requested a meeting. Awaiting a response. Clerk to chase. Clerk
- 41-05-08 National Grid Wireless – Nothing to report.
- 42-05-08 Joint Interest Group – Nothing to report.
- 43-05-08 Clarks Yard, North Road – Nothing to report.
- 44-05-08 Clarks Yard, Drains – Nothing to report
- 45-05-08 Latteridge Green, Dying Tree – Nothing to report.
- 46-05-08 Community Profiles – Nothing to report.
- 47-05-08 Lorry Movements, Wotton Road – Nothing to report.
- 48-05-08 Annual Parish Meeting – See item 07-05-08.
- 49-05-08 Charities Committee – The Chairman reported that Bridget Thompson had agreed to take on the role of Secretary to the Charities Committee. A meeting is being arranged. Councillor Bellis reported that he has some papers relating to the Charities Committee. **It was resolved** that Councillor Bellis would deliver the papers to the Clerk, who would pass them on to Ms. Thompson. P B / Clerk
- 50-05-08 Latteridge Road Rail Crossing – Nothing to report.
- 51-05-08 Village Website – The Clerk had looked at a large amount of village and parish council website. In the majority of cases only the names of the Parish Councillors were posted. Only the Clerk's telephone number was present. **It was resolved** that the Clerk would inform the village website organisers of these details. Clerk

- 52-05-08 Ditches – Mission Road – Nothing to report.
- 53-05-08 Parking – Iron Acton High Street – The Clerk reported that a response had been sent, as well as requesting a meeting.
- 54-05-08 Junction Nibley Lane/High Street White Lines – Nothing to report.
- 55-05-08 Porch Development – Webbs, Cog Mill – Nothing to report.
- 56-05-08 Acton Aid Christmas Lights – Nothing to report.
- 57-05-08 North Road Bridge – Nothing to report.
- 58-05-08 Chaingate Lane Ditches – Nothing to report.
- 59-05-08 Traffic Counts Latteridge Road – The Clerk had requested up to date counts.
- 60-05-08 South West Storage Unit – South Gloucestershire Council have written to the owners requesting that they do not allow materials outside their boundary and all materials are contained on their land.
- 61-05-08 Caravan Lodge Road – The Clerk had reported this to South Gloucestershire Council.
- 62-05-08 HGV Vehicles North Road – The Clerk had reported this to the Police.
- 63-05-08 Determining Planning Applications – The Clerk had written to Brian Glasson with the Parish Council's comments. However the Clerk had received an email stating that email had been deleted without being read. **It was resolved that** the Clerk resend the email to Mr. Glasson. **Clerk**

ANY OTHER BUSINESS

- 64-05-08 Councillor Bellis reported that a tree had been cut down within the garden of the Lamb Inn following a verbal sanction from the tree officer. Now the tree had been cut down, it had highlighted the fact that further tree works had taken place within the grounds Elm Croft, the house behind the Lamb, **It was resolved** that the Clerk would contact South Gloucestershire asking them to look into this matter. **Clerk**
- 65-05-08 The Clerk reported that she had received a request from a lady called Ness Hennigan asking whether it would be possible to hire the May Pole for a private family birthday party in late September. **It was resolved** for the Clerk to arrange a meeting with Ms. Hennigan and a quorum of the Councillors to discuss this further. **Clerk**
- 66-05-08 The Clerk reported that she had received a letter from Mrs. Teresa Dunn of Bramley House, Yate Road, requesting that signage be erected off the existing Yate Road, highlighting the old Yate Road. This lack of signage has caused the residents a number of problems with deliveries etc, as people are unable to find the houses. **It was resolved** that the Clerk should write to South Gloucestershire Highways Department **Clerk**

- 67-05-08 The Clerk reported that she had received a letter from South Gloucestershire NHS Trust, inviting the Councillors to take part in a Stakeholder Workshop on 2nd June 2008, 9.30am to 4.00pm, concerning the facilities to be transferred from Frenchay Hospital to Southmead Hospital in 2013. Unfortunately no Councillors were available to attend.
- 68-05-08 The Clerk reported that she had received a letter from First Bus concerning the alteration of the service through the village. First propose to run just the 328 service along Station Road, turning right at the traffic lights, rather than go through the High Street, primarily due to inconsiderate parking in the High Street. The Councillors felt that this would cause great inconvenience to residents, and highlight the fact that the Parish Council are actively trying to seek a positive solution to the parking problem in conjunction with South Gloucestershire Council. **It was resolved** that the Clerk write to First highlighting the concerns of the Parish Council. **Cler k**
- 69-05-08 The Clerk had received a letter from the Open Spaces Society requesting a donation towards their Green Alert! campaign to raise awareness of common land inside local planning offices. **It was resolved** that the Parish Council would decline to donate on this occasion as the Parish Council already contribute towards the Open Spaces Society through our membership.

CORRESPONDENCE RECEIVED

70-05-08 Planning Consents

- (1) Chapel Patch, The Green, Iron Acton (minute 66-04-08)
- (2) Home Close Stables, Home Close, Station Road, Iron Acton (minute 59-02-08)
- (3) Buildings 5 & 6, Lavenham Farm, Nibley Lane, Iron Acton (minute 67-03-08)
- (4) Dyers Cottage, Mission Road, Iron Acton (minute 66-04-08)
- (5) 5 Broad Lane, Yate (minute 66-04-08)

71-05-08 Tree Works Refusals

- (1) 330 North Road, Yate (minute 68-03-08)

72-05-08 Planning Appeals

- (1) 6 Chestnut Springs, Mission Road, Iron Acton
- (2) Little Acre, Dyers Lane, Iron Acton

73-05-08 Planning Applications

- (1) 292 Oak View, North Road, Yate – Erection of detached garage. No objections.
- (2) Westview Cottage, 18 Engine Common Lane, Yate – Erection of two storey side and rear extensions with front and side porches to provide additional living accommodation (amendment to previously approved scheme PK06/3141/F). No objections.
- (3) Coronation Villa, 276 North Road, Yate – Erection of two storey side extension to provide additional living accommodation and garage. No objections.
- (4) 2 Prospect Cottages, High Street, Iron Acton – Erection of single storey rear extension to provide additional living accommodation. Erection of detached double garage. To object; (1) Proposed garage is out of keeping with current aspect; (2) development situated in prominent part of village and siting the garage in front of the building line would have a massive impact on the visual aspect of this part of the High Street and Conservation Area. Being able to see the roof of the garage would alter the character of the High Street; (3) object to removal of the stone wall to allow access to garage as the wall is part of the character of the High Street; (4) would suggest that no part of the garage should be visible above the height of the existing wall to the High Street; (5) photographs contained in D&A Statement from architects does not relate to 2 Prospect Cottages.

74-05-08 Prior Notification

- (1) Kimberley Cottage, Hope Road, Yate – Prior notification of the intention to erect an agricultural building for the storage of agricultural machinery and fodder. No objections.

75-05-08 Tree Works Application

- (1) Mulberry House, High Street, Iron Acton – Works to reduce and reshape by 20% and remove deadwood to 1 no. Lime Tree. Deadwood and reshape by 5% to rebalance 2 no. Yew Trees and fell 1 no. Portugal Laurel all situated within Iron Acton Conservation Area – No objections.

ACCOUNTS FOR PAYMENT

76-05-08	Landscape Services	Grasscutting around Parish	
	£1,372.68		
	BWBSL	Water Rates - Station Road Allotments	
	£16.91		
	ALCA	Training - Cemetery	
	£35.00		
	Mrs. P. Evans	Clerks Expenses - telephone, mileage	£133.76
	Mr. Iain Selkirk	Internal Audit Fees	
	£85.00		
	Mr. Andrew Herbert	Erecting Signage/Materials around Parish	
	£215.00		
		TOTAL	
	£1,858.35		

Councillor Bellis proposed and Councillor Blanchard seconded and all agreed that these accounts be paid.

Date of Next meeting - Monday 16th June 2008 in the Marshall Rooms, Iron Acton commencing at 7.30pm.

There being no other business the meeting was closed at 10.00pm

Signed:

Dated:

MINUTES OF MEETING OF MONDAY 16th JUNE 2008

A meeting of Iron Acton Parish Council was held in the Marshall Rooms, Iron Acton commencing at 7.40pm.

Present: Mr. Sheppard (Chairman), Mr. Bellis (Vice-Chairman), Mr. Taylor, Mr. Lomas, Miss. Blanchard, Mrs. Aplin, Miss. Weldrake, Mr. Heal, Mr. Hockey (South Gloucestershire Council) and Mrs. Evans (Clerk).

Apologies: Mr. Gawler (Councillor and South Gloucestershire Council), Mr. Taylor (Cemetery/Allotment meeting)

Declarations of Interest: Councillor Heal declared an interest in minute 80-06-08, left the room and took no part in those discussions.

Action

- 01-06-08 Minutes of the Last Meeting – Copies circulated. Councillor Heal requested that the final sentence in minute 35-05-08 should be deleted. Councillor Bellis requested that minute 09-05-08 should be amended to read ‘it was suggested that Councillor Bellis contact Chris Wright’. Following these amendments the minutes were agreed correct, proposed Councillor Aplin, seconded Councillor Lomas, and signed by the Chairman.
- 02-06-08 Public Participation – Two members of the public were present, Messrs Davis and Kendall. There was no specific item in respect of their attendance.

MATTERS ARISING FROM THE MINUTES

- 03-06-08 Financial Report – The Clerk reported balances as at 16th June 2008 of:-
- (1) £7,291.97 in the Current Account.
 - (2) £10,285.13 in the Reserve Account.
- £15,982.87 in the National Savings Accounts.

- 04-06-08 Parish Meadows – (1) Play Equipment:- Councillor Sheppard will purchase new U-Bolt for the swing and install. (2) Tennis Courts:- Councillor Heal reported that the wire holding up one of the tennis nets had been removed. Councillor Heal has now replaced. There was discussion on the merits of locking the tennis courts. No decision was reached. (3) Improvements to Play Area:- Nothing to report. (4) General Clearing:- Councillors Aplin and Heal and the Clerk had attended the Parish Meadows on 7th June to go through the proposed clearing plans from Chris Wright (our tree consultant). The plans are to clear away all the brambles, nettles and unwanted debris from under the trees around the boundary of the meadows and play area to open out the area. The Clerk was instructed to contact South Gloucestershire Council to ascertain the legal height that conifer hedge is allowed to grow to. Councillor Sheppard will contact Rob Alvis to arrange a meeting to discuss the above works and obtain a quote. During the visit it was also noted that the standard of the recent grass cut was not particularly good. Councillor Sheppard would speak to Landscape Services. It was also agreed that when plans are finalised for the clearing works, the Parish Council will inform the immediate residents. (5) Trees:- Nothing to report. (6) Repairs to Walls:- Field & Lawn (Marquees) Ltd – Nothing to report. (7) Locks:- Nothing to report. (8) Basketball Hoop:- Discussion took place on the location of the basketball hoop. All that would be required is a corner of the tennis courts for the children to play some ‘one-on-one’. No decision was reached. (9) Vandalism:- See item (2). (10) Proms in the Meadows:- Nothing to report. (11) Entrance Bridge:- Nothing to report. (12) Dog Fouling:- Nothing to report.
- RS**
- Clerk**
- RS**
- RS**

- 05-06-08 Footpaths - (1) Use of Community Service Manpower - Nothing to report. (2) Footpath Friends:- Nothing to report. (3) LIA 23 - **PB** Councillor Bellis will be walking this footpath to ascertain if the gate is passable. (4) Rear Garden, 21 Chilwood Close:- Nothing to report. (5) LIA 28 - the Clerk reported that the footpath by the stile going through to the football field is overgrown. **It was resolved** that the Clerk would **Clerk** contact Mr and Mrs Huish to ask them to clear. The Clerk also **k** reported that there is a considerable bulge in the wall just past the tunnel. It looks as though the tree behind the wall is causing this bulge. **It was resolved** that the Clerk would contact the owners of **Clerk** Mulberry House. (6) Councillor Taylor reported that there are **k** brambles obstructing the pavement at the entrance to the Avenue Field. **It was resolved** that the Clerk would contact the landowner to request that they be cut back. (7) LIA24 Lavenham Farm - The Clerk **Clerk** had received a letter from South Gloucestershire informing the Parish **k** Council of a request to divert the existing footpath running through Lavenham Farm to run beside the pond and across the adjacent field. The application is being made in the interest of all the landowners who wish to improve security of the Lavenham Farm buildings. The Parish Council's comments were (a) alterations to be made at the applicants' expense; (b) to be sufficiently waymarked; (c) as long as the new route has appropriate stiles erected. All Councillors agreed, with one abstention. **It was resolved** that the Clerk would inform South Gloucestershire of the above comments. **Clerk**
k
- 06-06-08 Village Green - (1) Bye-Law Signs:- Nothing to report. (2) Grass Cutting:- Nothing to report. (3) Parking:- Nothing to report. (4) May Pole:- Nothing to report. (5) General Clearing:- Nothing to report. (6) John Smalley Memorial Plaque:- Nothing to report. (7) Edging Stones:- Work to replace the edging stones will start shortly. (9) Driving on Village Green:- Nothing to report.
- 07-06-08 Signs - Nothing to report.

- 08-06-08 Cemetery – (1) Dog Signs and Dog Bin:- The Clerk had met with the Dog Warden who mentioned that there is already a dog bin in Chillwood Close, however she recommended placing the new dog bin at the top of the cemetery just before the stone stile. The collection fee of £3.45 is per week and not per visit. **It was resolved** for the Clerk to contact the Dog Warden and agree to the location. (2) Memorials:- Nothing to report. (3) Rubbish:- Nothing to report. (4) Grave Edging:- Nothing to report (5) Hedge:- Nothing to report. (6) Cemetery Proposals:- Following the site meeting in the cemetery prior to this meeting, it was agreed that Councillor Sheppard will contact Wessex Water to ascertain the location and type of water pipe. If Wessex Water is unable to confirm, then Councillor Weldrake will check via conveyancing. If neither of these two courses of action proved successful then the Parish Council will look into the possibility of contacting the local grave digger to see if trial holes can be dug to ascertain whether a pipe is present. It was also agreed that the Nibley Lane gate to the allotments should be re-sited further into the access track and then locked. By moving the gate in, this would facilitate a gap of approximately 3ft to allow pedestrians and wheelchairs to use this access to visit the cemetery. **It was resolved** that the Clerk will contact South Gloucestershire in order to ascertain ‘permissive path’ signs to be erected. It was also agreed that half of allotment 14b would be sectioned off into two bays to allow the siting of compostable allotment refuse and cemetery refuse. **It was resolved** that the Clerk would write to the allotment holder of 14b, Mr Roach, giving him notice, as the allotment has not been tended, and offering half an allotment instead. In connection with all the above, this was proposed by Councillor Weldake and seconded by Councillor Taylor, all agreed.
- 09-06-08 ALCA – Nothing to report.
- 10-06-08 Allotments – (1) Nibley Lane:- The Clerk reported that it was not only allotment 10b burning rubbish. **It was resolved** that the Clerk would write to all allotment holders requesting that they do not cause a nuisance when lighting a bonfire, and that only allotment waste should be burnt, and ensure that the bonfires do not burn for an inconsiderable amount of time. (2) Station Road:- Nothing to report
- 11-06-08 Dyers Pond – Nothing to report.
- 12-06-08 War Memorial – (1) War Memorial - Nothing to report.
- 13-06-08 Chill Wood – (1) Gates:- Nothing to report. (2) Tree Preservation Order:- Nothing to report. (3) Fencing:- Councillor Lomas reported that there is still a gap between the gate and fence at the bottom of the woodlands. This needs to be filled in. **It was resolved** that the Clerk would speak to PC Howell David to ascertain who had agreed to do this. There is no public right of way through the woodlands, however it is possible to place ‘Permissive Path’ signs. **It was resolved** that the Clerk would check this. **It was resolved** that Councillor Sheppard and the Clerk would liaise with Chris Wright regarding the wording of the signs to ensure clarity for prosecution purposes. (4) Area in Front of Woodlands:- Nothing to report. (5) Cave Gate:- Nothing to report.

- 14-06-08 Public House, Broad Lane – Nothing to report.
- 15-06-08 Parish Charter Working Group – Nothing to report.
- 16-06-08 Information Technology Offer – Nothing to report.
- 17-06-08 Lorry Movements, Latteridge Road junction with By-pass – Nothing to report.
- 18-06-08 Land adjacent to 321 North Road – Nothing to report.
- 19-06-08 Exel Logistics Site – Nothing to report.
- 20-06-08 Land Opposite Station House – Nothing to report.
- 21-06-08 Bus Shelter – Nothing to report.
- 22-06-08 Library – Councillor Aplin reported that she will be attending the Library Strategy Committee meeting on the 27th June 2008 in Thornbury.
- 23-06-08 Street Lights – Nothing to report.
- 24-06-08 Lavenham Farm – Nothing to report.
- 25-06-08 Highways – (1) Bows Bridge:- Nothing to report.
- 26-06-08 North Road Sewer Pump – Works still ongoing.
- 27-06-08 Rubbish, Locks Lane – Nothing to report.
- 28-06-08 WCS, Frampton End Lane – Nothing to report.
- 29-06-08 Craig Affie, Mission Road – The Clerk confirmed that South Gloucestershire Council had refused this development. See Planning.
- 30-06-08 Parish Hall – Councillor Taylor reported that he is having difficulty attending Parish Hall Meetings due to work commitments. If any other Councillor is interested in becoming the Council's representative, **All** they were asked to contact the Clerk.
- 31-06-08 Acton Aid Donation (Play Equipment) – Nothing to report.
- 32-06-08 Lower Farm Lights – **It was resolved** that the Clerk would continue to **Clerk** chase this matter.
- 33-06-08 Latteridge Road Bollards – Nothing to report.
- 34-06-08 Skip, Chilwood Close – Nothing to report.
- 35-06-08 Traffic Lights, Latteridge Road Junction – **It was resolved** that the **Clerk** Clerk will chase this matter.
- 36-06-08 National Grid Wireless – Nothing to report.
- 37-06-08 Joint Interest Group – Nothing to report.
- 38-06-08 Clarks Yard, North Road – Nothing to report.
- 39-06-08 Clarks Yard, Drains – Nothing to report

- 40-06-08 Latteridge Green, Dying Tree – Nothing to report.
- 41-06-08 Community Profiles – Nothing to report.
- 42-06-08 Lorry Movements, Wotton Road – Nothing to report.
- 43-06-08 Annual Parish Meeting – Nothing to report.
- 44-06-08 Latteridge Road Rail Crossing – Nothing to report.
- 45-06-08 Village Website – Councillor Blanchard asked whether the Parish Council had received an acknowledgement or thank you letter from the organisers of the village website. The Clerk confirmed that no acknowledgement or letter had been received.
- 46-06-08 Ditches – Mission Road – Nothing to report.
- 47-06-08 Parking – Iron Acton High Street – Nothing to report.
- 48-06-08 Junction Nibley Lane/High Street White Lines – Nothing to report.
- 49-06-08 Porch Development – Webbs, Cog Mill – The Clerk reported that an email had been received from Dawn Lambert apologising for the delay in responding to this matter. Planning Enforcement is discussing this matter with John Malone of the traveller unit, who will visit the Webb's. Ms Lambert will keep us informed.
- 50-06-08 Acton Aid Christmas Lights – Nothing to report.
- 51-06-08 North Road Bridge – Nothing to report.
- 52-06-08 Chaingate Lane Ditches – Nothing to report.
- 53-06-08 Traffic Counts Latteridge Road – Nothing to report.
- 54-06-08 South West Storage Unit – Nothing to report.
- 55-06-08 Caravan Lodge Road – Nothing to report.
- 56-06-08 HGV Vehicles North Road – Nothing to report.
- 57-06-08 Determining Planning Applications – Nothing to report.
- 58-06-08 Unauthorised Tree Works, The Lamb & Elm Croft – The Clerk had spoken to the tree warden who confirmed that permission was required to remove the Laurel. However, because children were climbing through this shrub, and the fact that there was an old 'privy' behind the Laurel it was decided that on Health & Safety grounds the Laurel would be taken down under a Five Day Emergency Notice. All appropriate paperwork was completed and is currently with South Gloucestershire Council. The works to the Laurel exposed the fact that works to trees had taken place at Elm Croft. Again the Clerk spoke with the tree warden who confirmed that this work had been undertaken under application PK05/2965/TCA shortly before it expired at the beginning of November 2007. **It was resolved** that no further action was necessary.

- 59-06-08 Hire of May Pole – Councillor Sheppard and the Clerk informed the meeting that they had been unable to contact Ness Hennigan prior to the June meeting. **It was resolved** that Councillor Sheppard and the Clerk would contact this lady before the July meeting to arrange a meeting to discuss precisely what was required. **R S / Clerk**
- 60-06-08 Additional Road Signage – Old Yate Road – The Clerk confirmed that she had written to South Gloucestershire Highways department requesting the erection of signage for the old Yate Road. A copy of this correspondence had also been sent to Councillor Gawler for information purposes.
- 61-06-08 First Bus New Routes – The Clerk informed the meeting that a letter had been received from First Bus acknowledging the Parish Council's letter. However First Bus confirmed that their plans to cease running the bus through the High Street because of the increasing numbers of parked cars delaying the buses will go ahead. First Bus will discuss with South Gloucestershire Council the issue of providing an alternative bus stop. It was felt that the location of this additional bus stop should be easily accessible, either side of the traffic light on the Wotton Road/By-pass. First Bus proposes providing the 329 (evenings and Sundays only) and the X27 which will run along the M32. There will be no change in frequency. However, there will no longer be a direct link to Frenchay Hospital during the main part of the day during the week. An observation was made that other villages/locations had voiced their concerns and some of them had managed to keep their routes. **It was resolved** that the Clerk should make mention of the Community Transport Services in the next edition of Focal Poyntz. **Clerk**

ANY OTHER BUSINESS

- 62-06-08 Changes to the Arrangements for the Investigation of Complaints Against Councillors – The Clerk had previously circulated a copy of the letter from South Gloucestershire Council, to all Councillors for their information. The letter confirms that complaints made against Councillors will no longer be referred to the Standards Board for England. South Gloucestershire Council have established two sub-committees, the Assessment sub-committee and the Review sub-committee. All complaints that are received by the Monitoring Officer will be referred to the Assessment sub-committee which will decide whether the complaint appears to disclose a failure to observe the Code of Conduct for Members. If it does disclose an apparent breach, this sub-committee is then to decide whether the allegation merits investigation. The Review sub-committee will review any appeal by the complainant. If there is to be an investigation, it will be undertaken by the Monitoring Officer or somebody appointed on his behalf who will then report to the Standards Committee.
- 63-06-08 Fly Tipping – The document from South Gloucestershire Council had been circulated to all Councillors prior to the meeting. The deadline for responding to the consultation is 8th August. **It was resolved** that this subject would be fully discussed at the July meeting. **All**

- 64-06-08 Councillor Lomas reported that rainwater is puddling in the gully outside the scrap yard on North Road. The puddles extend up to half way across the road. It was also mentioned that the gullies along the High Street need inspecting, as well as by the Station Road and Lamb Inn bus stops. **It was resolved** that the Clerk would report this problem to South Gloucestershire Council. **Clerk**
- 65-06-08 Councillor Hockey reported that he had received an email from Marilyn Wright of Algars Mill about the increased use of heavy vehicles using Frampton End Lane who were looking for the scrap yard on Station Road. Mrs. Wright has correspondence dated 1999 relating to an enforcement notice on Station House. **It was resolved** that Councillor Hockey would deal with this matter. **DH**
- 66-06-08 Councillor Hockey spoke about South Gloucestershire's Core Strategy in connection with the 2,300 new homes proposed in rural areas. This is an in-depth questionnaire. One of the more important questions is no. 82 "Which (if any) of the proposed options to plan for development in rural areas do you prefer". **It was resolved** that Iron Acton Parish Council would tick Option 2 - Variable villages approach to identify some villages which would benefit from some development. Proposed Councillor Lomas, seconded Councillor Bellis, all agreed.
- 67-06-08 Councillor Heal reported that Latteridge village green had not been cut since 14th May. Councillor Sheppard will speak with Landscape Services. **RS**
- 68-06-08 Councillor Blanchard asked the Clerk for the contact details of Railtrack in connection with the railway crossing on Latteridge Road. The Clerk will forward these to Councillor Blanchard. **Clerk**
- 69-06-08 Councillor Bellis had been approached by a resident asking whether a dog bin could be sited on the bypass, beyond the entrance to the footpath, just up from the Lamb public house. This route is frequently used by dog-walkers. Councillor Bellis proposed and Councillor Taylor seconded. All agreed. **It was resolved** that the Clerk to contact the dog warden to ascertain the best location. **Clerk**
- 70-06-08 Councillor Bellis reported that Iron Acton Primary School have erected two red notice boards on the front wall of the school. **It was resolved** that the Clerk is to contact South Gloucestershire Council to see if this is permitted without planning permission. **Clerk**
- 71-06-08 Councillor Bellis also reported that his family has experienced difficulties in returning books to the library as their computer records appear to be inaccurate. Councillor Aplin will raise this point with the Library Committee. **AA**
- 72-06-08 Councillor Taylor asked if the 30mph limit along Engine Common Lane could be monitored and enforced by the Police. It is apparent that during the evening this lane is used as a 'rat run' with users frequently exceeding the speed limit. **It was resolved** that the Clerk would request that the temporary flashing speed sign be installed as a measure to reduce speeding cars. Proposed Councillor Taylor, seconded Councillor Weldrake. All agreed. **Clerk**

- 73-06-08 Councillor Taylor has been approached by a few residents who have asked about what the Chairman of the Parish Council actually does for the Parish during the course of the month. **It was resolved** that the **Clerk** Clerk would prepare a monthly report on the activities of the **k** Chairman and the Clerk.
- 74-06-08 Councillor Taylor also mentioned that a fridge had been dumped on Station Road by the railway bridge and bags of rubbish had been dumped in Nibley Lane. These had been reported to South Gloucestershire Council.

CORRESPONDENCE RECEIVED

75-06-08 Planning Consents

- (1) Land at Units 45-48 Beeches Industrial Estate, Waverley Road (minute 66-04-08)
- (2) 292 Oak View, North Road, Yate (minute 73-05-08)
- (3) Green Lane Farm, Dyers Lane, Iron Acton (minute 66-04-08)
- (4) Westview Cottage, 18 Engine Common Lane, Yate (minute 73-05-08)

76-06-08 Tree Works Consent

- (1) Mulberry House, High Street, Iron Acton (minute 75-05-08)

77-06-08 Planning Refusals

- (1) Craig Affie, Mission Road, Iron Acton (minute 66-04-08)
- (2) Coronation Villa, 276 North Road, Yate (minute 73-05-08)

78-06-08 Planning Appeals

- (1) Beech House, Yate Road, Iron Acton (minute 50-12-07)
- (2) Little Acre, Dyers Lane, Iron Acton (minute 51-12-07)

79-06-08 Requirement for Prior Notification

- (1) Kimberley Cottage, Hope Road, Yate (minute 74-05-08). South Gloucestershire Planning Department confirmed that Prior Notification is required.

80-06-08 Planning Applications

- (1) The White House, High Street, Iron Acton (PK08/1449/F) – Erection of two storey and single storey rear extensions to provide additional living accommodation. No objections.
- (2) Iron Acton Village Hall, High Street, Iron Acton (PK08/1503/F) – Erection of single storey rear extension to provide kitchen and store room. No objections.
- (3) Mayfield House, High Street, Iron Acton (PK08/1514/F) – Erection of first floor front and side extensions to form additional living accommodation (Resubmission of PK07/3158/F). No objections.
- (4) Hollans Holme, Wotton Road, Iron Acton (PK08/1362/F) – Erection of agricultural building for the housing of cattle. No objections.
- (5) Elmlea Cottage, Latteridge Road, Iron Acton (PK08/1398/F) – Erection of side extension to form garage with loft space above. Construction of new vehicular access (Resubmission of PK08/0582/F). No objections.
- (6) Laddenside Farm, Bristol Road, Iron Acton (PK08/1334/F) – Erection of two storey side and single storey front extension to form additional living accommodation. No objections.

81-06-08 Prior Notification

- (1) Kimberley Cottage, Hope Road, Yate – Prior notification of the intention to erect an agricultural building for the storage of agricultural machinery and fodder. No objections.

82-06-08 Tree Works Application

- (1) Mulberry House, High Street, Iron Acton – Works to reduce and reshape by 20% and remove deadwood to 1 no. Lime Tree. Deadwood and reshape by 5% to rebalance 2 no. Yew Trees and fell 1 no. Portugal Laurel all situated within Iron Acton Conservation Area – No objections.

ACCOUNTS FOR PAYMENT

83-06-08	Landscape Services	Grasscutting around Parish	
	£686.34		
	Mrs. P. Evans	Clerks Salary and Expenses	£1,323.87
	Mrs. P. Taylor	Bus Shelter Cleaning	
	£29.00		
	Mrs. L. Angell	Bus Shelter Cleaning	
	£29.00		
		TOTAL	
	£2,068.21		

Councillor Weldrake proposed and Councillor Blanchard seconded and all agreed that these accounts be paid.

Date of Next meeting – Monday 21st July 2008 in North Road School Hall, Iron Acton commencing at 7.30pm.

There being no other business the meeting was closed at 10.20pm

Signed: _____

Dated: _____

**MINUTES OF MEETING OF
IRON ACTON PARISH COUNCIL
MONDAY 21ST JULY 2008**

The meeting of Iron Acton Parish Council was held in North Road School Hall commencing at 7.30pm.

Present:- Mr. Sheppard (Chairman), Mr. Bellis (Vice-Chairman), Miss. Weldrake, Mrs. Aplin, Mr. Lomas, Mr. Taylor, Miss. Blanchard, Mr. Gawler (Councillor and South Gloucestershire Council), Mr. Hockey (South Gloucestershire Council).

Action

01-07-08 PUBLIC PARTICIPATION

Twelve members of the public were in attendance to discuss the proposed planning application PT08/1685/F – Erection of three wind turbines off Old Gloucester Road. Although this application is outside our Parish, SGC had informed us as a matter of courtesy, as it is so close to our Parish boundary. All of the residents were opposed to the application. Alveston Parish Council had objected to the application and had kindly forwarded their objections to the Clerk. This application would be debated later in the meeting.

One member of the public was in attendance regarding the proposed development of houses in Engine Common Lane.

02-07-08 APOLOGIES FOR ABSENCE

Apologies were received from Councillor Heal.

03-07-08 DECLARATIONS OF INTEREST – Personal and/or Prejudicial

Councillor Hockey declared a personal interest in agenda item 12 – South Gloucestershire Representatives Report.

04-07-08 TO APPROVE THE MINUTES OF THE PREVIOUS MEETING

Copies of the minutes of the meeting held on 16th June 2008 had been circulated. Councillor Lomas requested that ‘north east corner’ should be inserted in minute 13-06-08 item 3. Following this amendment the minutes were approved, proposed Councillor Lomas, seconded Councillor Weldrake, all agreed.

05-07-08 CHAIRMAN’S REPORT

Engine Common - The Chairman reported that he had been invited to accompany various department representatives of SGC in connection with the proposed housing development in the Engine Common Area. They had visited the site, including that of the recently exposed mining pit head. From an environmental point of view, it was felt that the Engine Common area is an important ecological site. The Chairman has also taken the Clerk and Councillor Aplin around the Engine Common area to familiarise them with the proposed housing development. They also visited Mrs. Jenny Humphries who is involved with the South Glos Mines Research Group. A tour of the old pit heads etc, can be arranged if the Parish Council so wish.

Grasscutting - The Chairman has spoken with Landscape Services regarding the standard of recent grass cuts. These have now improved.

Parish Meadows - The Chairman has also met with Mr. and Mrs. Tovey (Sea Harvest, High Street) whose land backs onto the Parish Meadows. Mr. and Mrs. Tovey are worried about an over-hanging tree. The Chairman reassured them that this would be included in the proposed works schedule for the Parish Meadows.

Park Street - The Chairman reported that civil engineering works are currently being carried out in Park Street due to collapsed drains. This will also hopefully alleviate flooding in the High Street. Unfortunately during the course of these works the contractor took up the original flag stones in front of Bethel Hall.

New Agenda - The Chairman finally thanked the Clerk for all the hard work she had put into formatting the new agenda.

06-07-08 **CLERK'S REPORT**

New Agenda - The Clerk had issued a new style agenda, which it was hoped would streamline the meetings. The Parish Council attend meetings in order to discuss important issues, and these issues need to be specified on the agenda in order for decisions to be made.

Parish Meadows - During the course of the month, the Councillors had been notified of the quote for repairs to the Parish Meadows wall, of £900 from Andrew Herbert. Mr. Herbert was able to commence the works at short notice, and approval had been received from Councillors, Sheppard, Bellis and Aplin. The works have now been completed and an invoice has been submitted for payment. Mr. Herbert had also completed the repairs to the Station Road style wall. Mr. Herbert also reported that three bags of sand and cement had been vandalised during the night. The Clerk had ascertained from SGC that there is no legal maximum height that conifers are allowed to grow in a park/rural setting. The Clerk also reported that the fence across the bridge to the Parish Meadows had been repaired.

Footpaths - The Clerk confirmed that the overgrown footpath on Mr. and Mrs. Huish's land had been reported to them by Councillor Taylor. The Clerk had not yet spoken to the residents of Mulberry House regarding the bulge in the wall just past the Ha-Ha. The Clerk was in contact with SGC as it was felt that this may require major groundworks. Councillor Bellis reported that this part of the wall did in fact belong to Mr. and Mrs. Huish. The Clerk reported that the brambles encroaching the footpath opposite the Cassey has been cut back by the farmer. The Clerk had responded to SGC regarding the re-routing of the footpath across Lavenham Farm.

Village Green - The Clerk reported that she had visited the bank in order to inspect the deeds for the Parish Meadows. Unfortunately the only deeds deposited at the bank were those for Church Fields (what is now the allotments, cemetery and estate). The Clerk would continue to look for the deeds.

Cemetery - The dog bin is scheduled for installation.

Allotments - The Clerk had been informed by Mrs. Norman that she will be giving up her allotment. The Clerk has written to all allotment holders regarding the burning of allotment rubbish.

Post Box, Chillwood Close - The Clerk had been informed by Councillor Taylor that the post box from the corner of Chillwood Close and Algars drive had been taken away. The Clerk had asked the Post Office to investigate this matter. Councillor Taylor reported that the box had now been returned - refurbished.

Notice Boards, Primary School - The Clerk is awaiting a response from SGC.

North Road Speed Limit/Weight Restriction - The Clerk had reported this problem to the Police requesting the flashing speed limit sign. This sign is in high demand. The Police will also look into the 7.5t weight restriction violations.

The Coal Yard - The Planning Enforcement Office will be sending a letter to the landowner requesting they desist from the scrap yard operations that is currently running out of this property. They will have two months to comply.

Dog Bin, By-Pass - The Clerk has spoken to the Dog Warden requesting an additional dog bin at this location.

Road Signage, Old Yate Road - The Clerk had received confirmation from SGC that new signage would be erected.

Parking, High Street - The Clerk had received a letter from Mark Parry of the Traffic Management department at South Gloucestershire Council. Mr. Parry confirmed that there is no easy solution to the problem of inappropriately parked cars. The only course of action would be to impose a Traffic Regulation Order to restrict parking by use of double yellow lines.

07-07-08 FINANCIAL REPORT

The Clerk reported balances as at 21st July 2008 as follows:-

National Westminster Current Account	£8,530.49
National Westminster Reserve Account	£10,285.13
National Savings Accounts	£15,892.87

The Clerk reported that the VAT refund of £2,942.73 had been received from HM Revenue & Customs on 11th July 2008.

The Clerk confirmed that the Parish Council's accounts had been audited by our external independent auditor and have been signed off as a true record. The Annual Governance Statement for year ended 31st March 2008 was approved by the Council. Councillor Taylor proposed, Councillor Bellis seconded, and all agreed.

The Clerk reported that NatWest have changed their charging policy in connection with the current account. They have increased the quarterly maintenance fee to £6.00 (from £3.00) and will be charging 67p for each cheque written on the account, and 31p to process each cheque paid in. For the last quarter the Council will be charged £14.27. The Clerk had looked into various other Community Banking accounts with other organisations. One of the better accounts was with the Halifax, who have free banking for not for profit organisations such as ours, they pay interest at approximately 4% on the current account for balances over £10,000, and interest at around 6% on their deposit accounts if the balance is fixed for a period of time up to 12 months. It was agreed that the Council are obliged to obtain maximum benefit from the money we receive and spend. **It was resolved** that the Clerk would obtain further details in order for the Council to change bank accounts. **Clerk**

The Clerk asked for consideration to be given to the purchase of a fire safe to safely store the cemetery records and minute books. An estimated cost for a safe of adequate size would be in the region of £250.00 plus VAT. **It was resolved** that the Clerk would purchase a safe. Proposed Councillor Lomas, seconded Councillor Weldrake. All Agreed. **Clerk**

08-07-08 ACCOUNTS FOR PAYMENT

The following accounts were approved for payment:-

Iron Acton PCC	Room Hire – June	£15.00
RoSPA	Annual Safety Inspection	£122.20
Landscape Services	Grass Cutting	£686.34
Andrew Herbert	Repairs to Parish Meadow	
	Wall & Station Road Stile	£1,050.00
Mrs. P. Evans	Telephone - £87.27	
	Stationery - £48.25	£135.52
Keith Cole	Works around Parish	£86.00
Alzheimers Society	Donation	£100.00

Proposed Councillor Gawler, seconded Councillor Weldrake, all agreed that the above accounts be paid.

09-07-08 PLANNING APPLICATIONS/PRIOR NOTIFICATIONS/TREE WORKS

- **PT08/1685/F** - Land off Old Gloucester Road, Nr. Alveston - Erection of 3 no. 100m high wind turbines together with access tracks, hard standing areas, information board, electricity substation and associated works. Erection of temporary construction compound and new vehicular access - To Object in agreement with Alveston Parish Council's objections.
- **PT08/1721/TMP** - Land off Gloucester Road, Nr Alveston - Temporary consent for the installation of 1 no. 50m meteorological monitoring mast for a period of 12 months - No Objections, in agreement with Alveston Parish Council's comments.
- **PK08/1682/F** - Meadowside, The Green, Iron Acton - Erection of a single storey rear extension, single storey side extension and front porch to form additional living accommodation - No Objections, however all building materials must be in keeping with surrounding dwellings.
- **PK08/1664/F** - 328 North Road - Works to 1 no. Beech tree and 1 no. Sycamore tree to crown lift 4m and thin crown by 30% both covered by SGTP011/03 dated 20th December 2003 - No objections.
- **PK08/1750/F** - Cherry Lodge Veterinary Clinic, Bristol Road - Erection of single storey building to form farm shop with preparation area - No Objections.
- **PK08/1752/F** - Cherry Lodge Veterinary Clinic, Bristol Road - Erection of two storey side extension to form additional living accommodation - No Objections.
- **PK08/1781/F** - The Bungalow, Bridge Road - Erection of single storey rear extension to form additional living accommodation (resubmission of PK07/1968/F) - No Objections.
- **PK08/1937/F** - St. Joseph Cottage, 19 Engine Common Lane - Change of use of land from agricultural to land for the keeping of horses. Construction of horse riding surface and temporary access from Engine Common Lane - No Objections.
- **PK08/1976/F** - Coronation Cottage, North Road - Erection of a two storey side extension to provide additional living accommodation and garage - No Objections.

10-07-08 PLANNING CONSENTS

- **PK08/1873/TRE** - The Old Rectory, High Street (approved by South Gloucestershire before being discussed by Iron Acton Parish Council).
- **PK08/1398/F** - Elmlea Cottage, Latteridge Road (minute 80-06-08).
- **PK08/1363/F** - Hollans Holme, Wotton Road (minute 80-06-08).
- **PK08/1514/F** - Mayfield House, High Street, Iron Acton (minute (80-06-08)).

11-07-08 PLANNING REFUSALS/WITHDRAWALS/APPEALS

- **PK07/2174/F** - Land off Folly Road, Latteridge - Hearing 23rd September 2008.
- **PK07/2927/CLE** - Little Acre, Dyers Lane - Public Enquiry 6th January 2009.
- **PK08/1449/F** - The White House, High Street, Iron Acton (minute 80-06-08).
- **PK08/1322/F** - 2 Prospect Cottages, High Street - Withdrawn (minute 73-05-08).
- **PK08/1334/F** - Laddenside Farm, Bristol Road (minute 80-06-08).

12-07-08 SOUTH GLOUCESTERSHIRE REPRESENTATIVE REPORT

Councillor Gawler reported that currently 30,800 new homes are proposed for the South Gloucestershire area (5,000 –Yate and Chipping Sodbury; 2,500 – Brimsham Park; 1,500 – Old Sodbury; 2,000 – Engine Common). The Secretary of State will be making her final decision later this week. Officers from SGC walked around the area in order to get a complete picture. It was felt that there are a lot of trees that need protection as well as a field of teasels. The Officers also inspected the area around Yate No. 2 Pit Head. The ground around this area is unstable and there are no definitive maps showing where the shafts go. Engine Common is a unique area and the Parish needs to fight to protect it. The area could probably accommodate approximately 100 homes, but certainly not the 1,000 as suggested by the Secretary of State. Councillor Pat Hockey will be attending the Regional Planning Assembly on Thursday 24th July where the final decision of the Secretary of State will be announced.

Councillor Hockey reported on the footpath situation across Joe Pool's land on Frampton End Road, where the recently installed gates have been put across a footpath. The Police and the Anti-Social Behaviour Unit are focussing on keeping out unwanted ravers. There have been a considerable amount of emails sent expressing the views of various interested parties. This matter is ongoing.

With regard to further Agendas, it was agreed that the South Gloucestershire Representative Report will follow on from the Clerk's report.

13-07-08 **CLERK'S HOURS**

As requested at the May meeting, the Clerk had contacted ALCA and enquired whether the Clerk's hours were fixed according to the electorate. ALCA confirmed that the Clerk's hours can be increased by the Parish Council as long as the budget can withstand the increase. The Clerk had supplied each Councillor with a copy of her timesheets for the previous two months, which showed between 56 and 50 hours respectively had been worked. **It was resolved** that the Clerks hours would be increased to 50 hours per month (11.5 hours per week), an increase of £1,853.34 per annum. Proposed Councillor Sheppard, seconded Councillor Bellis, all agreed. The Clerk also confirmed that these hours would be worked primarily over Thursday's and Friday's, however, the Clerk could be contacted via email, telephone or mobile at all other times should be there a matter requiring attention.

14-07-08 **CEMETERY - PROPOSED WORKS**

Water Pipe - The Chairman reported that Bristol Water had confirmed that the pipe running down the middle of the cemetery was a small diameter water pipe from the cemetery tap, dog-legging through the internment spaces to the allotment water trough. It was agreed that this pipe would be re-routed along the cemetery wall, under the allotment wall, along the allotment wall to reconnect to the allotment trough. **It was resolved** that Councillor Sheppard **RS** would organise this. The original pipe will remain in place. By diverting the water pipe, the Clerk estimated that approximately 50 years worth of internment spaces would be provided.

Repairs to Cemetery/Allotment Wall - **It was resolved** that the Clerk would **Clerk** contact dry stone wall contractors/organisations to ascertain prices for repairs.

The Clerk informed the Councillors of the recent internment of Mr. Robert Hawkins on 26th June 2008. This was a new internment space.

15-07-08 ALLOTMENTS

Permissive Path - The Clerk has received Permissive Path signs from the SGC Public Rights of Way department. These signs can be attached to posts. The Parish Council need to complete various forms to keep SGC informed that we own the area and there are no public footpaths or rights of way across it. In stating that there are no footpaths or rights of way across the land, the Parish Council is protected from any claim that the route has been used for 20 years or more. **It was resolved** that the Clerk would complete the forms and return **Clerk** to SGC.

The Clerk is waiting to hear from the allotment holder (14b) regarding potential alterations to the allotment to facilitate the composting area. On a recent inspection the allotment appeared not to have been tended for quite a while.

16-07-08 PARISH MEADOWS - PROPOSED WORKS

Maintenance Works - The Clerk has spoken with Chris Wright who will be preparing a comprehensive schedule of works for the boundaries to the Parish Meadows. **It was resolved** that the Clerk will chase this matter with Mr. Wright.

Basketball Hoop - **It was resolved** that the basketball hoop would be erected over the entrance gate inside the tennis courts. The cost of a basketball hoop would be in the region of £250. Councillor Taylor requested that the use of the basketball hoop be monitored over the forthcoming months to ascertain **RS/** its use. **It was resolved** that the Chairman would organise the installation of **Clerk** the hoop, and the Clerk would monitor usage.

Locking of Tennis Courts - The Clerk informed the Councillors that as a Parish we are obliged to raise revenue if we have the facility to do so, by locking the tennis court gates and charging £1.00 per hour per court to non-parishioners. **It was resolved** that the gates would not be locked.

RoSPA Safety Report - The Clerk reported that the play equipment had been inspected. The report highlighted the cleanliness of the area. All scores were in the low Risk category.

17-07-08 VILLAGE GREEN

Commons Commissioner - The Clerk had spoken to the Commons Commissioner regarding the de-regulation of part of the village green. Any application of this nature would cost £4,900 to de-regulate up to 200 square meters (which would have to be found elsewhere). The application would have to be extremely robust in order for it to be considered. **It was resolved** that the Parish Council would not pursue this course of action due to the expense.

Inappropriate Parking - There are two pieces of current legislation - the Enclosures Act 1857 Section 12, and the Commons Act 1876 Section 29, that state 'it is a criminal offence to injure village green'. The advice from the Commons Commissioner was to actively enforce the no parking restrictions on the village green. **It was resolved** that the Clerk would look into the possibility and prices of erecting posts (removable) around the edge of the green to prevent parking.

Clerk

18-08-07 CHILL WOOD

Permissive Path - The Clerk has received Permissive Path signs from the SGC Public Rights of Way department. As with the allotments, the Parish Council need to complete various forms to keep SGC informed that we own the area and there are no public footpaths or rights of way across it. In stating that there are no footpaths or rights of way across the land, the Parish Council is protected from any claim that the route has been used for 20 years or more. **It was resolved** that the Clerk would complete the forms and return to SGC.

Clerk

Fencing to North East Boundary - The Clerk had contacted PC Howell David to enquire about the responsibility for this boundary. The Clerk is currently awaiting a response.

19-07-08 FLYTIPPING

Response to Consultation - The Parish Council had been asked to comment on South Gloucestershire Council's Fly-tipping Strategy as notified 19th May 2008. Councillor Lomas had prepared a response suggesting that it would be cost effective for waste reception centres to accept light commercial waste at an appropriate (but not excessive) charge. The cost of dealing with this waste would be met by the charge and the savings from reduced clear-up costs. **It was resolved** that the Clerk would respond to South Gloucestershire Council using Councillor Lomas' prepared response.

Clerk

The Clerk had also been notified that South Gloucestershire Council are conducting a Fly Tipping Strategy launch (week of 15th-19th September) and wished to be notified of any target areas. **It was resolved** that the Clerk would suggest Frampton End Lane and Nibley Lane.

Clerk

20-07-08 REQUEST FOR DONATION

The Clerk had received a request for financial assistance from the South West branch of the Alzheimer's Society. Councillor Taylor proposed, Councillor Weldrake seconded, that a donation of £100.00 be made. All agreed.

21-07-08 POSSIBLE REMOVAL OF BT PAYPHONES

The Clerk had received notification via South Gloucestershire council that BT plan to remove certain pay-phones which are under-used. The only one that affects Iron Acton is in North Road. According to BT records this pay-phone has only been used 4 times in the past twelve months. The Parish Council recognised that with the expanded use of mobile phones, pay-phones are becoming redundant. **It was resolved** that the Clerk would respond to the Consultation stating that Iron Acton Parish Council had no objections to the possible removal of this pay-phone. **Clerk**

DATE OF NEXT MEETING

It was resolved that should there be a requirement, the Parish Council would hold a Planning Meeting on 11th August 2008 to discuss planning applications that had been received.

The full Parish Council Meeting will take place on **Monday 15th September 2008** in the **Marshall Rooms**.

There being no further business, the meeting closed at 9.45pm.

Signed: _____

Dated: _____

**MINUTES OF MEETING OF
IRON ACTON PARISH COUNCIL
MONDAY 11th August 2008**

The meeting of Iron Acton Parish Council was held in the Marshall Rooms, Iron Acton commencing at 7.00pm, to discuss planning applications received.

Present:- Mr. Bellis (Vice-Chairman), Mrs. Aplin, Mr. Lomas, Mr. Taylor, Mr. Heal, Mrs. Evans (Clerk)

01-08-08 APOLOGIES FOR ABSENCE

Apologies were received from Mr. Sheppard, Miss. Weldrake, Miss. Blanchard, Mr. Gawler (Councillor and South Gloucestershire Council), Mr. Hockey (South Gloucestershire Council). In the absence of the Chairman, Councillor Bellis assumed the Chair.

02-08-08 DECLARATIONS OF INTEREST – Personal and/or Prejudicial

There were no declarations of interest.

03-08-08 PLANNING APPLICATIONS/PRIOR NOTIFICATIONS/TREE WORKS

- **PK08/2046/F** – Laddenside Farm, Bristol Road, Iron Acton – Erection of two storey side and single storey front extension to form additional living accommodation (resubmission of PK08/1334/F). No objections.
- **PK08/2081/F** – Two Pools Farm, Wotton Road, Iron Acton – Conversion of existing outbuilding to form 1 no. agricultural workers dwelling with associated works. No objections, however to include agricultural tie in the conditions.
- **PK08/2067/F** – Land off Bristol Road (adjacent Hoovers Lane), Iron Acton – Construction of new pumping station to include erection of 1 no. generator building, 1 no. kiosk, alterations to treatments and landscaping. To object – visual impact on greenbelt area, ethics of pumping sewerage into adjacent watercourse, and noise levels of generator. **It was also resolved** that the Clerk should inform neighbouring Parish Council (Frampton Cotterell) of the application.
- **PK08/2169/F** – Algars Mill, Frampton End Lane – Change of use from agricultural land to residential curtilage and creation of tennis court with 2.75m high perimeter fencing. No objections.
- **PK08/2194/F** – Northend Farm, Wotton Road, Iron Acton – Conversion of existing barns to form 1 no dwelling with associated works. Erection of 2 no. attached double garages. No objections.
- **PK08/2188/F** – Castle Fields, Latteridge Road, Iron Acton – Erection of rear conservatory. To object – colour and type of materials proposed (white UPVC).

DATE OF NEXT MEETING

The full Parish Council Meeting will take place on **Monday 15th September 2008** in the **Marshall Rooms**.

There being no other business the meeting was closed at 7.50pm.

Signed: _____

Dated: _____

**MINUTES OF MEETING OF
IRON ACTON PARISH COUNCIL
MONDAY 15th SEPTEMBER 2008**

The meeting of Iron Acton Parish Council was held in the Marshall Rooms, Iron Acton commencing at 7.30pm.

Present:- Miss. Weldrake, Mrs. Aplin, Mr. Lomas, Mr. Taylor, Mr. Gawler (Councillor and South Gloucestershire Council)

Action

PUBLIC PARTICIPATION

PC Howell David had been invited to attend the meeting by the Clerk, in connection with Chilwood woodlands. Due to the wet summer there had been no reports of any 'raves' in the woodlands. The woodlands are now showing signs of regeneration. The issue of the new gates across a footpath had been challenged by local ramblers, but they appreciated the reasons behind this. The Parish Council thanked PC David for all the time and effort spent on this matter. Only time will tell whether the anti-social behaviour has ceased.

Jo and Chris Wright (Silverback Arboricultural Consultancy) addressed the meeting regarding the planned clearing works in the Parish Meadows. Mr. and Mrs. Wright detailed their clearing and replanting schedules along all the boundaries. There is the possibility of obtaining some grant assistance. This will be further debated under agenda item 14.

Resident of Crispins Cottage attended the meeting in connection with agenda item 15.

01-09-08 APOLOGIES FOR ABSENCE

Apologies were received from Councillors Sheppard, Bellis, Blanchard, Heal and Hockey.

In the absence of the Chairman and Vice Chairman, Councillor Lomas was elected to chair the meeting.

02-09-08 DECLARATIONS OF INTEREST - Personal and/or Prejudicial

Councillor Weldrake expressed a personal interest in minute 08-09-08, planning application PK08/2550/F.

03-09-08 TO APPROVE THE MINUTES OF THE PREVIOUS MEETING

Copies of the minutes of the meetings held 21st July 2008 and 11th August 2008 had been circulated. Councillor Weldrake proposed and Councillor Taylor seconded that these minutes be accepted. All agreed.

04-09-08 CHAIRMAN'S REPORT

Parish Meadows: The Chairman had received numerous complaints during the summer regarding the increased amount of dog fouling in this area. This is particularly distasteful. The Chairman respectfully requested that the Parish Councillors give serious consideration to making the Parish Meadows dog free and asked for this to be placed on the October agenda in order to be fully discussed.

Cemetery/Allotment Water Pipe: Trial digging has been carried out to see which way the water pipe is laying. All is looking positive and works to divert the pipe will take place in the autumn.

Footpaths: An issue arose over the summer concerning the footpath running from Park Street, past Crispin's Cottage, coming out by Court Cottages (LIA/47/10). Mr. and Mrs. Colquhoun were extremely concerned that the extension works at Crispin's Cottage had encroached into this footpath, which they state they own. The Chairman has asked the Clerk to look into the ownership of this footpath. A couple of footpaths across Engine Common have been cleared as well as the footpath along Station Road leading to the bus shelter. Small parts of the wall have also been repaired. SGC have started work on a footpath/bridleway from the Coach Pool joining up with the existing footpath/bridleway running alongside the football pitch.

Clerk

Highways: Ponding/puddling of rainwater outside Mr. Hinder's property on North Road, as well as Clark's yard has been reported to SGC. Two landowners have been asked to dig out and clear their ditches along Engine Common Lane. There has also been a significant amount of water on land outside the entrance to the Lavenham Farm development. It is believed that the developers have dug through a water main. The matter is being dealt with by the developer.

Craig Affie: The car sales operation appears to have ceased.

Parish Meadows: The Clerk has spoken with Chris Wright regarding the proposed clearing of the Parish Meadow boundaries. Mr. Wright will prepare a detailed schedule and present to the Parish Council for consideration.

Village Green: Reinstatement of the cobbles will be undertaken when the weather permits.

May Pole: An email has been sent to Ms. Hennigan stating that the Parish Council do not wish to hire out the may pole due to insurance/health & safety implications. Mention was also made to the fact that the village green is rather water-logged due to the wet summer, and the fact that damage/injury to the village green is an offence.

Traffic Lights, Latteridge Road: The Clerk had been asked by Councillor Bellis to contact the Highways Department regarding the new road markings at this junction. The new road markings indicate that traffic exiting Latteridge Road and Station wishing to turn right are now required to pass on the driver's side. Previously traffic had passed on the passenger's side. The Clerk was also asked to point out that traffic entering Latteridge Road are frequently cutting short on the junction and traffic exiting Station Road have no idea what sequence the traffic lights are on once they have left the junction. Following a brief discussion, it was felt by the Councillors that the road markings are correct and there was no need to pursue this. However the cutting of the junction and traffic lights should be pursued with SGC.

Clerk

Play Equipment: The Clerk reported inappropriate use of the play equipment by some older children; climbing onto the top of the roof of the slide and then jumping down onto the slide itself; placing two picnic benches together and riding on top of the benches and then throwing the bike from the benches. Although no significant damage has occurred to the play equipment, except some minor dents in the bottom of the slide, this is inappropriate use of the equipment. **It was resolved** that the Clerk would report this to the PCSO's.

Clerk

Highways - Flooding - The Clerk has reported numerous flooding problems to SGC. These include; the High Street, Station Road (by the bus shelter); Engine Common; North Road (outside Clarks Yard).

Footpaths - The Clerk has contacted SGC regarding the large bulge in the wall just past the tunnel on footpath LIA32. SGC engineers attended the site and considered that although not an immediate danger, there would be a need for the wall to be reconstructed at some stage in the future. The situation will be monitored.

Dog Bins - The cemetery dog bin is due for installation later this month. The Dog Warden also visited the proposed site by the traffic lights on the Wotton Road and agreed that this would be a beneficial site. Again, this will be scheduled for installation later in the month. The bins will cost £299.00 each and will incur a £3.45/week collection fee.

Notice Boards, Iron Acton Primary School - Confirmation received that the two notice boards erected on the outside of the primary school wall do not need planning permission.

First Bus - The Clerk had received a number of telephone calls from residents regarding the change to the bus route through the village. Unfortunately First Bus did not advertise fully the fact that this would

06-09-08 SOUTH GLOUCESTERSHIRE REPRESENTATIVE REPORT

Councillor Gawler reported that SGC representatives will be visiting Swindon to see some wind turbines in action. Councillor Gawler also reported that consideration is being given to the resurfacing of the Iron Acton by-pass. **It was resolved** that the Clerk would contact SGC to suggest the installation of bus stops on the by-pass as and when this work commenced.

On behalf of Councillor Bellis, the Clerk asked Councillor Gawler what was happening in connection with the building of the new SGC offices on Stover Road, and the park and ride scheme. Councillor Gawler reported that work on the new offices had, that day, commenced and the park and ride and wind turbine had not been finalised and had been put back until 2010.

07-09-08 FINANCIAL REPORT

The Clerk reported balances as at 15th September 2008 of:-

National Westminster Current Account	£7,087.43
National Westminster Reserve Account	£10,350.93
National Savings Accounts	£15,892.87

Bank Charges: Following numerous telephone calls to NatWest Bank, the Clerk had finally made contact with our account manager. A meeting has been arranged for 18th September at 1.30pm to discuss excessive charges on the account.

08-09-08 ACCOUNTS FOR PAYMENT

The following accounts were approved for payment:-

Landscape Services	Grass cutting	£1,588.39
Wessex Water	Water Rates – Nibley Lane	£80.81
Mrs. L. Angell	Bus Shelter Cleaning	£29.00
Mrs. P. Taylor	Bus Shelter Cleaning	£29.00
Mrs. P. Evans	Clerk's salary	£1,570.56
Mr. Keith Cole	Works around Parish	£100.00
Iron Acton PCC	Room Hire x 2	£30.00
Senior Citizens Forum	Donation	£100.00

Proposed Councillor Taylor, seconded Councillor Weldrake, all agreed that the above accounts be paid.

08-09-08 PLANNING APPLICATIONS/PRIOR NOTIFICATIONS/TREE WORKS

- PK08/2284/F - Cherry Lodge, Bristol Road - Construction of pond on agricultural land. Erection of 1 no. farrowing shed and 1 no. chicken breeding shed (retrospective). No objections.
- PK08/2354/F - The Laurels, Stover Road, Yate - Demolition of existing dwelling to facilitate the erection of 1 no. dwelling with associated works (resubmission of PK07/1004/F). No objections on condition the walls are rendered in accordance with section 10 of application form
- PK08/2356/F - E.R. Hemmings (Building) Ltd, Dean Road, Yate - Erection of two storey building and link extension to form storage area and office. No objections.
- PK08/2405/F - Bean Cottage, High Street, Iron Acton - Erection of first floor rear extension to provide additional living accommodation. To object - visual impact of proposed left elevation (5.591m high) on street scene within conservation area and surrounding dwellings.
- PK08/2460/F - The Old Rectory, High Street, Iron Acton - Conversion of existing garage to form self-contained accommodation ancillary to existing dwelling. No objections.
- PK08/2358/TRE - 330 North Road, Yate - Works to crown thin by 25% and crown lift by 4m 1 no. Oak Tree covered by SGTPO12/07 (dated 14th November 2007). No objections.
- PK08/2530/RVC - Land at Units 45-48 Beeches Industrial Estate, Waverley Road - Variation of Condition 8 attached to previously approved planning permission PK08/1026/F dated 3 June 2008 to read "Outside storage including materials/ goods/ waste or plant shall only be permitted on the parts of the site shown on plan 2180-03 Rev B as being used for such purposes". To object - fear of wind blow materials going into River Frome, already a problem on the site.
- PK08/2550/F - 2 Prospect Cottages, High Street, Iron Acton - Erection of single storey rear extension to provide additional living accommodation (resubmission of PK08/1322/F). No objections.

10-09-08 **PLANNING CONSENTS**

- PK08/2046/F - Laddenside Farm, Bristol Road, Iron Acton (minute 03-08-08)
- PK08/1976/F - Coronation Cottage, 276 North Road (minute 09-07-08)
- PK08/1781/F - The Bungalow, Bridge Road, Yate (minute 09-07-08)
- PK08/1682/F - Meadowside, The Green, Iron Acton (minute 09-07-08)
- PK08/1503/F - Iron Acton Village Hall, High Street, Iron Acton (minute 80-06-08)
- PK08/1937/F - St. Joseph Cottage, 19 Engine Common Lane (minute 09-07-08)
- PK08/2081/F - Two Pools Farm, Wotton Road, Iron Acton (minute 03-08-08)

11-09-08 **PLANNING REFUSALS/WITHDRAWALS/APPEALS**

- PK08/2194/F - Northend Farm, Wotton Road, Iron Acton (minute 03-08-09). Refused.
- PK08/2067/F - Land off Bristol Road (adjacent Hoovers Lane), Iron Acton (minute 03-08-08). Withdrawn.
- PK08/2169/F - Land at Algars Mill, Frampton End Road, Iron Acton (minute 03-08-08). Refused.

12-09-08 **CORE STRATEGY**

The Clerk reported that the Parish Council as a whole needs to respond to SGC's consultation regarding the proposed development of 1,000 new homes within the Engine Common area. The Clerk had received an email from SGC informing town and parish councils of forthcoming public meetings – 17th September (Kingswood), 22nd September (Kingswood), 25th September (Stoke Gifford Community Centre) and 14th October (Ridgewood Centre). **It was resolved** that the Clerk would ascertain when the consultation period finishes, and if necessary an additional meeting of the Parish Council would be called before the next Parish Council meeting, in order for the Parish Council to prepare a response. **Clerk**

13-09-08 CEMETERY – PROPOSED WORKS

The Clerk had received a verbal quote from Leyhill Prison of £125.00 per day for a 6-man team and supervisor to clear the cemetery/allotment wall. It was estimated by Leyhill that this would take approximately 4/5 days. The debris would be left for the Parish Council to deal with. **It was resolved** that this quote be accepted. The Clerk will contact Leyhill. The works should commence the first week of October. **Clerk**

The Clerk also informed the Parish Council of the internment of Michael David Davis.

Request received from Summers for an additional inscription to the headstone of Kathleen Elson, to include Donald Elson who passed away on 7th March 2008. All agreed.

14-09-08 PARISH MEADOWS – PROPOSED WORKS

Following the presentation by Mr. and Mrs. Wright (Silverback Consultancy) under public participation, **it was resolved** that the Parish Council accept the outline costs of £4,000 (£3,000 for works and £1,000 for planting) and the Clerk will post a notice on the parish council notice boards declaring that the Parish Council is planning to undertake this work at a maximum cost of £4,000. Proposed Councillor Lomas, seconded Councillor Weldrake, all agreed. This notice will be posted for 3 weeks. Councillor Gawler asked the Clerk whether this had been budgeted for. The Clerk confirmed that this had not been budgeted for in this financial year, however the Parish Council has an extremely healthy financial reserve which would adequately cope with this amount of expenditure. **Clerk**

15-09-08 PARK STREET, IRON ACTON – OBSTRUCTIVE PARKING

The Clerk had received a letter from Mark Parry of SGC Highways department regarding a complaint from Mr. Bennett of 2 Park Street concerning the parking of cars outside his house and the difficulties he is experiencing. SGC are considering the installation of advisory "Keep Clear" road markings to be painted along the carriageway 1m south of the doorway of 2 Park Street to 1m north of the entrance gate to 3 Park Street, equivalent to two car lengths. Mr. Parry has invited the comments of the Parish Council. **It was resolved** that the Parish Council would object to the installation of the Keep Clear markings as it was felt that this would transfer the problem to other parts of the High Street/Village. The markings are only advisory and cannot be enforced. Mr. Parry has previously been advised of the Parish Council's concerns over obstructive parking in the High Street. The Clerk to respond to SGC. **Clerk**

16-09-08 VICTORIAN EVENING - HIGH STREET

It was resolved that Iron Acton Parish Council would participate in the production of an Iron Acton Calendar. The Clerk will arrange for a photograph to be taken at the next meeting. The Parish Council will be represented in January. **Clerk**

It was resolved that Iron Acton Parish Council do not object to the proposed road closure for the Victorian Evening on Saturday 20th December 2008 (ref L3/DS33/STOA/PT.3613). The Clerk will inform SGC. **Clerk**

17-09-07 REQUEST FOR DONATION

It was resolved that a donation of £100 be made to the Senior Citizens Forum. Councillor Weldrake proposed, Councillor Taylor seconded. All agreed.

18-09-08 TREE PRESERVATION ORDER

The Clerk informed the Parish Council of notification from SGC of a tree preservation order SGTPO 19/08 on two Oak trees (to the west of Cherry Lodge and by the entrance to Laddenside Farm), which came into force on 24th July 2008.

19-09-08 BUS STOPS - STATION ROAD (Councillor Taylor)

Councillor Taylor suggested that consideration be given to the re-siting of the Bristol bound bus stop from its current place to beside the post box on the Bristol Road (beside Bean Cottage). There is no continuous footpath to this bus stop and users have to cross over the Bristol Road, walk approximately 50 yards and then back over the Bristol Road to the bus stop. **It was resolved** that the Clerk should write to SGC suggesting this possibility. **Clerk**

DATE OF NEXT MEETING

The full Parish Council Meeting will take place on **Monday 20th October 2008** in the **Marshall Rooms**. However, if it was required, a meeting of the full Parish Council will be convened prior to this date to discuss the proposed development of 1,000 new homes in the Engine Common area.

There being no further business, the meeting closed at 9.15pm.

Signed:

Dated:

**MINUTES OF MEETING OF
IRON ACTON PARISH COUNCIL
MONDAY 20th OCTOBER 2008**

The meeting of Iron Acton Parish Council was held in the Marshall Rooms, Iron Acton commencing at 7.30pm.

Present:- Mr. Sheppard, Mr. Bellis, Mrs. Aplin, Mr. Lomas, Mr. Taylor, Mr. Heal, Mr. Gawler (Councillor and South Gloucestershire Council), Mrs. Evans (Clerk)

Action

PUBLIC PARTICIPATION

None. Four members of the public were present.

01-10-08 APOLOGIES FOR ABSENCE

Miss. Weldrake, Miss. Blanchard, Mr. Hockey (South Gloucestershire Council)

02-10-08 DECLARATIONS OF INTEREST - Personal and/or Prejudicial

None.

03-10-08 TO APPROVE THE MINUTES OF THE PREVIOUS MEETING

Copies of the minutes of the meeting held on 15th September 2008 had been circulated. Councillor Lomas asked that 'drilling of bore holes/initial works' be inserted into Minute 04-09-08 Footpaths in connection with works to the footpath/bridleway from the Coach Pool. Also change 'every' to 'everyone' in Minute 05-09-08 Clerks Report - First Bus. Following these amendments Councillor Taylor proposed and Councillor Gawler seconded that these minutes be accepted. All agreed.

04-10-08 CHAIRMAN'S REPORT

The Chairman reported that the Leyhill Prison working party had done a very good job on the wall between the cemetery and allotments. Mr. Alvis will be attending to take away the debris to the Parish Meadows in readiness for the bonfire. The Chairman asked the Clerk to thank Kevin Jones and his team for the high standard of work. It would be further debated, later in this meeting, about additional works the Leyhill Prison working party could undertake. **Clerk**

There have been complaints about HGV's continuing to use North Road. **It was resolved** that the Clerk would contact the Police again regarding this issue. There is a 7.5t weight restriction sign at the beginning of North Road. **Clerk**

The Chairman had met with Nichola Chidley of SGC's PRoW department in connection with LIA47 (Park Street to Court Cottages) following complaints from Mr. and Mrs. Colquhoun about the building encroachment of Mr. and Mrs. Bryant's new extension. Ms. Chidley confirmed that the new extension had complied with the building plans, and that the PRoW department would be taking no action, and would write to Mr. and Mrs. Colquhoun to confirm this. Ms. Chidley has also supplied an up to date footpath map for Iron Acton Parish. **It was resolved** that the Clerk would obtain further copies, laminate them and distribute them to the Councillors. The Chairman and Ms. Chidley also visited the area of the Larks Lane footpath diversion. The landowner was not available to discuss this with, however a telephone number was obtained and Ms. Chidley will contact the landowner. **Clerk**

The Chairman told the meeting that he and the Clerk had attended the Parish Charter Working Group meeting on 14th October 2008 specifically in connection with the proposed new houses for South Gloucestershire. A presentation had been given. Originally SGC had proposed to the Government that SGC could cope with 21,800 new homes, to be developed over the next 20 years. However, following Government Review of figures nationwide, they have increased this number to 32,800. To put this simply, this would equate to three more Bradley Stoke developments within South Gloucestershire. The bulk of these new houses will be around the urban extensions such as the M32, Shortwood, Yate and Chipping Sodbury, including potentially 1,000 for the Engine Common Area. **It was resolved that** Agenda item 12 be brought forward for discussion as Agenda item 5.

Following debate, **it was resolved** that Iron Acton Parish Council would **Clerk** respond to the Consultation in the same vein as SGC:-

- Object to the scale and impact of the 32,800 new dwellings for South Gloucestershire between 2006 and 2026 proposed by the Secretary of State.
- Reiterate that the maximum number of dwellings that could be accommodated over this period is 21,500 dwellings.
- Object to the scale of development identified in the three urban extensions because of the impact on local infrastructure, local communities, the local environment and the Green Belt.
- Object to the scale of housing growth proposed for the urban area because of the impact that this will have on local amenity and character, on-road parking, loss of open spaces and displacement of employment issues.
- Object to the proposed deletion of the list of transport schemes from the draft RSS and urge the Secretary of State to reinstate them.
- Object to the scale and location of the proposed areas of land to be taken out of the Green Belt because of the impact this will have on the critical functions the Green Belt performs in these areas and the impact on local communities and local government.

06-10-08 **CLERK'S REPORT**

Wessex Water – Pumping Station – The Clerk had met with representatives from Wessex Water on 7th October at the Hoovers Lane site. Wessex Water explained that the pumping station was required to help with the pumping of water during periods of excessive rain and potential flooding. All sewage that will be discharged into the river is in lines with rigorous Environment Agency Standards. The generator will only kick in if the normal electricity supply is interrupted. It will also be tested for one hour per week during working hours to ensure it is working effectively. Wessex Water explained that their planning application will also include a planting scheme to boost the existing hedgerow.

Cemetery/Allotment Wall – The Leyhill Team have completed the works to a high standard. Unfortunately the dry-stone waller was not available, but arrangements will be made for them to return to reinstate the wall. One of the members of the Leyhill team has built a bench which they wish to donate to the Parish for the cemetery. Arrangements will be made to collect this.

Parish Meadows – Notices informing Parishioners of the intended works to the Meadows and Play Area have gone up in the notice boards. Letters will be sent to residences adjoining this area during the coming week. There have been reports of petty-vandalism; the gate to the play area was found off it's hinges which has now been replaced; reports of a motorbike in the area which has caused minor damage to the grass; the picnic table outside the tennis courts had been pulled up and placed inside the tennis courts, although this has now been replaced back outside the courts; the benches inside the play area have had obscene graffiti written on them. It has also been reported that the rubber mats need a good clean. **It was resolved** that more robust hinges would be put on the gate, and the fixing of the benches would be included in potential works for the Leyhill Prison team.

Clerk

Footpaths – LIA47/10 – Nichola Chidley from SGC's PRow Team visited the area and confirmed that this is a public footpath and that the development at Crispins has complied with building regulations. Ms. Chidley has also sent an up-to-date copy of the footpaths/bridleways around the Parish. The Clerk is in the process of getting this copied and laminated for distribution to Councillors. LIA24 – Lavenham Farm – SGC have confirmed that this diversion needs to be advertised. LIA30 – Bulge in Wall – the wall is not the responsibility of Mr. and Mrs. Huish, but that of Mr. and Mrs. Douglas of Mulberry House. The Clerk will be sending them a letter. The Clerk also reported she had received an email from Mrs. Huish regarding the responsibility for pavements and roads around the village. The Clerk has informed Mrs. Huish that this is the responsibility of SGC Streetcare and Highways. Mrs. Huish also queried who is responsible for the railings on the Cassey. The Clerk has informed Mrs. Huish that historically the Parish Council has undertaken this maintenance.

Parish & Town Clerks Forum – The Clerk reported that a letter has been received from SGC Standards Committee offering a place at the next Parish & Town Clerks Forum on 21st November or 5th December. The Clerk will endeavour to attend, work commitments allowing.

Obstructive Parking – 2 Park Street – The Clerk has been notified by SGC that following objections, and the fact the markings were unenforceable, the installation of road markings will not be implemented.

Traffic Lights, Latteridge Road – The Clerk has reported to SGC that vehicles and lorries are cutting this junction.

07-10-08 SOUTH GLOUCESTERSHIRE REPRESENTATIVE REPORT

Councillor Hockey was unable to attend the meeting, but had emailed a brief report.

Wessex Water Pumping Station - Members of Frampton Cotterell Parish Council had attended the site with Wessex Water representatives. Frampton Parishioners want to avoid sewage debris littering the river banks downstream. It was hoped that Iron Acton Parish Council would support this application which is expected to come in later this year.

'Frampton Park' Caravan Site, Cog Mill - plans to add four pitches on this site are expected to go into consultation, along with all other proposals affecting From Vale sometime in the next few months. The definition of 'pitch' is not clear at the moment.

Barratt Homes - Have submitted an outline application for 220 new dwellings and a shop on land at Park Farm (between Kebra Crescent, Park Lane, Heather Avenue and the hedge along the Frampton/Westerleigh Parish boundary). The land is outside the current village development boundary. The application has been submitted before SGC have consulted on options for future development in rural parishes as part of the RSS.

Bus Stop, Iron Acton - An SGC officer has suggested buses pull off the by-pass past the school and the Lamb Inn and turn around the island doing a loop to go back to the by-pass. First Bus have not yet replied, although have been invited to Mrs. Hockey's Planning/Transport Select Committee meeting on 17th December 2008. Gordon Moss from Democratic Services will be able to advise nearer the date if any of the Parish Councillors would like to put the views of local residents to him. It was pointed out by the Councillors that a bus would be unable to turn at this island, as the turning circle is too tight.

08-10-08 FINANCIAL REPORT

The Clerk reported balances as at of:-

National Westminster Current Account	£11,429.95
National Westminster Reserve Account	£10,350.93
National Savings Accounts	£15,892.87

Bank Charges - The Clerk reported that following her meeting with our Account Manager, he had agreed that as our turnover was less than £100,000 per annum he had the authority to cancel the charges. Two lots of charges had been reimbursed, totalling £20.02, but two had not. The Clerk confirmed a letter had been sent to the Account Manager asking for these to be reimbursed as well.

Precept - The second half of the precept had been received.

Budget Review Meeting - **It was resolved** that a budget review meeting would take place on Monday 3rd November 2008 at 7.30pm in the Marshall Rooms.

All

09-10-08 ACCOUNTS FOR PAYMENT

The following accounts were approved for payment:-

Landscape Services	Grasscutting	£813.80
South Gloucestershire Council	Emptying Dog Bins	£8.58
South Gloucestershire Council	Installation of Dog Bins	£470.99
Open Spaces Society	Membership Renewal	£30.00
Wixoldbury Farm	Works around Parish	£405.38
Iron Acton PCC	Room Hire	£15.00

Proposed Councillor Gawler seconded Councillor Taylor, all agreed that the above accounts be paid.

10-10-08 **PLANNING APPLICATIONS/PRIOR NOTIFICATIONS/TREE WORKS**

PK08/2671/O - 350 North Road, Yate - Erection of 2 no. dwellings with detached garages (outline) with access, layout and scale to be determined. All other matters reserved. Councillor Sheppard informed the meeting that this application had been withdrawn.

PK08/2659/PNA - Land at Nibley Lane, Nibley - Prior Notification of the intention to erect an agricultural building for the storage of agricultural machinery. No observations, however SGC to ensure that the building remains agricultural and changed to stables.

PK08/2645/F - The White House, High Street, Iron Acton - Erection of two storey and single storey rear extension to provide additional living accommodation (resubmission of PK08/1449/F). No objections.

PK08/2633/ADV - Drive, Yate Road, Iron Acton - Display of 1 no. internally illuminated fascia sign, 1 no. internally illuminated individual letter fascia sign, 1 no. non-illuminated wall mounted sign and 1 no. internally illuminated freestanding totem sign. No objections, however to reiterate concerns that sign D may obscure view of traffic emerging from the site (PK05/1630/RVC refers).

PK08/2592/RVC - Land at units 45-48 Beeches Industrial Estate - Removal of condition 10 attached to planning application PK08/1026/F which states 'no machinery shall be operated, no process shall be carried out and no deliveries taken at or despatched from the site outside the following times 0600 to 2000 Mondays to Fridays; 0800 to 1300 on Saturdays; nor at any time on Sundays or Bank Holidays'. No objections.

PT08/2478/FDI - Patch Elm Farm, Wotton Road, Rangeworthy - Diversion of Footpath LIA14/10 - To object - insufficient justification for the diversion.

PK08/2770/O - 314 North Road, Yate - Erection of 2 no. dwellings (outline). All matters reserved. Councillor Gawler proposed the following objection - this is a back garden development, overdevelopment of site and high water table in the area. Councillor Sheppard seconded, all agreed, with three abstentions.

11-10-08 **PLANNING CONSENTS**

- PK08/2356/F - E.R. Hemmings (Building) Ltd, Dean Road (minute 08-09-08)
- PK08/2284/F - Cherry Lodge, Bristol Road, Iron Acton (minute 08-09-08)
- PK08/2358/TRE - 330 North Road, Yate (minute 08-09-08)
- PK08/2460/F - The Old Rectory, High Street, Iron Acton (minute 08-09-08)
- PK07/2145/F - 6 Chestnut Springs, Mission Road (minute 42-07-07) Appeal Allowed
- PK07/3632/F - Beech House, Yate Road, Iron Acton (minute 50-12-07) Appeal Allowed

12-10-08 PLANNING REFUSALS/WITHDRAWALS/APPEALS

- PK08/2354/F - The Laurels, Stover Road, Yate (minute 08-09-08)
- PK08/2405/F - Bean Cottage, High Street, Iron Acton (minute 08-09-08)

13-10-08 WORKS AROUND PARISH

The Clerk reported that the Leyhill Prison Working Party ('Through the Gate') had done an exceptional job, and consideration should be given to passing on more work, as the daily rate of £125.00 is very competitive. **It was resolved** Clerk that the Clerk would draw up a list of potential works around the parish for approval by the Councillors at the next meeting.

14-10-08 PARISH MEADOWS

Dog Fouling - Councillor Sheppard addressed the Councillors, and asked to consideration be given to the banning of dogs from the Parish Meadows due to the increased amount of fouling through inconsiderate owners who do not clear up after their dogs. This is been an ongoing problem for many years, but recently has become worse. The Clerk suggested the possibility of providing plastic bag beside the dog bins, as Westonbirt Arboretum have done. It was felt that this would not in itself help to alleviate the situation. **It was resolved** Clerk to reinforce the fact that dogs are not allowed in the Play Area through increased signage, as well as inform the Dog Warden.

Acton Aid Bonfire - Acton Aid had requested permission to use the Parish Meadows for their annual Bonfire and Fireworks Display on 1st November 2008. **It was resolved** to permit this. The Clerk will inform Acton Aid. Clerk

15-10-08 REMEMBRANCE SERVICE - ST. MARY'S CHURCH, YATE

The Clerk informed the Councillors of the invitation from Yate Town Council for representatives of Iron Acton Parish Council to join in the Service of Remembrance at St. Mary's Church on Sunday 9th November 2008. Councillor Sheppard confirmed that he would be attending and encouraged fellow Councillors to attend also. A wreath would be purchased on behalf of the Parish Council for laying at the Church Lych Gate and Parnall grave.

16-10-08 RENEWAL APPLICATION FOR STREET TRADING CONSENT

The Clerk informed the Councillors that an application had been received by SGC for the renewal of a Street Trading Licence by Country Couzen, Armstrong Way, Yate. **It was resolved** that Iron Acton Parish Council would Clerk respond to SGC with no objections.

17-10-07 CONSULTATION ON PROPOSALS FOR THE RIDINGS HIGH SCHOOL AND KING EDMUND COMMUNITY SCHOOL

The Clerk informed the Councillors that a consultation was taking place in connection with the above, in order that they become federated academies sponsored by The Ridings Educational Trust. All parents of children attending both schools have been consulted separately. **It was resolved** that as neither of the schools are within Iron Acton Parish, the Parish Council would not respond.

18-10-08 AMENDMENTS TO THE PERMITTED DEVELOPMENT REGIME FOR HOUSEHOLDERS

The Clerk informed the Councillors of the above document, which came into force on 1st October 2008. There have been significant changes to the permitted development regime for householders. Very briefly the intention of the changes is to relax the current regime somewhat, and as such many householders may be able to carry out extensions and alterations to their houses without the need for planning permission. The changes are set out in the Town and Country Planning (General Permitted Development) (Amendment No. 2) (England) Order 2008. This amends Part 1 of the Town and Country Planning (General Permitted Development) Order 1995.

19-10-08 ADOPTION OF THE AFFORDABLE HOUSING SUPPLEMENTARY PLANNING DOCUMENT

The Clerk informed the Councillors of the above document that was adopted by SGC on 2nd September 2008. A copy of this document is available on www.southglos.gov.uk/planningpolicy.

20-10-08 ADOPTION OF STATEMENT OF COMMUNITY INVOLVEMENT

The Clerk informed the Councillors of the above statement that was adopted by SGC on 21st May 2008. The Clerk has a copy.

DATE OF NEXT MEETING

The full Parish Council Meeting will take place on **Monday 17th November 2008** in North Road School Hall commencing at 7.30pm. The December meeting will take place on Monday 15th December 2008 at 7.30pm in the Marshall Rooms, Iron Acton.

There being no further business, the meeting closed at 9.30 pm.

Signed: _____

Dated: _____

**MINUTES OF MEETING OF
IRON ACTON PARISH COUNCIL
MONDAY 17th NOVEMBER 2008**

The meeting of Iron Acton Parish Council was held in North Road School Hall, Iron Acton commencing at 7.30pm.

Present:- Mr. Sheppard, Mr. Bellis, Mrs. Aplin, Mr. Lomas, Mr. Taylor, Mr. Heal, Miss. Blanchard, Miss. Weldrake, Mr. Gawler (Councillor and South Gloucestershire Council), Mrs. Hockey (South Gloucestershire Council), Mrs. Evans (Clerk)

Action

The Chairman addressed the meeting, and paid tribute to Mrs. Elsie Blanchard who had passed away on 20th October. Mrs. Blanchard had been a Parish Councillor for many years and had been a great source of local knowledge and information. The Chairman asked for this to be minuted, and offered the Parish Council's sincere condolences to Mr. and Miss. Blanchard.

PUBLIC PARTICIPATION

None. Three members of the public were present.

01-11-08 APOLOGIES FOR ABSENCE

None.

02-11-08 DECLARATIONS OF INTEREST - Personal and/or Prejudicial

All Councillors declared a prejudicial interest in Agenda Item 9 - Planning Application PT08/2718/TCA. Councillors Aplin and Weldrake declared a prejudicial interest in Agenda Item 12.

03-11-08 TO APPROVE THE MINUTES OF THE PREVIOUS MEETING

Copies of the minutes of the meeting held on 20th October 2008 had been circulated. Councillor Bellis asked that the word 'alleged' be inserted into paragraph three of the Chairman's report, to read 'about the alleged building encroachment'; also to insert the word 'not' into minute 10-10-08, planning application PK08/2659/PNA to read 'remains agricultural and not changed to stables'. Following these amendments Councillor Bellis proposed and Councillor Lomas seconded that these minutes be accepted. All agreed.

04-11-08 CHAIRMAN'S REPORT

The Chairman reported that the works to the cemetery/allotment wall had been completed to a very high standard. Regarding the rubbish at the top end of the allotments, there is a concern that using a digger to remove the rubbish, may push up against the wall. **It was resolved** that a retaining wall be erected, possibly using railway sleepers. Mr. Alvis has supplied a quote for the works, which will be discussed later in the meeting.

There are ongoing problems with ponding all along the back of North Road due to the overgrown ditched. It is the landowners responsibility to ensure that their ditched are cleared.

The Chairman reported that he had met with the SGC Conservation Officer regarding concerns over the colour of the edging stones to the driveway of the new house on the village green. The Conservation Officer had confirmed that the wrong colour had been used, and asked the builder to replace.

05-11-08 **CLERK'S REPORT**

The Clerk reported on a telephone call received from Mr. Hubbard regarding the planning application at 314 North Road. Mr. Hubbard enquired about the Parish Council's response. The Clerk informed Mr. Hubbard of the Parish Council's response.

Notices had gone up on both notice boards informing Parishioners of forthcoming meetings up to March 2009. The Clerk had also prepared a timetable for the next six months showing when agenda and minutes would be issued. Councillor Blanchard asked whether this could be amended so that minutes are issued a week after the monthly meeting so that Councillors can deal with their actions in good time. The Clerk will **Clerk** endeavour to achieve this.

Cemetery - An invoice from the Leyhill team had been received for works to the cemetery/allotment wall. It amounts to £312.50 (2.5 days work).

Two requests for interment spaces had been received during the course of the month. Both requests were for spaces in the middle row. The Clerk had attended the digging of the spaces to ensure that the water pipe was not in the way. The pipe appears to be further over than anticipated and did not cause any inconvenience.

The Clerk had received an email from Mr. and Mrs. Huish regarding the boundary wall with the cemetery and their property. According to Mr. and Mrs. Huish a section of the wall is 'in imminent danger of collapse'. Also according to Mr. and Mrs. Huish there was a party wall agreement between them and the Parish Council. **It was resolved** that the Clerk would look into this matter and report back at the December meeting. **Clerk**

Councillor Taylor had reported that the newly installed dog bin in the cemetery was overflowing. This had been reported to Street Care who would be collecting on 17th November. It appears that the bin has not been added to the collection list.

Nibley Lane Allotments - The Clerk and the Chairman have spent a considerable amount of time at the Nibley Lane allotments trying to resolve the issue of the pile of rubbish at the top end. This will be further discussed under agenda item 13. The Clerk also reported that the last time the allotment rents had been increased was in 2004 and perhaps consideration could be given to increasing the rents to ensure that the Parish Council's expenditure matches income.

Parish Meadows - The Clerk had received a telephone call from the residents of The Laurels. During a recent visit to the play area with their grandchildren they had discovered a pile of excrement on top of the slide under the covered roof.

The clearing works are well under way. A planting scheme is being devised by Jo Wright. The Clerk also reported that the tree works application had been sent to Charfield Parish Council in error.

The Clerk reported that a local resident had been witnessed allowing their dog to foul in the Meadows. When challenged they had ignored the challenge and walked away.

Footpaths - LIA30 - Bulge in wall. The Clerk has had a good look at the location of the bulge and ownership of the tree, and it appears that it is in Mr. and Mrs. Huish's property. The Clerk has queried this with SGC. **Clerk**

Councillor Taylor had reported that the footpath from Park Street through to

06-11-08 SOUTH GLOUCESTERSHIRE REPRESENTATIVE REPORT

Councillor Gawler reported on the refusal of the stable block at land off Folly Road, Latteridge; the refusal at 1 Engine Common Lane. Councillor Gawler also reported on the speed cameras for North Road and Wotton Road. Figures had been received for the North Road Camera.

Councillor Pat Hockey reported that Justin Davis (First Bus Managing Director) will be attending the SGC meeting on Wednesday 19th November. **Clerk**
It was resolved that the Clerk would email Councillor Hockey with all the details appertaining to the bus service through the village and the problems that have arisen.

07-11-08 FINANCIAL REPORT

The Clerk reported balances as at of:-

National Westminster Current Account	£10,112.18
National Westminster Reserve Account	£10,350.93
National Savings Accounts	£15,892.87

Following the budget review meeting of 3rd November 2008, **it was resolved** that the precept for 2009/2010 be set at £14,000 (a reduction of £1,000 on 2008/2009). Proposed Councillor Gawler, seconded Councillor Weldrake, all agreed.

The Clerk reported that two years ago, Iron Acton Parish Council had signed up to SGC's offer of a free laptop. Part of this package included payment of broadband access for two years, and a personal cheque for £432.00 had been sent to the Clerk. This two year period expires in April 2009. Current charges for broadband access are £17.99 per month, annual expenditure £215.88. Unfortunately the Clerk had forgotten to include this expense in the budget. **It was agreed** that this expense would be included in the Clerk's telephone charges.

08-11-08 ACCOUNTS FOR PAYMENT

The following accounts were approved for payment:-

Natureworks	Boundary Clearance - Parish	£1,000.00
HM Prison Services	Meadows	£312.50
BWBSL	Works to Cemetery Wall	£40.98
Landscape Services	Water supply - Station Road	£343.17
South Glos Council	Grasscutting - Meadows/Cemetery	£25.00
Mrs. P. Evans	Hire of Hall	£90.74
Poppy Appeal	Clerk's Telephone	£250.00
	Donation	

Proposed Councillor Gawler seconded Councillor Bellis, all agreed that the above accounts be paid. **It was resolved** that the donation to the Poppy Appeal would remain fixed at £250.00 for the next three years. **It was also resolved** that the Accounts for Payment agenda item would be moved to the last item of business, for future meetings.

09-11-08 **PLANNING APPLICATIONS/PRIOR NOTIFICATIONS/TREE WORKS**

- PK08/2861/F - Dean Lodge West, High Street, Iron Acton – Erection of two storey rear extension with glazed link extension to form additional living accommodation. To make the comments that Iron Acton Parish Council are concerned, and wish to ensure that there is no adverse impact on the character of a listed building within the Conservation Area. The Parish Council are also concerned about the visual impact of the use of timber cladding; removal of the French window and use of a sliding door; the use of glass in the link extension which is not considered to be in keeping with the property and the change of appearance of the main door, which is clearly visible from the High Street.
- PK08/2862/LB - Dean Lodge West, High Street, Iron Acton – Internal and external alterations and erection of two storey rear extension with glazed link extension to form additional living accommodation. See comments to above application – PK08/2861/F.
- PK08/2930/F - Pear Tree Cottage, 410 North Road, Yate – Erection of rear and side conservatory and erection of rear porch. No objections.
- PT08/2718/TCA - Works to fell 1 no. Elder tree, crown lift to 1 no. Lime tree by 2m and crown lift to various other trees by 2m all situated within the Iron Acton Conservation Area. All Councillors have declared a prejudicial interest, therefore no observations.
- PK08/2975/F - The Bungalow, Bridge Road, Yate – Demolition of existing dwelling to facilitate the erection of 1 no. replacement dwelling and detached garage, widened access with associated works. No objections.

10-11-08 **PLANNING CONSENTS**

- PK08/2550/O – 2 Prospect Cottages, High Street, Iron Acton (minute 09-09-08)
- PK08/2530/RVC – Land at Units 45-48 Beaches Industrial Estate (minute 09-09-08)
- PK08/2633/ADV – Drive, Yate Road (minute 10-10-08) part approval

11-11-08 **PLANNING REFUSALS/WITHDRAWALS/APPEALS**

- PK08/2633/ADV – Drive, Yate Road, (minute 10-10-08) Totem refused.
- PK08/2671/O – Land to north 350 North Road, Yate (minute 10-10-08)

12-11-08 **VILLAGE GREEN**

The Parish Council had received a request from the Victorian Committee via Councillors Aplin and Weldrake, to be allowed to erect a Christmas tree, with lights on the village green for the duration of the Christmas period. The tree would be approximately 14ft in height. The Victorian Committee are in negotiations with the residents of the Chapel Patch to see if they are willing to supply the electricity. The Parish Council was assured that all cables etc would be sufficiently covered in order not to present a hazard to members of the public or traffic. The Parish Council was also assured that the Victorian Committee are covered under the insurance of Acton Aid. **It was resolved** to allow the erection of the Christmas tree with lights on the village green outside Two Wheels, where the MC is positioned during May Day. The Chairman and the Clerk will undertake a risk assessment of the area.

**RS/
Clerk**

13-11-08 **WORKS AROUND PARISH**

Maintenance Works Schedule – The Clerk had previously circulated a Maintenance Works Schedule via email. Unfortunately this was the wrong one. **It was resolved** that the Clerk would re-issue in time for the December meeting. Councillor Bellis also mentioned that one third of the Coach Pool needs maintenance shortly. This would be added to the list. **Clerk**

Estimate – R. Alvis – Works to allotments – Mr. Alvis has provided an estimate for the cost of works to the top end of the allotments to clear away the pile of rubbish. This amounts to £380.00 plus VAT. **It was resolved** that this estimate be accepted. Work to re-site the entrance gate must be done first.

14-11-08 **GYPSY & TRAVELLER SITES TOWARDS PREFERRED OPTIONS DOCUMENT**

Councillors Sheppard and Gawler will be attending one of the consultation sessions on 25th November. The Government has asked that SGC provide an extra 53 pitches, however there is no definition of a pitch – it may be one van or a number of vans belonging to one family. SGC's preferred option is to extend the existing sites at Patchway and Winterbourne, and include a small piece of land to the side of the existing Winterbourne site. SGC are consulting organisations to obtain views. The closing date for comments is 29th January 2009. Councillor Taylor will read through the document and brief the Parish Council at the December meeting. **DT**

15-11-07 **DONATIONS**

Poppy Appeal – The Clerk had received a request for a donation to the Royal British Legion Poppy Appeal. **It was resolved** that the Parish Council would donate £250.00. **It was also resolved** that the donation would be capped at this amount for the next three years.

CPRE – The Clerk informed the Councillors that a letter had been received from the CPRE in connection with a donation towards legal expenses incurred by members undertaking legal action to defence open spaces and rights of way. **It was resolved** that the Parish Council would not donate on this occasion.

16-11-08 **CPRE**

The Clerk informed the Councillors that a 'toolkit' had been received from CPRE in connection with their "Stop the Drop" campaign. This toolkit gives details on how to organise a community clear-up of rubbish and litter. **It was resolved** that Councillor Aplin would have a look at this toolkit and report back at a later meeting. **AA**

17-11-08 **COMMUNITIES & LOCAL GOVERNMENT**

The Clerk informed the Councillors that a consultation had been received from the Communities and Local Government organisation, entitled Real People, Real Power: Codes of Conduct for Local Authority Members and Employees. The paper invites views on proposals for revising the Local Authorities (Model Code of Conduct) Order 2007 and the Relevant Authorities (General Principles) Order 2001. It also seeks views on the proposed introduction of a model code of conduct for local government employees. **It was resolved** that the Clerk circulate, and all Councillors sign to say they have read the document. **Clerk**

18-11-08 **TEMPORARY ROAD CLOSURE**

The Clerk informed the Councillors of a temporary road closure in North Road for a duration of 18 months commencing on 5th January 2009. However the closure is only anticipated to be for a 4 weeks period.

The Clerk also informed the Councillors of a temporary road closure in Frampton End Road for a duration of 18 months commencing on 1st December 2008. However the closure is only anticipated to be for a 1 week period.

DATE OF NEXT MEETING

The full Parish Council Meeting will take place on **Monday 15th December 2008** in the Marshall Rooms commencing at **7.00pm**.

There being no further business, the meeting closed at 9.15 pm.

Signed:

Dated:

**MINUTES OF MEETING OF
IRON ACTON PARISH COUNCIL
MONDAY 15th DECEMBER 2008**

The meeting of Iron Acton Parish Council was held in the Marshall Rooms, Iron Acton commencing at 7.00pm.

Present:- Mr. Sheppard, Mr. Bellis, Mrs. Aplin, Mr. Lomas, Mr. Heal, Miss. Blanchard, Miss. Weldrake, Mr. Gawler (Councillor and South Gloucestershire Council), Mrs. Evans (Clerk)

Action

The Chairman addressed the meeting, concerning the recent death of Mr. David White. Mr. White had been a Parish Councillor for many years. Mr. White had been a great supporter of North Road School, and had been extremely enthusiastic about the provision of music within the school. Mr. White had also been the local organiser for the annual Poppy Appeal for many years. Mr. White's contribution to the community will be sadly missed, and the Parish Council send their condolences to Mrs. White.

PUBLIC PARTICIPATION

None. One member of the public was present.

01-12-08 APOLOGIES FOR ABSENCE

Apologies were received from Councillors Taylor and Hockey. Councillor Heal had also informed the Clerk that he would be slightly late.

02-12-08 DECLARATIONS OF INTEREST - Personal and/or Prejudicial

Councillor Weldrake declared a personal interest in Agenda Item 8 - PK08/3047/F.

03-12-08 TO APPROVE THE MINUTES OF THE PREVIOUS MEETING

Copies of the minutes of the meeting held on 17th November 2008 had been circulated. Councillor Bellis proposed and Councillor Weldrake seconded that these minutes be approved and signed. All agreed.

04-12-08 CHAIRMAN'S REPORT

The Chairman reported that Rob Alvis has been continuing with the clearance of the allotments. The access gate and posts have been moved, and the retaining wall of railway sleepers will be built. The Chairman has been attending the Parish Meadows during the course of the clearance works.

The Chairman also reported that following the recent rain there has been considerable 'ponding/puddling' of water on Mission Road, Nibley End Lane, North Road and the High Street.

05-12-08 CLERK'S REPORT

Village Green – The Clerk reported that the risk assessment in connection with the erection of the Christmas tree had been carried out (copy distributed to Councillors for information). Also, a white ford transit type van was reported to the Police as it was parked on the village green, with no visible tax disk. The Police attended and reported the vehicle to SGC as a potential tow-away. There has also been an increase of incidents of cars parking with two wheels on the village green. This has now caused the edge to be churned up and there are wheel ruts present. **It was resolved** that the Clerk would prepare a letter to be sent to residents around the village green, highlighting the fact that no parking is allowed on the green. **It was further resolved** that the Clerk would contact SGC (Mark Parry) and ask for a site meeting to discuss the parking situation in the village.

Clerk

First Bus – The Clerk confirmed that an email had been sent to Councillor Pat Hockey with details of the removal of the bus service through the village.

Works Around Parish – The Clerk had issued the correct maintenance/works schedule.

Poppy Appeal – The Parish Council had received a thank you card from David White in connection with the donation of £250.00.

Cemetery – Dog Bin – The Clerk had received a bill from SGC in connection with the collections from the two new dog bins. In light of the fact that SGC had to be reminded on a couple of occasions to empty the cemetery bin, the Clerk had disputed the charges. The Clerk is currently awaiting a response.

Allotments – Nibley Lane – The Clerk had received a telephone call from Mrs. Blade (Allotment 4B) regarding the space immediately behind her allotment. Mrs. Blade asked when the Parish Council were going to clear this as she wished to place her compost bins on it. The Clerk informed Mrs. Blade that the space behind her allotment was not in fact part of her allotment, it was an access track. The Clerk has also had a conversation with another allotment holder regarding securing the access gate. **It was resolved** that the gate would be secured with a chain and padlock (key type).

Parish Meadows – The Clerk reported that the clearance works have been completed and a planting scheme is now being drawn up. During the works (play area/Sea Harvest boundary) it was discovered that two trees were dead and needed to be removed. This was at an additional cost of £50, which will be included in the overall bill. A quote for £300 for the replacement of the post and wire fence had been received from the contractor helping with the clearance works. A written quote is presented later in this meeting, for the Parish Council's approval. The Clerk is in the process of completing grant forms for SGC, who will potentially pay 80% of the total cost. The Clerk also reported that on visiting the Meadows on Saturday 13th December, the stream had burst its banks and the play area was partially flooded.

Clerk

Parking – High Street – The Clerk had received a letter from SGC in connection with the problem of parking in the High Street. The letter had been prompted by a letter from a resident, Mrs. Elson to Steve Web complaining about the withdrawal of the bus service. SGC are asking for the Parish Council's comments on the introduction of waiting restrictions. **It was resolved** that this item be put on the agenda for the January 2009 meeting.

06-12-08 SOUTH GLOUCESTERSHIRE REPRESENTATIVE REPORT

Nothing to report.

07-12-08 FINANCIAL REPORT

The Clerk reported balances as at 15th December 2008 of:-

National Westminster Current Account	£8,298.79
National Westminster Reserve Account	£10,416.15
National Savings Accounts	£15,892.87

The Clerk reported that the SGC precept request letter had been received, completed and returned. Iron Acton Parish Council would be requesting a precept of £14,000 for 2009/2010.

The Clerk also reported that Mazars had been in contact regarding the Annual Return to confirm that all was in order. There had been a couple of questions regarding the increase in expenditure in connection with the additional play equipment. The Return will now go forward for signing off.

08-12-08 PLANNING APPLICATIONS/PRIOR NOTIFICATIONS/TREE WORKS

- PK08/3031/F - Danbury House, Great Western Business Park - Change of use from General Industrial (Class B2) to mixed use, Business (Class B1), General Industrial (Class B2) and Storage and Distribution (Class B8) as defined in the Town and Country Planning (Use Classes Order) 1987 (as amended). No objections.
- PK08/3047/F - Poplar Farm, Yate Road, Iron Acton - Change of use of land from agricultural and domestic curtilage to land for the keeping of horses. Erection of stable block and hay store. No objections, however the Parish Council would make the observation that this development causes the loss of an orchard. Also, consideration is given to the permission being granted as personal to the owner.
- PK08/3101/O - Land adjoining 306 North Road, Yate - Erection of 1 no. detached dwelling (outline). All matters reserved. No objections.
- PK08/3120/LB - Stonewall House, The Green, Iron Acton - Installation of replacement windows to all elevations. No objections.
- PK08/3155/PNA - Nibley Mill Bungalow, Hope Road - Prior Notification of the intention to erect an agricultural building for the storage of hay and agricultural machinery. No observations.
- PK08/3156/F - Hoover's Lane, Bristol Road, Iron Acton - Construction of a new pumping station to include erection of 1 no. generator building, 1 no. kiosk, alterations to boundary treatments and landscaping (resubmission of PK08/2067/F). No objections, but Parish Council wish to ensure that the planting scheme is robust.

09-12-08 PLANNING CONSENTS

- PK06/1540/F – Yate Town Football Club, Lodge Road (minute 23-11-06)
- PK08/2975/F – The Bungalow, Bridge Road, Yate (minute 10-11-08)
- PK08/2930/F – Pear Tree Cottage, 410 North Road (minute 10-11-08)
- PK08/2592/RVC – Land at units 45-48 Beeches Industrial Estate (minute 10-10-08)

10-12-08 **PLANNING REFUSALS/WITHDRAWALS/APPEALS**

- PK08/2645/F – The White House, High Street (minute 10-10-08). Gone to Appeal.
- PK08/2862/LB – Dean Lodge West, High Street (minute 09-11-08)
- PK08/2770/O – 314 North Road, Yate (minute 10-10-08)

11-12-08 **PARISH MEADOWS**

The Clerk had received a written quote of £300 from Treemendous Gardens in connection with the replacement post and wire fence in the Parish Meadows (30m stretch in front of Sea Harvest). **It was agreed** to accept this quote. Proposed Councillor Gawler, seconded Councillor Weldrake, all agreed. The Clerk will inform Treemendous Gardens and arrange for the work to be done. **Clerk**

12-12-08 **WORKS AROUND PARISH**

The Clerk had re-issued the spreadsheet for Scheduled Works/Maintenance Programme 2008/2009. The Clerk invited the Councillors to contact her if they became aware of additional work. **It was resolved** that the Clerk be authorised to approve works to the maximum value of £500 per month. The Clerk will contact two Councillors to keep them informed of individual expenditure.

13-12-08 **CEMETERY**

The Clerk informed the Councillors that an application for a memorial inscription had been received from Summers Memorial Masons regarding Mr. Brian Redvers Barnett. This is an additional inscription to the existing headstone. **It was agreed** that the Council had no objections to this application.

The Clerk also informed the Councillors of a pre-application for a memorial in connection with Mr. Jeremy Tovey. **It was agreed** that the Council would have no objections to this application. The formal application will be sent by the memorial masons as soon as it is available.

The Clerk also informed the Council of the interment of ashes of the late Mrs. Williams which will take place on 17th December 2008.

14-12-07 **DONATIONS**

The Clerk had received a letter from Yate Heritage Centre in connection with the request for a donation towards the running of the Centre. **It was agreed** that a donation of £100 be made. Proposed Councillor Bellis, seconded Councillor Lomas, all agreed.

15-11-08 FREEDOM OF INFORMATION ACT

The Clerk had circulated information in connection with the new Freedom of Information Act. The Parish Council is required to adopt the new Act, without amendment by 31st December 2008. If the Parish Council wish to amend any item, this has to be notified to the Information Commissioner's Office together with the reasons behind the amendment. A template had been completed by the Clerk detailing all information available for public inspection. The Clerk confirmed that Iron Acton Parish Council readily makes information available to members of the public upon request. Once adopted, the Clerk will advertise (on the Parish Notice Boards) that such information is available to members of the public. **It was agreed** that the new Freedom of Information Act be adopted by Iron Acton Parish Council, without amendment. Proposed Councillor Bellis, seconded Councillor Weldrake, all agreed.

16-12-08 TERM/HOLIDAY DATES FOR SCHOOL YEAR 2010-11

The Clerk informed the Councillors of a letter received from SGC concerning the proposed term and holiday dates for the school year 2010-11. **It was resolved** that the Parish Council had no observations to make. The Clerk will **Clerk** respond accordingly.

17-12-08 APPLICATION FOR STREET TRADING CONSENT

The Clerk had received an application for a Street Trading Consent for Tasha's Tasties, based on Dean Road, Yate. **It was resolved** that the Parish Council had no objections. The Clerk will respond to SGC accordingly. **Clerk**

18-12-08 GYPSY & TRAVELLER SITES TOWARDS PREFERRED OPTIONS DOCUMENT

Councillor Taylor had taken this document away to read through and make comments. Unfortunately Councillor Taylor was unable to attend this meeting. **It was resolved** that this item be carried over to the January 2009 **DT** meeting.

19-12-08 SOUTH GLOUCESTERSHIRE COUNCIL - STREETCARE

Councillor Lomas asked that the Parish Council prepare a letter to SGC voicing the Parish Council's concerns over the delay in dealing with various pavement defects/vegetation encroachment/flooding and ponding in the North Road. **It was resolved** that this be done. The Clerk will liaise with **Clerk/** Councillor Lomas concerning the contents and wording of the letter to be **RL** sent.

20-12-08 COMMUNITIES & LOCAL GOVERNMENT

This consultation document was in the process of being circulated to all Councillors. Councillor Aplin had made some observations to the Clerk

08-11-08 ACCOUNTS FOR PAYMENT

The following accounts were approved for payment:-

Mrs. L. Angell	Bus Shelter Cleaning	£29.00
Mrs. P. Taylor	Bus Shelter Cleaning	£29.00
Mrs. P. Evans	Clerks Salary	£1,725.00
Natureworks	Parish Meadows Clearance	£1,000.00
Yate Heritage Centre	Donation	£100.00

Proposed Councillor Bellis, seconded Councillor Weldrake, all agreed that the above accounts be paid.

DATE OF NEXT MEETING

The full Parish Council Meeting will take place on **Monday 12th January 2009** in North Road School Hall, commencing at 7.30pm

There being no further business, the meeting closed at 8.15 pm.

Signed:

Dated:

**MINUTES OF MEETING OF
IRON ACTON PARISH COUNCIL
MONDAY 12th January 2009**

The meeting of Iron Acton Parish Council was held in North Road School Hall Iron Acton commencing at 7.30pm.

Present:- Mr. Sheppard, Mr. Bellis, Mrs. Aplin, Mr. Lomas, Miss. Blanchard, Miss. Weldrake, Mr. Gawler (Councillor and South Gloucestershire Councillor), Mrs. Evans (Clerk)

Action

PUBLIC PARTICIPATION

None. Four members of the public were present.

01-01-09 APOLOGIES FOR ABSENCE

Apologies were received from Councillors Taylor, Heal and Hockey. Councillor Gawler had informed the Clerk that he would be slightly late.

02-01-09 DECLARATIONS OF INTEREST - Personal and/or Prejudicial

Councillors Sheppard, Bellis and Blanchard declared a personal interest in agenda item 11.

03-01-09 TO APPROVE THE MINUTES OF THE PREVIOUS MEETING

Copies of the minutes of the meeting held on 15th December 2008 had been circulated. Councillor Bellis proposed and Councillor Weldrake seconded that these minutes be approved and signed. All agreed.

04-01-09 CHAIRMAN'S REPORT

The Chairman reported that some remedial work has been done to clear the stream following the recent flooding of parts of the Parish Meadows.

Rob Alvis had completed the works to the Nibley Lane allotments. This had been a difficult task because there had been a significant quantity of plastic within the rubbish which had to be hand sorted.

The Chairman also reported that he had picked up a dumped freezer from Nibley Lane (just over the bridge) and taken it to the dump.

05-01-09 CLERK'S REPORT

Allotments:- The Clerk reported that unfortunately 7 allotment sheds and a poly-tunnel had been vandalised some time between 21st and 23rd December. Mr. Collett, one of the allotment holders had reported this to the Police who had given him a crime number. Mr. Bird, another allotment holder, also contacted the Clerk to say that his shed had been vandalised. The Clerk had emailed PC Bainbridge informing her of this vandalism as well as the theft of a wallet, the theft of some champagne and an attempted breaking at the garden centre. The Clerk invited the Police or one of our PCSO's to attend the next meeting.

Cemetery:- The Clerk had received a reminder about the unpaid invoice from SGC in connection with the collection from the dog bins. The Clerk had advised SGC that the one in the cemetery had not been emptied for some time. SGC will investigate this.

Village Green:- The Clerk reported that the parking of cars on the village green remains a problem. There is now considerable damage to the edges at the Station Road end in particular. This will be further discussed under agenda item 11.

Works Around Parish:- The post and wire fence has been erected in front of Sea Harvest (invoice presented for payment). Mr. Tovey (Sea Harvest) had mentioned to the Clerk that he would be happy to pay for a few native trees to be planted along this stretch. The Clerk has spoken to Jo Wright of Natureworks, who is looking into an appropriate species.

Parish Meadows:- The application for the annual inspection of our play equipment has been sent off to RoSPA. This will cost in the region of £130.

The Clerk also reported that she had been contacted by SGC in connection with Playbuilder funding. This is funding from central government, for play equipment for older children (8-15 years of age). A questionnaire has been completed concerning the play equipment already provided by the Parish Council.

Clerk

Concerning play equipment for older children, **it was agreed** that the Clerk would investigate the purchase of a basketball hoop, no more than £200 in value.

Parking – High Street – The Clerk had spoken to Peter Hart of SGC who was sympathetic to the problems of parking in the High Street. Mr. Hart is more than happy to meet with us in the High Street to see the problem for himself. This subject will be further debated under agenda item 13.

Training:- The Clerk reported that she had received information from SGC regarding 'Planning – Permitted Development' training. The Clerk had expressed an interest in attending the session on 23rd January in Thornbury.

The Clerk also informed the Councillors of a 'Rural & Parish Matters Event' on Monday 9th February at 3.00pm in Winterbourne. Councillor Bellis expressed an interest to attend. The Clerk will pass on his details.

Clerk

Highways:- The Clerk had received notification from SGC regarding the resurfacing of the B4058 between Station Road and Perrinpit crossroads during 12th to 23rd January. There will be temporary multi-way traffic signals. The work will be restricted to off-peak hours.

Donation:- The Clerk had received a very nice thank you letter from Yate & District Heritage Centre following the Parish Council's donation of £100.

06-01-09 SOUTH GLOUCESTERSHIRE REPRESENTATIVE REPORT

Councillor Gawler reported that there may be some changes regarding our Beat Officer, in that Iron Acton may come under the jurisdiction of PC Barraclough, who is the existing Beat Officer for Frampton Cotterell.

07-01-09 FINANCIAL REPORT

The Clerk reported balances as at 12th January 2009 of:-

National Westminster Current Account	£5,218.44
National Westminster Reserve Account	£10,416.15
National Savings Accounts	£15,892.87

Precept:- The Clerk reported that confirmation from SGC had been received in connection with our Precept request of £14,000 for financial year 2009/10. This will be paid in two instalments of £7,000 on 30th April and 30th September 2009.

Independent Auditor:- The Clerk had received a letter from Iain Selkirk offering his services as our independent internal auditor. The fees remain the same as last year - £85.00. **It was approved** that Mr. Selkirk be appointed as our independent auditor for 2009. Proposed Councillor Weldrake, seconded Councillor Bellis, all agreed.

Purchases:- The Clerk requested the Councils approval of the purchase of an external hard drive in order to keep a backup of the information held on the Parish Council's laptop. The cost would be somewhere in the region of £70 for a 320GB external hard drive. **It was approved** that this be purchased. Proposed Councillor Lomas, seconded Councillor Blanchard, all agreed.

The Clerk further informed the Councillors that she had purchased as copy of 'Mr Web' for £99.99 in order to further develop and upload information onto the Council's web site. This package also included the purchase of a domain name and hosting for 12 months. The Clerk had the domain name ironactonparishcouncil.com. **It was approved** that this expenditure be reimbursed to the Clerk. Proposed Councillor Lomas, seconded Councillor Weldrake, all agreed.

08-01-09 PLANNING APPLICATIONS/PRIOR NOTIFICATIONS/TREE WORKS

- PK09/0016/F - The Laurels, Stover Road, Yate - Demolition of existing dwelling. Erection of 1 no. new dwelling with associated works (resubmission of PK08/2354/F). Comment as before - No objections on condition the walls are rendered.
- PK09/0033/F - 1 East View Cottage, Nibley Lane, Iron Acton - Erection of single storey rear extension to provide additional living accommodation. No objections.

PK08/3202/F - Site adjacent to White Hart Inn, High Street, Iron Acton - Erection of 1 no. detached dwelling with detached store, associated parking and works (amendment to previously approved scheme PK08/0400/F). To respond, supporting the Conservation Officers comments that details of gates, solar panels and new door in wall should be secured in order to preserve or enhance the character or appearance of the Conservation Area.

09-01-09 **PLANNING CONSENTS**

- PK08/3047/F - Poplar Farm, Yate Road, Iron Acton (minute 08-12-08)
- PK08/3031/F - Danbury House, Great Western Business Park (minute 08-12-08)

10-01-09 **PLANNING REFUSALS/WITHDRAWALS/APPEALS**

None received.

11-01-09 **VILLAGE GREEN**

The Clerk had prepared a letter in connection with the parking by residents on the village green. This was a similar letter to the one sent to residents in 1998. Following discussion it was decided that this letter was too direct. **It was agreed** that the Clerk would prepare another letter, initially asking the residents to refrain from parking on the village green as it was causing damage. The Clerk will liaise with Councillor Blanchard in this respect. **Clerk/ LB**

12-01-09 **WEB SITE**

An email from Jon Aries had been circulated to the Councillors. This email invited the Parish Council to utilise more actively the existing village web site. The Clerk reported that she had been working on the Parish Council's own site when time had permitted, and purchased a package to help with its population and uploading to the internet. The Clerk also reiterated that the Parish Council's web site should be independent and stand-alone and not linked with any political, commercial or religious web site, although it is acceptable to have links through. **It was agreed** that the Clerk would email Mr. Aries to thank him for this offer. However the Parish Clerk is currently constructing and populating the Parish Council's own web site. **Clerk**

13-01-09 **PARKING - HIGH STREET**

A letter had been received from SGC concerning the inappropriate parking in the High Street and the withdrawal of the bus service through the village. This had been initiated by a resident writing to Steve Webb MP. SGC say in their letter that there is no easy solution to the problem and to remove inappropriately parked cars would require the introduction of long lengths of waiting restrictions. In order to give waiting restrictions legal backing a Traffic Regulation Order (TRO) would have to be processed and such a process may take in excess of 12 months. Following discussion, **it was agreed** that the Clerk would respond to SGC (Mark Parry) stating that the Parish Council would not be put off by the possible long time scale of implementing a TRO. Also, that the Parish Council would be more than happy to meet with SGC in the High Street to discuss this matter further. **Clerk**

14-01-09 CEMETERY

Burial Fees:- The Councillors considered whether or not to increase the cemetery fees as they have not been increased since 2004. The Clerk informed the Councillors that our current fees are in line with the Level of Burial Fees as issued by NALC. NALC also state that 'town and parish councils are advised that the annual costs of running burial grounds should, if possible, be covered by their annual income'. Following debate, **it was agreed** to keep the fees at their current level. Proposed Councillor Blanchard, seconded Councillor Sheppard, all agreed.

Clerk

Bins:- **It was agreed** that the Clerk would contact SGC/SITA to obtain a black and green bin to be placed in the Cemetery for general waste and recycling, in an attempt to stop the dumping of rubbish in the allotments.

15-01-09 ANNUAL PARISH MEETING

The Clerk requested that the Councillors consider the date for the Annual Parish Meeting. According to Local Council Administration the Annual Parish Meeting must be held between 1st March and 1st June. **It was agreed** that the Annual Parish Meeting would be held on Friday 8th May 2009 in North Road School Hall. The Clerk will book the hall and ensure that this date is publicised.

Clerk

16-01-09 GYPSEY & TRAVELLER SITES TOWARDS PREFERRED OPTIONS DOCUMENT

Councillor Bellis had read the Guide to accompany the Gypsy and Traveller Sites 'Towards Preferred Options' Document. Following discussion, **it was agreed** that the Clerk would respond to SGC, supporting what SGC have said in that extending existing sites would be preferred. Proposed Councillor Bellis, seconded Councillor Lomas.

Clerk

17-01-09 ANNUAL GRASSCUTTING TENDER

The Clerk reported that the Annual Grasscutting Tenders need to be sent out. In view of the recent boundary clearance in the Parish Meadows, all tenderers need to be sympathetic when cutting the Parish Meadows area. **It was agreed** that the Clerk would send out invitations to tender to Landscape Services (South West) Ltd, Instant Landscapes, SGC and D.R. Howse Services (new tenderer). The Clerk will also ensure that tender information is placed on the notice boards. The Clerk was further instructed to ensure that the successful tenderer has sufficient public liability insurance.

18-01-09 ACCOUNTS FOR PAYMENT

Iron Acton PCC	Room Hire x 2	£30.00
Tremendous Gardens	New Post & Wire Fence – Parish	£300.00
Mazars LLP	Meadows	£350.75
South Glos Council	Annual Audit Fee	£25.00
Keith Cole	Room Hire (North Road)	£60.00
Wixoldbury Farm	Works around Parish	£753.25
	Works to Allotments	

Proposed Councillor Bellis, seconded Councillor Weldrake, all agreed that the above accounts be paid.

DATE OF NEXT MEETING

The full Parish Council Meeting will take place on **Monday 16th February 2009** in the Marshall Rooms, Iron Acton, commencing at 7.30pm

There being no further business, the meeting closed at 8.45 pm.

Signed:

Dated:

**MINUTES OF MEETING OF
IRON ACTON PARISH COUNCIL
MONDAY 16th February 2009**

The meeting of Iron Acton Parish Council was held in the Marshall Rooms, Iron Acton commencing at 7.30pm.

Present:- Mr. Bellis (Vice Chairman), Mrs. Aplin, Mr. Lomas, Mr. Taylor, Mrs. Evans (Clerk)

Action

PUBLIC PARTICIPATION

None. Four members of the public were present.

01-02-09 APOLOGIES FOR ABSENCE

Apologies were received from Councillors Sheppard, Gawler, Weldrake, Blanchard, Heal and Hockey. Councillor Gawler had informed the Clerk that he would be slightly late.

02-02-09 DECLARATIONS OF INTEREST – Personal and/or Prejudicial

None declared.

03-02-09 TO APPROVE THE MINUTES OF THE PREVIOUS MEETING

Copies of the minutes of the meeting held on 12th January 2009 had been circulated. Councillor Lomas proposed and Councillor Aplin seconded that these minutes be approved and signed. All agreed.

04-02-09 CHAIRMAN'S REPORT

Councillor Bellis reported that he had attended the recent Rural & Parish Matters meeting on 9th February 2009. Councillor Bellis felt that this had been an excellent opportunity to network with other Parish Councils and SGC staff, and had obtained a number of useful contact details, which he would pass on to the Clerk. In particular these were Deborah White and Jacqui Ward from Community Planning, and Owen Jenkins, Highways Maintenance Manager. It was felt that it may be a good idea to invite these people along to one of our Parish Council meeting to give a presentation on their respective departments' activities and how they can help our Parish Council.

05-02-09 CLERK'S REPORT

Allotments – The Clerk had received notification from Bristol Water that they will be inspecting the water trough.

Cemetery – Yet again, the dog bin had not been emptied for some time. This has been reported to Streetcare. A credit note of £12.59 had been received in connection with the charges for the previous quarter. The Clerk had been in contact with SGC and Sita regarding the provision of a black and green bin for the cemetery. The green bin has been received, but Sita is looking into whether there will be charges for the black bin. The Clerk had persuaded her two sons that they would like the job of ensuring that the bins are taken to the roadside for collection and return to the cemetery on a Friday.

Village Green – The letter to the residents of the village green had been delayed. The Clerk has given a draft copy to Councillor Blanchard for comment. The letter will be sent out in due course.

Streetcare – Flooding in North Road – An email has been sent to Streetcare in connection with the continuing flooding problems in parts of North Road. Councillor Lomas kindly supplied photographs to emphasise the problem, together with full details of the location. A response is awaited.

Web Site – An email has been sent to Jon Aries thanking him, but declining his offer of expanding the Parish Council's details on the village web site. The Clerk explained that the Parish Council's own web site is currently being populated.

Works Around Parish – The overhanging ivy in Park Street will be removed by Mr. Cole at a cost of approximately £100-£125.00.

Parish Meadows – Confirmation has been received from RoSPA that their annual inspection will be undertaken in June. The Clerk has also been liaising with Chris and Jo Wright in connection with the planting schemes for the Meadows. Mrs. Wright has already planted some 500 bulbs. The Clerk has also prepared a grant application document in connection with SGC's environmental grant monies. Unfortunately the money for the current financial year has been spent, we will therefore need to re-submit in April. We are also able to claim grant money equivalent to £6.50 per hour, per person for any voluntary labour. The Clerk has also received a telephone call from Mrs. Fiona Bourns regarding the displacement of the boundary fence, by one of our trees. The Clerk has asked Mr. Wright to have a look at this and report back. It may necessitate the cutting down of the tree and replacing the fence.

Annual Parish Meeting – The Clerk has booked North Road School hall for the evening of Friday 8th May. This has been advertised on both notice boards and will be included in the Parish Council's article for Focal Poyntz, and will be advertised in the Gazette at the appropriate time.

Parking, High Street – Our response has been sent to SGC in connection with the implementation of parking restriction. A response is awaited.

Gypsy & Traveller Consultation – The Parish Council's comments have been emailed to SGC.

Training – The Clerk was unable to attend the Planning – Permitted Development briefing on 23rd January. The handouts for this meeting have been emailed to the Clerk for information.

Planning – Councillor Taylor requested that the Clerk contact the SGC

06-02-09 SOUTH GLOUCESTERSHIRE REPRESENTATIVE REPORT

Councillor Gawler had provided a report to the Clerk via email, specifically in connection with our Avon & Somerset Police Beat Manager and PCSO's. Councillor Gawler had a meeting with Chief Inspector Tony Oliver and Inspector Caroline Howard and Phil Moss of SGC Safer Stronger Group. They have a problem of keeping the workload even as PC Lee Bainbridge only works 5 days on and 5 days off. This equates to approx. 182 days per years instead of 250 approx. They have therefore decided to reduce PC Bainbridge's beat size to Charfield, Wickwar, Rangeworthy and Bagstone. Tytherington will go to Thornbury South and Alveston, whilst the whole of Iron Acton will join Frampton Cotterell. The current Beat Manager is PC Barroclough, who retires shortly but will be replaced. This means that Iron Acton will work out of Chipping Sodbury. Ladden Brook Safer & Stronger will therefore only cover two parishes and will alternate between Rangeworthy and Wickwar. The Police do not wish to amalgamate with another, or for Neighbourhood Watch to be merged into it, at least for the time being.

07-02-09 FINANCIAL REPORT

The Clerk reported balances as at 16th February 2009 of:-

National Westminster Current Account	£3,383.02
National Westminster Reserve Account	£10,416.15
National Savings Accounts	£15,892.87

The Clerk reported that on checking the last bank statement, the Parish Council have again been debited a £10.00 charge on 31st October. This is contrary to what had been agreed at the meeting with our account manager on 18th September 2008. The Clerk has therefore written to the bank asking them to explain why these charges have suddenly appeared again. It is assumed that the 'account maintenance charge' of £6.00 per quarter will have to stand, but the Clerk has asked that the cheque and cash handling fees are waived. The Clerk has also pointed out to the account manager that there is no overdraft facility on the account, and that the Parish Council has some £10,500 deposited in the reserve account.

The Clerk asked the permission of the Parish Councillors to set up an account with a local stationer (Ross Office Supplies). They are able to offer very competitive prices. Since the demise of Woolworths in Yate, the only other place to purchase things such as paper, toner cartridges etc is Rymans (who are extremely expensive), and DTB's never seem to have any in stock. **It was agreed** that an account be set up. Proposed Councillor Bellis, seconded Councillor Aplin. The Clerk would also investigate Viking Direct.

The Clerk reported that the National Association of Local Council Clerks consider it to be good practice for the Council's accounts to be spot-checked periodically by a member Parish Councillor. **It was agreed** that this would be instigated in the new financial year, the first time being April 2009. The first check would either be carried out by the Chairman or Vice Chairman.

08-02-09 PLANNING APPLICATIONS/PRIOR NOTIFICATIONS/TREE WORKS

- PK09/0116/F - Rose Cottage, Dyers Lane - Erection of single storey and first floor side extensions, single storey rear extension and conversion of existing garage to form additional living accommodation. No objections, as long as proposed materials are compatible with existing.
- PK09/0280/LB - Acton House, The Green, Iron Acton - Internal and external alterations to include replacement windows to south and east elevations, removal of fixed glass panel to south elevation and replace with French doors. No objections.
- PK09/0192/F - Little Orchard, The British - Erection of detached garage. No objections.
- PK09/0253/F - Castle Fields, Latteridge Road, Iron Acton - Erection of single storey side extension to provide additional living accommodation (resubmission of PK08/2188/F). No objections.

09-02-09 **PLANNING CONSENTS**

- PK08/3156/F - Hoover's Lane, Bristol Road (minute 08-12-08)
- PK08/3101/O - Land adjoining 306 North Road (minute 08-12-08)
- PK08/3202/F - Site Adjacent White Hart Inn, High Street, Iron Acton (minute 08-01-09)

10-02-09 **PLANNING REFUSALS/WITHDRAWALS/APPEALS**

- PK08/3120/LB - Stonewall House, The Green, Iron Acton (minute 08-12-08)
- PK08/1752/F - Cherry Lodge, Bristol Road (09-07-08)

11-02-09 **PLANNING APPEALS**

PK07/2927/CLE - Little Acre, Dyers Lane (appeal allowed, enforcement quashed)

12-02-09 **STREET TRADING APPLICATION**

A renewal application for a Street Trading Consent had been received via SGC for Scoff the Lot, in the lay-by on Latteridge Road. **It was agreed** that the Parish Council had no objections to this application. The Clerk will **Clerk** inform SGC accordingly.

13-02-09 **REQUEST FOR DONATION**

A request for a donation from Paul's Place had been received. Paul's Place is a charity based in Coalpit Heath who work with physically, sensory or cognitively disabled adults. **It was agreed** that a donation of £100 would be made. Proposed Councillor Bellis, seconded Councillor Taylor.

14-02-09 **SOUTH GLOUCESTERSHIRE BIG SPRING CLEAN 2009**

Correspondence had been received from SGC regarding the annual Big Spring Clean 2009 (1st to 30th April), encouraging neighbourhoods and organisations to get involved. Following discussion, **it was agreed** that the Clerk Parish Council would send a letter of thanks declining the invitation, as it was felt that our open spaces are relatively clear of litter. It is only the sides of roads that have this problem, and it was felt too dangerous for residents to pick litter in these places.

15-02-09 SOUTH GLOUCESTERSHIRE CULTURAL STRATEGY CONSULTATION

Correspondence had been received from SGC regarding the draft Cultural Strategy running from 12th January to 3rd April 2009, which the Clerk had previously circulated. **It was agreed** that Councillor Aplin would prepare some comments on this document and report back to the Parish Council at the March meeting. AA

16-02-09 WEST OF ENGLAND PARTNERSHIP JOINT WASTE CORE STRATEGY

Correspondence had been received from the West of England Partnership in connection with the Joint Waste Core Strategy, which the Clerk had previously circulated. Councillor Lomas had prepared some comments

17-02-09 ACCOUNTS FOR PAYMENT

Paul's Place	Donation	£100.00
South Glos Council	Dog Bin Collection	£64.61
Iron Acton Parish Hall	Room Hire - 09.05.08	£20.00
Mrs. P. Evans	Telephone Bill	£63.69
	External Hard Drive & Mr. Site	£166.98
	McAfee Security Protection	£44.99

Proposed Councillor Bellis, seconded Councillor Taylor, all agreed that the above accounts be paid.

DATE OF NEXT MEETING

The full Parish Council Meeting will take place on **Monday 16th March 2009** in the Marshall Rooms, Iron Acton, commencing at 7.30pm

There being no further business, the meeting closed at 8.30 pm.

Signed:

Dated:

**MINUTES OF MEETING OF
IRON ACTON PARISH COUNCIL
MONDAY 16th March 2009**

The meeting of Iron Acton Parish Council was held in the Marshall Rooms, Iron Acton commencing at 7.30pm.

Present:- Mr. Bellis (Vice Chairman), Mrs. Aplin, Mr. Lomas, Mr. Taylor, Miss. Weldrake, Mr. Heal, Mr. Gawler (Councillor & South Gloucestershire Council), Mrs. Evans (Clerk)

Action

PUBLIC PARTICIPATION

Twenty-six members of the public attended the meeting in connection with the withdrawal of the X27 bus service as notified by First Bus. The following points were raised; First refused to give specific times/occasions when the bus had been stuck in the High Street; the most affected people will be the elderly and bus pass users; residents/parishioners will be unable to attend doctor/hospital appointments as there will be no bus service; younger residents will be unable to get to college/school; residents have an extremely long walk from the Chilwood Close/Algars Drive area to reach the Station Road bus stop; people will have to give up their jobs as they will be unable to reach their place of work; elderly residents will have no independence; SGC are trying to encourage people out of their cars, and with no bus service they will have to use their cars. It was emphasised by members of the public that the bus service is a necessity for the parish.

Councillor Gawler asked those present what type of service they wished to see in the village, and which direction they would like the service to go – to Yate or Bristol. Those present said that they wished to have a service in both directions in a similar vein to the existing X27 service. Councillor Gawler also emphasised that SGC are in dialogue with alternative service providers to ensure that a service exists within the village. This was further discussed under agenda item 06-03-09.

Councillor Bellis thanks all those who attended and put their concerns to the Parish Council.

01-03-09 APOLOGIES FOR ABSENCE

Apologies were received from Councillors Sheppard, Blanchard and Hockey.

02-03-09 DECLARATIONS OF INTEREST – Personal and/or Prejudicial

None declared.

03-03-09 TO APPROVE THE MINUTES OF THE PREVIOUS MEETING

Copies of the minutes of the meeting held on 16th February 2009 had been circulated. Councillor Lomas proposed and Councillor Taylor seconded that these minutes be approved and signed. All agreed.

04-03-09 CHAIRMAN'S REPORT

The Vice Chairman reported that he and the Clerk had liaised during the month on various issues, which the Clerk had fully reported in her Clerk's Report.

Allotments, Nibley Lane:- On the evening of 2nd February, the Clerk received a visit from Mr. Collett who rents an allotment in Nibley Lane. He had caught two youths on his allotment poking about in a recently burnt-out bonfire. He asked the youths if he could help, the youths then ran off, only to turn around and shout some verbal abuse at Mr. Collett. Mr. Collett reported that he had previously seen the youths messing about on allotment 9b. It was dark and Mr. Collett did not recognise the youths

Cemetery, Vandalism:- On 27th February, whilst escorting one of the grasscutting tenderers to the cemetery, it became apparent that some vandalism had taken place. Most of the newly flowered crocus heads had been kicked off and were strewn down the cemetery footpath. Further, somebody had been taking shots at the notices erected on the cemetery wall, with what looked like a 'b-b gun' or a .22 rifle. The signs were shattered and beyond repair. Councillor Taylor kindly removed these on the Saturday morning and cleared up the debris.

Cemetery, Bins:- Bearing in mind the above vandalism, the Clerk had taken the decision not to put the green recycling bin in the cemetery yet. The Clerk was concerned that it may be set alight, or that unspeakable items may be found in there! Hopefully, when the vandals have got fed up with causing a problem and nuisance, the Clerk will put the bin in place. The Clerk is still awaiting a response from SITA regarding the black bin, despite a number of telephone calls to their office.

Cemetery, Dog Bin:- Yet again, the dog bin has not been emptied for some time. This has been reported this to Streetcare.

Works Around Parish, Park Street:- The overhanging ivy in Park Street has been cut back.

Parish Meadows:- The Clerk had been in touch with Rob from Treemendous Gardens regarding the damaged boundary fence between the Parish Meadows and Mr. and Mrs. Bourns field. He will be coming out to have a look at it and give us a price.

Parish Meadows:- Over the past four weeks, the Clerk has spent a considerable amount of time dealing with vandalism in the play area. The Clerk received an initial telephone call from Mrs. Tovey to say that the five pots of flowers on the gravelled area to the rear of her house had been thrown into the stream and were completely broken.

Whilst walking around with a grasscutting contractor we came across one of the picnic tables precariously close to the edge of the stream. The bench by the stream had also been ripped out of the ground and was lying close to the stream. It appeared to me that someone wanted to put the benches in the stream. The Clerk therefore felt that the only course of action was to return the picnic bench back to the play area and chain up the large five-bar gate. The Clerk therefore purchased a metre of heavy-duty, galvanised chain and a combination padlock from B&Q, and returned at 5.00pm in the evening with her two sons, returned the benches to the picnic area and padlocked the gate.

The following morning, 28th February, at 9.00am the Clerk received a further telephone call from Mrs. Tovey to say that all the benches had been turned upside down. The Clerk went down to the meadows to find that three of the benches had been turned upside down, and one was pushed up close to the chained gate as though someone had been trying to lever it out over the gate. Also, it was evident that someone had been trying to work out the combination to the lock. The Clerk returned the benches to their usual place. Over the course of the weekend, the Clerk and her sons periodically checked the play area to ensure that nothing further had occurred.

On Monday 10th March 2009 at 6.45pm the Clerk received a telephone call from

06-03-09 SOUTH GLOUCESTERSHIRE REPRESENTATIVE REPORT

Following the discussions under Public Participation, **it was agreed** that the following issues would be raised with SGC; that the withdrawal of the X27 bus service would leave no travel facilities for the village during the day; insufficient notice had been given by First Bus; there had been no consultation; could First consider the re-routing of the 327 through the village, or perhaps another service; that SGC may like to consider a 'shuttle' style service connecting the village with Yate and Winterbourne. The Clerk would ensure that these points are put in a letter to SGC. **Clerk**

07-03-09 FINANCIAL REPORT

The Clerk reported balances as at 12th March 2009 of:-

National Westminster Current Account	£3,360.73
National Westminster Reserve Account	£10,453.50
National Savings Accounts	£15,892.87

The Clerk reported that following a couple of visits to the bank and a number of telephone calls, she had spoken with our account manager regarding the reinstatement of bank charges for handling cash and cheques. Our account manager confirmed that our current account had the correct status of 'Groups & Charities', and could only apologise for the recent charges notification. Our account was refunded the £10.00 worth of charges. Our account manager also asked that a copy of the notification be sent to him at the branch. The Clerk will see to this. **Clerk**

The Clerk also reported that she has started preparing the year end accounts in readiness for our independent audit in May.

The Clerk also suggested that the Councillors consider transferring some monies from the Reserve Account to the Current Account, as our precept of £7,000 will not be received until 30th April 2009. **It was agreed** that £2,000 would be transferred. Proposed Councillor Bellis, seconded Councillor Weldrake. All agreed. The Clerk will present the transfer slip to the bank. **Clerk**

08-03-09 PLANNING APPLICATIONS/PRIOR NOTIFICATIONS/TREE WORKS

- PK09/0361/F - 319 North Road, Yate – Creation of vehicle access from North Road (retrospective). Erection of canopy to front elevation. Erection of 1.8m high fence and 1.8m high gates fronting the highway. The Clerk reported that an amendment had been received regarding the final sentence of the application, which should now read 'Erection of front boundary wall and entrance'. No objections.
- PK09/0440/F - Units 45-48 Waverley Road, Yate – External alterations to 4 no. industrial units. Erection of galvanised metal fencing with gates. No objections, however would respectfully request that rubbish is cleared away prior to erection of fencing.

09-03-09 PLANNING CONSENTS

- PK09/0116/F – Rose Cottage, Dyers Lane, Iron Acton (minute)
- PK09/0033/F – 1 East View Cottage, Nibley Lane, Iron Acton (minute)
- PK08/1750/F – Cherry Lodge Veterinary Clinic, Bristol Road (minute)

10-03-09 **PLANNING REFUSALS/WITHDRAWALS/APPEALS**

None received.

11-03-09 **PLANNING APPEALS**

- PK08/2770/O – 314 North Road, Yate – Erection of 2 no. dwellings (outline). All matters reserved.

12-03-09 **CEMETERY**

The Clerk reported that an application for permission to amend an existing headstone within the cemetery had been received from Summers Memorial Masons. The request related to the existing headstone of Peter Lewis Dyer with the addition of "In Loving Memory of a Beloved Husband and Father Leslie William Dyer Died 3rd December 2005 Aged 75 Years and a Loving Wife and Mother Kathleen Irene Dyer Died 8th October 2008 Reunited Forever". No objections were raised to this additional inscription. The Clerk will inform **Clerk** Summers.

13-03-09 **ALLOTMENTS**

The Clerk reported that March is the annual time of year when the Councillors give consideration to an increase in the allotment rents for the next financial year. This is because 12 months notice has to be given to allotment tenants. In 2004, allotment rents were increased from £6.00 to £12.00 (OAP's £3.50 to £9.00). The Clerk pointed out that income from the allotments for the current financial year was £426.00. Expenditure in the form of water rates was £228.00, with an additional spend of some £650.00 on clearing rubbish from Nibley Lane. SGC charge £17.00 for a similar sized allotment and £1.45 towards water charges. **It was agreed** that the allotment rents would be increased from £12.00 to £15.00 (OAP's £9.00 to £10.00) for the financial year 2010/2011. Proposed Councillor Aplin, seconded Councillor Heal. The Clerk will notify tenants of the increase for 2010/2011 when collecting rents for this coming financial year 2009/2010. **Clerk**

14-03-09 **ANNUAL GRASSCUTTING TENDER 2009**

Tenders had been received from Landscape Services (£4,591.69/annum), Maple Leaf (£4,730.00/annum), D.R. Howse (£5,220.00/annum) and SGC (£6,521.65/annum). Following discussion, **it was agreed** that Councillor Bellis **PB/ Clerk** and the Clerk would liaise in order to obtain satisfactory references for Maple Leaf, as their work was unknown to the Parish Council. Upon receipt of satisfactory references Maple Leaf would be awarded the contract for this season. If unsatisfactory references were received then the contract would be awarded to Landscape Services. Proposed Councillor Aplin, seconded Councillor Heal. All agreed.

15-03-09 **SOUTH GLOUCESTERSHIRE CULTURAL STRATEGY CONSULTATION**

Following discussion at the February meeting, Councillor Aplin had prepared a response to SGC. A copy of this had been circulated to all Councillors at the meeting and read as follows:-

“Iron Acton Parish Council consider that South Gloucestershire is a rather amorphous area, where many of the most exciting cultural events in drama, dance, art and music lie outside our boundaries in nearby Bristol, Bath, Cheltenham and Cardiff. There is, for instance no substantial venue for the performing arts within South Gloucestershire, so we have to travel over the boundaries to experience them. How much this is valued could be seen, for instance at the recent performance by the Kneehigh Company of Don John at the Bristol Hippodrome. This performance was packed with school parties of young people from this area.

One of the attractions of living in South Gloucestershire is its easy accessibility to such venues. However, when one of our Councillors wrote to South Gloucestershire in connection with the crisis and closure of the Bristol Old Vic, the response received was very negative – obviously prepared to take advantage of being nearby, but not prepared to help out.

The recent proposed cuts to the bus service will help to limit access to these facilities, to people who can afford to drive.

This means that we must, for practical purposes look at community or touring provision for the performing arts within South Gloucestershire, which is not great. The new hall at Emersons Green is barely fit for purpose. The provision is principally within local community halls, often run by small trusts or charities and the standard is as good as the local activists can provide, sometimes excellent and sometimes supported by matching grants from the Small Grants Fund. This is however, very welcome and much appreciated. The music, dance, art, history, worship, sports, playgroups and other activities that go on there are instigated by local people – people who get up and ‘do’ rather than write about cultural strategies.

An Arts & Cultural newsletter, readily available, that encompasses these individual efforts and even some workshops that would help people raise their standards would be welcome.

Regarding libraries, South Gloucestershire library is well-staffed and run, but it is noticeable that Yate Library re-building is on Lottery funding and that if the South Gloucestershire spend per capita on books (surely an essential component of a library), is compared with that of other local authorities, we are down near the bottom of the list.

Anyone who has attended as a volunteer, any meeting on the Cultural Olympiad will have been dismayed at the amount of official-led waffle. We believe that the money spent on local government employees writing a ‘Cultural Strategy’ document would be better spent in helping those in the community who are actually doing something to advance and preserve our culture”.

It was agreed that the above response be sent to SGC. Proposed Councillor Bellis, seconded Councillor Taylor. All agreed. The Clerk would prepare a letter accordingly.

Clerk

The Clerk had provided the Councillors with information relating to the recently agreed pay award for Clerks. An award of 2.45% had been offered in October 2008, which had been rejected. Following arbitration and additional offer of an extra 0.3% (2.75%) had been accepted. The National Joint Council for Local Government Services recommended that the 2.75% be applied as from 1st April 2008. This equates to an additional 32p per hour for the Iron Acton Clerk. **It was agreed** that this pay award be accepted by the Parish Council, with this being backdated to 1st April 2008. Proposed Councillor Lomas, seconded Councillor Weldrake.

17-03-09 **FIRST BUS - WITHDRAWAL OF BUS SERVICE X27**

This had been fully discussed under Public Participation, and agenda items 05-03-09 and 06-03-09.

18-03-09 **PARKING - HIGH STREET**

A meeting with Peter Hart of SGC and his colleague Mrs. Hamblett, had taken place on Friday 13th March 2009 to discuss the issue of parked cars in the High Street. Councillors Heal, Aplin, Bellis and the Clerk had attended. The whole length of the High Street had been walked. Congestion caused by parked cars outside the primary school had also been witnessed due to parents picking up children from the school. The recently painted white lines at the junction of the High Street and Nibley Lane were pointed out to Mr. Hart. Mr. Hart agreed that because the white line did not go all the way to the junction, it gave the impression that parking was permitted at the unpainted part. Mr. Hart would look into this matter.

The low kerb level opposite the Gazeley Clinic was also pointed out to Mr. Hart, which allows cars to mount the pavement. Mr. Hart confirmed that he would be raising this issue with his colleagues in the Highways Department to see what could be done. Traffic bollards (the black and white ones) were discussed, but it was pointed out by SGC that the footpath was too narrow at this point. During discussions, it was agreed that parked cars tend to slow traffic down; 'pinch points' or 'traffic calming' tend to cause cars to speed up through the narrow sections; and yellow lines would not be enforceable. Mr. Hart confirmed that a Traffic Management Review would need to be conducted by SGC following confirmation that this was what the Parish wanted. If the TMR was requested, then in all probability it would take place in the Capital programme for 2010/2011.

It was agreed that the Clerk would prepare a letter/questionnaire to be distributed to residents along the High Street to seek their opinions/ observations on the parking situation on the High Street. **Clerk**

19-03-09 **ACCOUNTS FOR PAYMENT**

BWBSL	Water Rates – Nibley Lane allotments	£96.55
ALCA	Membership 2009/2010	£274.92
SGC	Rates – Cemetery	£145.50
CPRE	Membership renewal	£29.00
Mr. Keith Cole	Works around Parish	£125.00
Mrs. P. Taylor	Bus Shelter Cleaning	£29.00
Mrs. L. Angell	Bus Shelter Cleaning	£29.00
Iron Acton PCC	Hire of Marshall Rooms x 2	£30.00
Mrs. P. Evans	Clerks Salary, Stationery, Chain & Padlock, Back Dated Pay Award	£1,938.87

Proposed Councillor Bellis, seconded Councillor Taylor, all agreed that the above accounts be paid.

DATE OF NEXT MEETING

The full Parish Council Meeting will take place on **Monday 20th April 2009** in the Marshall Rooms, Iron Acton, commencing at 7.30pm

There being no further business, the meeting closed at 9.30 pm.

Signed:

Dated:

**MINUTES OF MEETING OF
IRON ACTON PARISH COUNCIL
MONDAY 20th April 2009**

The meeting of Iron Acton Parish Council was held in the Marshall Rooms, Iron Acton commencing at 7.30pm.

Present:- Mr. Bellis (Vice Chairman), Mrs. Aplin, Mr. Lomas, Mr. Taylor, Miss. Weldrake, Mr. Heal, Mr. Gawler (Councillor & South Gloucestershire Council), Mrs. Hockey (South Gloucestershire Council), Mrs. Evans (Clerk)

Action

PUBLIC PARTICIPATION

Three members of the public were present.

Councillor Bellis (having stepped down as Chair) addressed the meeting regarding Agenda Item 12 – Application for Street Closure of Park Street. This application was made in connection with the annual May Day celebrations and the closure of Park Street was to facilitate the laying of the miniature railway track. The deadline for response had passed. The Clerk informed the meeting that she had emailed SGC to inform them that the application has been received immediately after the March meeting and the Parish Council would therefore not be able to comply with the 21 day deadline. Councillor Bellis reported that no objections had been received from residents.

01-04-09 APOLOGIES FOR ABSENCE

Apologies were received from Councillors Sheppard, David Hockey, and Blanchard.

02-04-09 DECLARATIONS OF INTEREST – Personal and/or Prejudicial

Councillor Bellis declared an interest in Agenda Item 12, and took no part in those discussions.

03-04-09 TO APPROVE THE MINUTES OF THE PREVIOUS MEETING

Copies of the minutes of the meeting held on 16th March 2009 had been circulated. Councillor Lomas proposed and Councillor Taylor seconded that these minutes be approved and signed. All agreed.

04-04-09 CHAIRMAN'S REPORT

The Vice Chairman reported that he and the Clerk had liaised during the month on various issues, which the Clerk had fully reported in her Clerk's Report.

05-04-09 CLERK'S REPORT

Planning Issues:- During the month the Clerk had been tidying and collating some planning applications. PT08/1658/F refers to the 3 100m high wind turbines off the Old Gloucester Road. On looking at the SGC web site, the Clerk discovered that a decision had been made on 11th December 2008 to permit this application. However there were eight pages of very tight conditions relating to noise levels (not to exceed 3dB(A)), a 'hobby and farmland bird mitigation strategy', 'badger mitigation strategy', 'shadow flicker', domestic television or radio reception loss or interference, etc.

Allotments:- The Clerk visited the Nibley Lane allotments on 7th April to show a prospective tenant a vacant allotment. It became obvious that a number of allotments were not being tended. The Clerk has therefore given 30 days notice (according to the allotment agreement), to tenants of allotments 11a and 10b. The tenant on allotment 2b has failed to pay for his allotment for last year despite three reminders. The Clerk has therefore given him 7 days to remove any of his belongings. There are two other allotments available for rent (the tenants having given up this season), for which the Clerk is seeking tenants.

Allotment rent letter have gone out for this year together with notice that the rents will be increasing as from 2010/2011.

The Clerk had been contacted by Bristol Water in connection with the water trough and tap (cemetery). The Clerk attended the allotments on 16th April with Nigel Brown from Bristol Water. The inspection revealed that the pipe to the trough needs to be re-lagged. The tap in the cemetery is dripping, probably a washer that needs replacing, and also the stand pipe needs to be lagged. Bristol Water has therefore given us 28 days to carry out this work. The Clerk has contacted Keith Cole to ask him to carry out this maintenance work.

Anti-Social Behaviour:- As you are all aware there has been a considerable amount of anti-social behaviour occurring in the village particularly. This culminated on 3rd April with the discovery of excrement underneath the slide. This was cleared away on the Friday evening and SGC emergency cleansing team disinfected the piece of equipment on the 4th April.

Further on 14th April at 5.00pm, after returning from work the Clerk witnessed four youths running down the drive towards the Parish Meadows. The Clerk went out to have a look and discovered the youths sitting on the grass outside our house. They then got up and walked back down the drive and stood on the High Street close to my garden wall. The Clerk walked along the inside of the wall and hid at the corner watching and listening to them. Two of the youths then ran across the road, knocked loudly on the door of the Malt House and then all four of them ran back down the drive and hid behind the Parish Hall. Mr. Townsend had come out of his house and we talked briefly about how fed up residents of the High Street were with children knocking on doors and running away.

The Clerk then walked into the Parish Hall car park and discovered the youths hiding behind the shed. The Clerk confronted them and told them that residents were completely fed up with their antics, and the more they did this the more their faces would be recognised. The Clerk also told them that everything had been reported to the Police. Finally the Clerk told them that they had no business behind the Parish Hall and told them to clear off. They then proceeded to walk out of the car park and back up the High Street towards the church. They expected the Clerk to return down the drive, but decided to follow them all the way up the High Street. They then ran up the church steps and disappeared through the churchyard and cemetery. All of this was reported to the Anti-Social Behaviour Unit, who now has a file on the problems we are experiencing.

Parish Meadows:- Again this month, the Clerk has spent a considerable amount

06-04-09 SOUTH GLOUCESTERSHIRE REPRESENTATIVE REPORT

Councillor Pat Hockey reported that an issue over parking problem in the Chilwood Close/Algars Drive area had been raised. Councillor Dave Hockey is planning to meeting with residents and engineers from SGC to discuss how this can be resolved.

Councillor Gawler reported that a temporary blanket Tree Preservation Order had been put in place for the whole of the Engine Common area (North Road to the railway line and Broad Lane to Tanhouse Lane). This Order was made to facilitate the inspection of all trees and hedgerows in the area.

07-04-09 FINANCIAL REPORT

The Clerk reported balances as at 17th April 2009 of:-

National Westminster Current Account	£2,716.04
National Westminster Reserve Account	£8,453.50
National Savings Accounts	£15,892.87

The Clerk confirmed that the £10.00 bank charge had been re-credited to the current account on 9th March 2009.

The Statement of Audited Accounts for 2008/2009 and the Statement of Unaudited Accounts for 2009/2010 were approved. Proposed Councillor Bellis, seconded Councillor Weldrake.

The Clerk had also prepared the Annual Risk Assessment for 2009/2010, which had been distributed to the Councillors for their approval. Proposed Councillor Bellis, seconded Councillor Weldrake

08-04-09 PLANNING APPLICATIONS/PRIOR NOTIFICATIONS/TREE WORKS

PK09/0548/F - The Stables, Tanhouse Lane, Yate – Construction of new vehicular access from Tanhouse Lane. No objections.

09-04-09 PLANNING CONSENTS

- PK09/0192/F – Little Orchard, The British (minute 08-02-09)
- PK09/0280/LB – Acton House, The Green, Iron Acton (minute 08-02-09)
- PK09/0253/F – Castle Fields, Latteridge Road, Iron Acton (minute 08-02-09)
- PK09/0361/F – 319 North Road, Yate (minute 08-03-09)

10-04-09 PLANNING REFUSALS/WITHDRAWALS/APPEALS

None received.

11-04-09 PLANNING APPEALS

None received.

12-04-09 APPLICATION FOR STREET CLOSURE

Councillor Lomas chaired the meeting for this Agenda Item. This application was noted. All residents affected by this closure had been informed and no objection had been received. **It was agreed** that as the deadline for replying had passed, no further action would be taken.

13-04-09 CEMETERY

- An application for the erection of a memorial and inscription for the late Dorothy Williams was considered. **It was agreed** there were no objections.
- An application for the erection of a memorial and inscription for the late Jeremy Tovey was considered. **It was agreed** there were no objections, however the Clerk was instructed to write to H.J. Jefferies Ltd requesting that the current garden edging stones be removed (as they encroach into the plot in front) and the ground made good. Should the family wish to erect and edging they the usual application has to be made to the Parish Council. Clerk
- An application for the erection of a replacement memorial and inscription for the late Reginald Shepherd was considered. **It was agreed** there were no objections.
- An application for the erection of a memorial and inscription for the late Michael Davis was considered. **It was agreed** there were no objections.
- An application for the erection of a memorial and inscription for the late Lawrence Maciver was considered. **It was agreed** there were no objections.

14-04-09 LETTER RECEIVED FROM MR. D. BATE

The Clerk had previously circulated a letter and drawings received from Mr. D. Bate. Mr. Bate was seeking the Parish Council's support for his proposal to develop the field adjoining his property (to the side of the Old Police House, by the traffic lights) as an 'exception site'. Mr. Bate proposes building 7 two bedroom and 3 three bedroom houses on a New Build Home Buy/Non-Subsidised basis. The proposal also includes for 13 parking spaces (although only 12 are shown on the plan) and a new 'village green'. This proposal was discussed and **it was agreed** that the Parish Council would respond by way of acknowledging Mr. Bate's letter; that the Parish Council consider that there may be a need for affordable housing within the village, but the field proposed, by way of its location being in a highly visible position and at the gateway to the village, is not considered appropriate. Clerk

15-04-09 SGC TREE WARDEN SCHEME

The Clerk had distributed a copy of a letter received from Chris Wright, SGC Tree Officer. SGC are in the process of reviving the Tree Warden Scheme and are in the process of contacting people who are already on their existing list. Mr. Barry Wright is currently Iron Acton's Tree Warden. **It was agreed** that Councillor Aplin would make contact with Barry Wright to ascertain if he is still willing to act in this capacity. AA

16-04-09 FIRST BUS - WITHDRAWAL OF X27 SERVICE

Councillor Pat Hockey updated the Councillors. Two tenders have been circulated; one for a replacement service; one for a reduced service. Responses are awaited. SCG are aiming for a seamless transfer on 10th May 2009. SGC will make special arrangements for students and pupils to attend school/take exams. **It was agreed** that the Parish council would write to Brian Allinson reiterating the Parish's concerns at the withdrawal of the X27 service and the need to ensure that there remains a bus service for the village. Clerk

17-04-09 BUS SHELTER CLEANING

The Clerk reported that she had received a telephone call from Mrs. Angell who cleans the North Road area bus shelters. Mrs. Angell no longer wishes to continue cleaning the shelters. **It was agreed** that a decision whether or not to replace Mrs. Angell would be deferred until the May meeting.

18-04-09 OPEN SPACES SOCIETY

The Clerk had received a letter from the Open Spaces Society requesting a donation to support their Open Spaces and Public Paths Campaign. **It was agreed** that the Parish Council would decline. Proposed Councillor Taylor, seconded Councillor Bellis.

19-04-09 PARISH MEADOWS/PLAY AREA

As had been fully reported in the Clerk's Report (Agenda Item 07-04-09), there has been a spate of anti-social behaviour and vandalism in the Parish Meadows and Play Area. **It was agreed** that the Clerk would prepare a short notice to be delivered to all houses in the village (High Street, Park Street, Latteridge Road, Station Road, Holly Hill, Nibley Lane, Chilwood Close and Algars Drive) urging residents to report any incidents of anti-social behaviour and vandalism either to the Police on the non-emergency number, Crimestoppers or the Clerk. **Clerk**

19-04-09 ACCOUNTS FOR PAYMENT

Mrs. P. Evans	Stationery, Postage, Locks	£105.67
Alianz	Annual Insurance	£1,065.65
BWBSL	Water Charges - Station Road	£18.46
Avon Wildlife Trust	Allotments	£42.00
	Membership Renewal	

Proposed Councillor Bellis, seconded Councillor Heal, all agreed that the above accounts be paid.

DATE OF NEXT MEETING

The Clerk reminded all those present of the forthcoming Annual Parish Meeting in North Road School Hall on Friday 8th May at 8.00pm.

The Annual Meeting of the Parish Council will take place on **Monday 18th May 2009** in the Marshall Rooms, Iron Acton, commencing at 7.30pm

There being no further business, the meeting closed at 8.50 pm.

Signed:

Dated:
