

There are no minutes for this month because of the government restrictions imposed as part of the pandemic management strategy.

Iron Acton Parish Council
PO Box 1959, Yate, Bristol, BS370DJ
Tel: 01454 501134 Email: clerk@ironacatonparishcouncil.com
Chairman: Cllr Robert Lomas Clerk: Donna Ford
Minutes of the Annual Meeting of the Council held remotely via Zoom
on Monday 15th June 2020 Commencing at 7.30pm

Present: Chairman: Councillor R Lomas (RL)
 Councillors: Councillor L Noble (LN)
 Councillor A Edmonds (AE)
 Councillor J Wright (JW)
 Councillor B Sheppard (BS)
 Councillor D Smith (DS)
 Councillor C Speeding (CS)
 Councillor R Hunter (RH)
 Councillor P Chapman (PC)

Also Present: 2 members of the public – Presentation from Cotswold Homes
 South Gloucestershire Councillor Tristan Clark

In Attendance: Clerk

Fire Safety – Evacuation Procedure / Recording Protocol

The Officer present explained the fire evacuation procedure and the Parish Council's recording protocol.

01.06.20	<u>Election of Chairman</u> Resolved to elect Robert Lomas (RL) Chairman of the Council for the Municipal Year 2020/2021 and to complete the formal statutory Declaration of Acceptance of Office.
02.06.20	<u>Election of Deputy Chairman</u> Resolved to elect Lynn Noble at the Deputy Chairman for the Municipal Year 2020/2021.
03.06.20	<u>Approval of holding the meeting remotely</u> Members resolved to adopt the Supplementary Standing Orders to meet the statutory requirements for the holding of remote meetings, and this lasts until 7th May 2021 or the repeal of legislation whichever is the earlier.
04.06.20	<u>Apologies for absence and to consider the reasons given</u> All members present.
05.06.20	<u>Declarations of interest</u>

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	None Declared.
06.06.20	<u>Exclusion of the Press and Public</u> To agree any items to be dealt with after the Public (including the Press) has been excluded under Standing Order 1.C. N/A
07.06.20	<u>Minutes</u> Resolved to sign as a correct record the minutes of the Iron Acton Parish Council Meeting held on 16th March 2020.
08.06.20	<u>Chairman's Announcements</u> • Nothing to report.
09.06.20	<u>Clerks Report</u> Members noted the report form the Clerk.
10.06.20	<u>To Review and Appoint Members to serve on Committees, Working Parties and Outside Representatives</u> a. Planning Working Party - All Members b. Operations Working Party - PC, JW, CS, AE, RH c. Allotment Working Party - JW, AE d. Finance Working Party - All Members e. Personnel Working Party- RL, LN f. Cemetery Working Party - DS, LN, JW g. Parish Hall - PC
11.06.20	<u>Standing Orders</u> Reviewed and Resolved to adopt the current Standing Orders.
12.06.20	<u>Financial Regulations</u> Reviewed and Resolved to adopt the current Financial Regulations.
13.06.20	<u>Code of Conduct</u>

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	Reviewed and Resolved to adopt the Current Code of Conduct
14.06.20	<u>Insurance</u> Members Reviewed and Resolved the Annual insurance for 2020/21
15.06.20	<u>Statement of Accounts for the year ended 31st March 2020</u> Resolved to confirm and sign the Statement of Accounts for the year ended 31st March 2020.
16.06.20	<u>Completion of Section 1 of the Annual Return for the Year Ended 31st March 2020 – Annual Governance Statement</u> Resolved and responded to the Annual Governance Statement, sections 1 to 9.
17.06.20	<u>Completion of Section 2 of the Annual Return for the Year Ended 31st March 2020 – Accounting Statements.</u> Resolved to approve and sign the Accounting Statements.
18.06.20	<u>Internal Audit 2019.20</u> Members reviewed and approved the internal audit completed for 2019.20
19.06.20	<u>To hear Reports from Councillors attending Meetings of Outside Bodies</u> Members noted the report given by Tristan Scott the South Gloucestershire Councillor.
20.06.20	<u>Outstanding Actions</u> • Station Road Allotments – JW reported no further updates. • Tennis Courts – Parish Meadows – DS advised that a meeting had been held before lockdown but no progress to report following the meeting. • Tree Survey – Working group to meet this week to consider the quote received and recommendations from Chris Wright. Delegated authority given to the clerk to accept and authorize the work required on the quote received. • Traffic Issues – AE reported that traffic issues had been reported to the PCSO. The working group will reestablish and make

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	recommendations. AE to look at the content required for the previously agreed letters. • Fallen Tree at Chill wood - Deferred • Parish Signs – Awaiting final designs and wording, delays due to Covid 19. • Churchyard Tree – Working group to investigate and report issues to members.
21.06.20	<u>Accounts for Payment</u> Members resolved the Schedule(s) of Accounts for Payment and authorised the payments. Members approved payments made under scheme of delegation.
22.06.20	<u>Planning Applications for Consideration</u> P20/04127/RM Erection of 1 no. dwelling with appearance, landscaping, and scale to be determined. (Approval of Reserved Matters to be read in conjunction with outline permission PK18/2376/O) Land To The Rear Of Stanhoe 336 North Road Yate South Gloucestershire BS37 7LL – No comment. Resolved the planning applications and comments submitted under scheme of delegation.
23.06.20	<u>South Glos Council Response – Drive Resurfacing at Latteridge Road Site</u> Members noted the email received from South Glos and consider any action required. Resolved – CS to draft a letter of compliant to send to Dave Perry Chief Executive and John McCormack Head of Legal, Governance and Democratic Services. Once approved by members the Clerk to send on behalf of IAPC.
24.06.20	<u>Fallen Tree Branch at the Cemetery</u> Members consider any action required for the removal of the fallen tree branch at the cemetery. Resolved - Write to the land owner of the tree and request that they undertake a tree survey due to the issue of the fallen branch into the cemetery and request that the branches that are overhanging the public

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	footpath in the cemetery are cut back. Clerk to also inform the public rights of way officer at South Gloucestershire Council of the issues.
25.06.20	<u>Chill Wood</u> Members considered any tree work or surveys required. Resolved – The working group to consult with a tree officer and seek advice. New signs for Chill wood to also include the wording Enter at your own risk.

Meeting closed at 21.25pm

Signed:(Chairman)

Dated:

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Present: Chairman: Councillor R Lomas (RL)
Councillors: Councillor L Noble (LN)
Councillor A Edmonds (AE)
Councillor J Wright (JW)
Councillor D Smith (DS)
Councillor C Speeding (CS)
Councillor R Hunter (RH)
Councillor P Chapman (PC)

Also Present: South Gloucestershire Councillor Tristan Clark & Claire Young
In Attendance: Clerk

Fire Safety – Evacuation Procedure / Recording Protocol

The Officer present explained the fire evacuation procedure and the Parish Council's recording protocol.

01.07.20	<u>Apologies for absence and to consider the reasons given</u> Councillor B Sheppard (BS)
02.07.20	<u>Declarations of interest</u> Written request for dispensation for disclosable pecuniary interests received. 1. Robert Lomas – Yate Town FC Resolved to grant the request for dispensation. No interests received.
03.07.20	<u>Exclusion of the Press and Public</u> To agree any items to be dealt with after the Public (including the Press) has been excluded under Standing Order 1.C. N/A
04.07.20	<u>Minutes</u> Resolved to sign as a correct record the minutes of the Iron Acton Parish Council Meeting held on 15th June 2020.

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05.07.20	<u>Chairman's Announcements</u> • Nothing to report.
06.07.20	<u>Clerks Report</u> Members noted the report from the Clerk.
07.07.20	<u>To hear Reports from Councillors attending Meetings of Outside Bodies</u> Members noted the report given by Tristan Scott the South Gloucestershire Councillor. Claire Young advised that the planning application at crossing cottage had not been decided but has been chased up.
08.07.20	<u>Outstanding Actions</u> • Tennis Courts – Parish Meadows – DS advised that a meeting had been held before lockdown but no progress to report following the meeting. • Tree Survey – PC advised that the working group had met along with Chris Wright. The contractor had been instructed to quote for the required work as agreed by the working group. Permission will be sought for the various tree work required and the quote from Landscape services has been accepted. • Traffic Issues – AE reported that traffic issues and letters required had been discussed with the clerk and letters will be sent to the agreed contacts. AE also advised that a scheme to work with IA primary school was being conducted and an article would go into the next newsletter. It was discussed that pupils would write to the various business that operate in the village advising of the issues with traffic. • Fallen Tree at Chill wood – JW to speak to the land owner and report back. • Resolved to instruct Chris Write to carry out a tree survey at Chill Wood.
09.07.20	<u>Accounts for Payment</u> Members resolved the Schedule(s) of Accounts for Payment and authorised the payments. Members approved payments made under scheme of delegation.

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10.07.20	<u>Planning Applications for Consideration</u> P20/10237/TCA Works to crown reduce 1 no. Silver Maple tree by 4m which is situated within the Iron Acton conservation area. The Gables Park Street Iron Acton South Gloucestershire BS37 9UJ – No Comment. P20/10422/TRE Works to fell 1no Ash tree covered by SGTP0 13/05 dated 13/12/2005. Rose And Crown High Street Iron Acton South Gloucestershire BS37 9UQ– No Comment. P20/10847/F Demolition of existing conservatory, single storey side/front extension and rear lean-to extension. Erection of single storey side/front extension and two storey side and rear extension to provide additional living accommodation. Installation of first floor dormer window to front elevation, 4 no.... School House The British Yate South Gloucestershire BS37 7LH - Iron Acton Parish Council notes and supports the consultation comment of Mr Chris Rose South Gloucestershire Council Sustainable Transport Office. Iron Acton Parish Council would join with the concerns expressed in those comments and ask they be mitigated by the provision of suitable vehicle manoeuvring space. Provided such provision is made, this council would make no further objections to the application plan. However we would also like to draw attention to concerns expressed by the Head Teacher of North Road Community Primary School about the hazard and nuisance the proposed building work will cause. The School use an entrance off of The British adjacent to the applicant premises and use outside space next to the School House. They also use The British for access to their playing field. We ask that the applicant be required to make provision to counter dust and noise that could affect the school and mitigate hazards to persons/school children using The British. P20/10904/F Erection of two storey side extension to form additional living accommodation 14 Engine Common Lane Yate South Gloucestershire BS37 7PX – No Comment P19/2575/F Erection of 126 dwellings, public open space, drainage, landscaping and ancillary works. (Full Planning) Land North Of Iron Acton Way And East Of Dyer's Lane, Yate – Reiterate previous comments submitted. P20/11000/TCA Works to reduce crown by 6m to 1 no. Cherry, 1 no. Sycamore and 1 no. Ash tree, reduce crown by 4m to 1 no. Horse Chestnut and 5m to 1 no. Beech tree all situated within the Iron Acton Conservation Area The Old Police Station Wotton Road Iron Acton South Gloucestershire BS37 9UZ– No Comment
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	P20/10971/F Erection of two storey side and front, single and two storey side and rear extensions to form additional living accommodation. 319 North Road Yate South Gloucestershire BS37 7LJ – No Comment P20/10659/F Erection of dog kennels (Sui Generis) with associated works. 19 Engine Common Lane Yate South Gloucestershire BS37 7PX – Object on the basis it may be ran as a business and concerns over health and safety and noise issues. P20/11417/CLP Erection of 2 no. polytunnels. School House The British Yate South Gloucestershire BS37 7LH – Comment - Concerns over intended use if private or commercial, providing use is for personal use no objections but object to commercial use. P20/11277/F Demolition of existing conservatory and erection of two storey rear extension to form additional living accommodation. Wancourt Cottage High Street Iron Acton South Gloucestershire BS37 9UQ – Object – Design out of keeping with the conservation area, visible from the footpaths. P20/11280/LB Internal and external alterations to include the demolition of existing conservatory and erection of two storey rear extension, with the removal of rear first floor window and creation of opening between dwelling and extension. Wancourt Cottage High Street Iron Acton South Gloucestershire BS37 9UQ – Object – Out of keeping with the conservation area. P20/10388/F Change of use of land from agriculture to C3 amenity land as defined in the Town and Country Planning (Use Classes) Order 1987 (as amended) to facilitate the erection of a detached, incidental outbuilding (retrospective), a fuel tank storage area with screening (retrospective) and a single storey... The Piggeries Northmead Lane Iron Acton South Gloucestershire BS37 9AA – No Comment. P20/12232/TCA Works to crown 1 no. Sycamore tree leaving approx 8m in height and 3m in spread situated within the Iron Acton Conservation Area. Buttercup House High Street Iron Acton South Gloucestershire BS37 9UH– No Comment. Resolved the planning applications and comments submitted under scheme of delegation.
11.07.20	<u>South Glos Council Response – Drive Resurfacing at Latteridge Road Site</u> Members noted the email received from South Glos and advice received from the local PCSO officer obtained by the Clerk and considered any action required. LN advised of the correspondence with Luke Hall and the actions and representation he will be taking.

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	Resolved – To report the findings of the use of the tarmac and report under anti money laundering law. Claire Young to request a meeting with South Glos Nigel Riglar. Clerk to request that EA respond to the previous correspondence sent.
12.07.20	<u>South Glos Highways Department</u> B4059 Bristol Road – Road Surface, members considered the issues with the road surface. Resolved – To write to Highways with a letter of complaint.
13.07.20	<u>Tennis Courts</u> Members considered any requirements in regards to enforcing the parishioners only use. Resolved – DS and Clerk to look at a booking system and how this may work and report back at the next meeting.

Meeting closed at 21.22pm

Signed:(Chairman)

Dated:

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Present: Chairman: Councillor R Lomas (RL)
Councillors: Councillor L Noble (LN)
Councillor A Edmonds (AE)
Councillor J Wright (JW)
Councillor D Smith (DS)
Councillor C Speeding (CS)
Councillor R Hunter (RH)
Councillor P Chapman (PC)
Councillor B Sheppard (BS)
Councillor A Edmonds (AE) (19.55 Agenda item 05.09.20)

Also Present: South Gloucestershire Councillor Claire Young & Jon Lean
In Attendance: Clerk, 4 members of the public

Fire Safety – Evacuation Procedure / Recording Protocol

The Officer present explained the fire evacuation procedure and the Parish Council's recording protocol.

01.09.20	<u>Apologies for absence and to consider the reasons given</u> N/A
02.09.20	<u>Declarations of interest</u> Written request for dispensation for disclosable pecuniary interests received. 1. John Wright – Acton Aid Member 2. Richard Hunter – Acton Aid Member Resolved to grant both the requests for dispensation. No declarations received.
03.09.20	<u>Exclusion of the Press and Public</u> To agree any items to be dealt with after the Public (including the Press) has been excluded under Standing Order 1.C. Resolved – Agenda item 15

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04.09.20	<u>Minutes</u> Resolved to sign as a correct record the minutes of the Iron Acton Parish Council Meeting held remotely on 20th July 2020.
05.09.20	<u>Chairman's Announcements</u> • PT.6658 - SGC South Gloucestershire Council (B4059 Yate Road, Iron Acton. • RL advised that he is considering resignation due to the complex of covid restrictions.
06.09.20	<u>Clerks Report</u> Members noted the report form the Clerk.
07.09.20	<u>To hear Reports from Councillors attending Meetings of Outside Bodies</u> Members noted the report provided by Tristan Scott and verbally updated by Claire Young, South Gloucestershire Councillor (Appendix A)
08.09.20	<u>Outstanding Actions</u> • Tennis Courts – Parish Meadows – Resolved to remove from agenda due to Covid restrictions and being unable to progress the proposal for the foreseeable future. • Tree Survey – Report update JW. • Traffic Issues – Report update AE advising that the Clerk had circulated the required letters, no further update with engagement with NR school. • Fallen Tree at Chill Wood – Report update JW advised that no action is currently required for the fallen tree. AE has advised that two further trees have fallen and the working group has arranged an inspection which will take place in due course. • Drive Resurfacing at Latteridge Road Site – Update from CY.
09.09.20	<u>Accounts for Payment</u> Members resolved the Schedule(s) of Accounts for Payment and authorised the payments. Members approved payments made under scheme of delegation.

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10.09.20	<u>Planning Applications for Consideration</u> P20/14740/F Demolition of existing bungalow and erection of 1 no. dwelling and associated works (Re submission of P19/18559/F) 4 Engine Common Lane Yate South Gloucestershire BS37 7PU – No Comment P20/12464/TCA Works to fell 1 no. Monkey Puzzle, fell 18 no. Cypress, reduce 1 no. Cypress by 2.5m and reduce 1 no. Purple Plum to leave a height of 9m and radial spread of 10m. Works also to repollard 5 no. Sycamore trees back to previous points. All trees situated within the Iron Acton Conservation Area Elm Croft High Street Iron Acton South Gloucestershire BS37 9UH – No Comment P20/13909/F Installation of renewable led energy generating station comprising ground-mounted photovoltaic solar arrays and battery-based electricity storage containers together with substation, inverter/transformer stations, site accesses, internal access tracks, security measures, access gates, landscaping... Land North And West Of Iron Acton Substation Iron Acton South Gloucestershire BS37 9TX – No Comment P20/15279/TCA Works to fell 1no Elder and 1no Pyracantha (G1). Situated in the Iron Acton Conservation Area. Bruin Cottage The Green Iron Acton South Gloucestershire BS37 9TQ – No Comment P20/15604/TRE Works to 2no Ash 2no Oak and 2no Hawthorn trees to crown lift by 2m. Covered by TPO 399 dated 31st May 1989. Laburnum House 221 North Road Yate South Gloucestershire BS37 7LG – No Comment P20/17035/TCA Works to Weeping Lime to reduce crown height by 30-40% situated in the Iron Acton Conservation Area. Algars Manor Station Road Iron Acton South Gloucestershire BS37 9TB – No Comment
11.09.20	<u>Gloria Jean</u> Members considered any action required for Gloria Jean and proposal for refurbishment from Acton Aid. Resolved – To accept the proposal from Acton Aid to repair and refurbish Gloria Jean in line with the risk assessment and proposal prepared. Clerk to advise AA that a play inspection is due at the start of November and the work if possible, to be carried out prior to the inspection.

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12.09.20	<u>Parish Meadows</u> - Members considered the Proposal from Acton Aid to supply and install all-weather paths / drive ways in designated areas of the Iron Acton Parish Meadows. Resolved – That the proposal from Acton Aid to install an all - weather path / driveways in the parish meadows be approved. Resolved - To run the project as a Parish Council project and engage with Acton Aid over the installation on a volunteer basis. Cost of project £10,108.50 to be funded from general reserves, clerk to instruct and accept agreed quotation. - Members considered installing a new bin located near to the youth shelter Resolved – Clerk to obtain quotes and add to the next agenda. - Members considered any action required from the latest operational inspection carried out Resolved – Clerk to request the contractor to carry out any remedial work required.
13.09.20	<u>Tennis Courts</u> Members considered any requirements in regards to enforcing the parishioners only use. Resolved – To add a plug in to the website to provide a booking system, DS to action.
14.09.20	<u>Tree Work</u> Members considered the email received regarding the recent tree work in the cemetery and any associated action required. Resolved – To respond to the email and advise that the footpath was cleared in accordance with advice received and the saplings removed was returned to the property owner.
15.09.20	<u>Confidential Item</u> Members considered the Clerks annual leave requirements; staff appraisal and salary increment in line with the NJC pay scales.

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	Resolved: • That the clerk's salary increase be paid in accordance with the NJC pay scales and backdated to 1st April 2020 • The Clerk's pay scale is increased by 1 SCP and backdated to 9th May 2020. • DS to circulate a proposal for cover for the Clerk's annual leave.
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Meeting closed at 21.49

Signed:(Chairman)

Dated:

Appendix A

Iron Acton Parish Council – District Councillors’ Report

Monday 21st September 2020

Yate Park & Ride Plans Submitted

Officers have submitted a planning application for the long awaited Yate Park & Ride on land adjacent to South Gloucestershire Council’s Badminton Road Offices now that funding has been secured for it. The facility will have 190 parking spaces; it will include a new pelican crossing (for residents catching the westbound services to Bristol) as well as bike storage and maintenance facilities. The planning application (P20/16166/R3F) is now viewable on the South Gloucestershire Council planning website. Officers are looking at an approximate opening date of March 2021 if the application receives approval without any difficulties arising.

New electric vehicles for Green Community Transport

Green Community Transport received the keys to a new electric vehicle on Thursday 6th August from officers at South Gloucestershire Council (SGC) and the West of England Combined Authority (WECA). They received a new Nissan ENV WAV (wheelchair accessible electric people carrier) to use for their local services, which will help to reduce harmful emissions, as well as reducing ongoing maintenance costs. The new vehicle forms part of a fleet of fifteen vehicles being provided to South Gloucestershire’s community transport operators this year, bringing the total already supplied to nine. SGC secured £740,000 of funding for the vehicles in 2019, which comes from the West of England Local Enterprise Partnership through the Local Growth Fund, administered by WECA.

Yate One Stop Shop Reopened

South Gloucestershire Council’s One Stop Shop in Yate reopened on Monday 17th August.

Residents must book appointments in advance so customers and staff can maintain current social distancing guidelines. This will enable the council to avoid too many people being in the building at once and prioritise the most vulnerable customers. Residents will have a chance to discuss the nature of their appointment on the phone beforehand so staff can advise them what information or evidence they may need to bring. An alternative to a face to face appointment may be offered in some cases. When they arrive staff will be there to meet residents and there will be screens installed to facilitate the process.

You can book appointments by emailing OSSAppointments@southglos.gov.uk or calling the council’s contact centre on 01454 868009

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Libraries Reopening for Visitors

South Gloucestershire Council Libraries reopened to visiting customers on Monday 7th September. Customers will be able to drop-in and browse the books on offer for the first time since March. Opening times will be shorter than normal hours with all libraries closing at 4.00 p.m. Filton Library will not be open due to essential building work being carried out but Patchway Library will be open on Mondays in addition to its normal open days.

The number of people using a library at one time will be limited and IT users are encouraged to book in advance to ensure a PC is free at the time they want to visit. The click and collect service will continue to operate for people who prefer not to locate their own books but have them selected by the staff.

For further information on the reopening of our libraries and details of the measures being put in place, including the click and collect service and booking of PCs, visit www.southglos.gov.uk/librarychanges or call 01454 865022.

Planning and Eligible Sites for Section 106 Funding

A planning application (P20/15214/F) to build 34 dwellings on land to the east of Lodge Road football ground in Engine Common has now been submitted by Cotswold Homes and the consultation is open on the planning website. We have submitted our objections to this application and have circulated them to the parish council prior to them appearing on the planning website.

As a separate process to this planning application Section 106 officers at South Gloucestershire Council have been discussing eligible sites for any Section 106 funding that would arise if P20/15214/F were to be approved. This carries no weight in the planning balance; it neither increases nor decreases the likelihood of the application being approved. Most of the parish's community assets fall a considerable distance outside the legislated Accessibility Standards in terms of walking distances so would invariably not be classified as eligible for the S106 funding. Artificial sports pitches, however, count as eligible sites if they are within 8 km of the application site or a 22 minute journey by motor vehicle. As Iron Acton Parish Council are exploring the possibility of upgrading the tennis courts at the Parish Meadows into a Multi-Use Games Area (MUGA) officers have agreed with us that the tennis courts should be in consideration for any S106 funding for Outdoor Sports Facilities that would arise if the application were to be approved. The parish council is not obliged to submit an eventual bid for the S106 funding if it decides not to or if alternative sources of funding for the MUGA are secured beforehand. We will be writing to senior officers to press the point that the parish council should have been contacted about any plans they might have for the tennis courts due to the application site being within the parish and the close proximity of the tennis courts.

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Consultations

South Gloucestershire Council has drafted two new Supplementary Planning Guidance documents. The first is on householder extensions and the second concerns barn conversions. The consultation for these documents closes on 18th October. Further information can be found at

https://consultations.southglos.gov.uk/consult.ti/SPD_HH_20/ and
https://consultations.southglos.gov.uk/consult.ti/SPD_BC20/.

The Statement of Community Involvement (SCI) sets out the way South Gloucestershire Council will involve the local community, stakeholders, and statutory bodies in the preparation of new planning policy documents and in consultation on planning applications.

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I am providing a verbal update because we knew some information would arrive too late for Tristan's written report, but I am happy to provide a written version of this to the Clerk to aid minute writing.

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Clearly this further delay is extremely frustrating. It is not in the council's hands, officers have spent a great deal of time preparing the case. We will update you when we know more on this aspect of the case after the end of October hearings.

The planning application is still awaiting determination, something we have been chasing regularly. There is a wider issue with planning applications not being dealt with in a timely manner, which I am working on with our planning spokesperson.

In addition, I made the point that at South Glos we expecting to continue with virtual meetings for the foreseeable future. When asked by Bob, I clarified that I was referring to formal meetings. If he wanted an on site meeting with officers, we could ask and providing it met the current Covid rules and was assessed as being necessary to hold on site, it could happen. Alternatively, we could have a Teams meeting to discuss the problems.

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Present: Chairman: Councillor R Lomas (RL)
Councillors: Councillor L Noble (LN)
Councillor J Wright (JW)
Councillor D Smith (DS)
Councillor C Speeding (CS)
Councillor R Hunter (RH) (19;39)
Councillor P Chapman (PC)
Councillor B Sheppard (BS)

Also Present: South Gloucestershire Councillor Claire Young
In Attendance: 0 Members of the public

Fire Safety – Evacuation Procedure / Recording Protocol

The Officer present explained the fire evacuation procedure and the Parish Council's recording protocol.

01.10.20	<u>Apologies for absence and to consider the reasons given</u> The clerk was absent from the meeting and approved by members, Councillor LN to take the minutes. • Councillor A Edmonds (AE)
02.10.20	<u>Declarations of interest</u> Written request for dispensation for disclosable pecuniary interests received. 1. Catherine Speeding – conflict of interest of Planning Application 2. Lynn Noble – Conflict of interest of Planning Application Resolved to grant both the requests for dispensation. No declarations received.
03.10.20	<u>Exclusion of the Press and Public</u> To agree any items to be dealt with after the Public (including the Press) has been excluded under Standing Order 1.C. Resolved – Agenda item 17

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04.10.20	<u>Minutes</u> Resolved to sign as a correct record the minutes of the Iron Acton Parish Council Meeting held remotely on 21st September 2020.
05.10.20	<u>Chairman's Announcements</u> • RL advised that the clerks new pay scale had been put into place. • The large tree branch that had fall in Chill wood had been had been cut up and the footpath unblocked.
06.10.20	<u>Clerks Report</u> Members noted the report form the Clerk.
07.10.20	<u>To hear Reports from Councillors attending Meetings of Outside Bodies</u> • Members noted the report provided by Tristan Scott and verbally updated by Claire Young, South Gloucestershire Councillor (Appendix A) • PC, nothing to report from parish hall. • PC and JW had a meeting with Landscape Services who have marked which tress they feel need to be felled which are mostly Ash trees. Chris Wright recommended to PC and JW that 1/2 of the trees should be felled this year and 1/2 next year, there were no trees that were reported as dangerous. It was agreed that the work should be undertaken by a specialist company. CW has agreed to engage with Neil Gazzard over the work required. • PC advised that he had met with Woodland trust in regards to Chill Wood and is now awaiting a report which will be circulated once received. Woodland Trust also recommended a charity called Gone West and JW has advised he would make contact and report back to members.
08.10.20	<u>Outstanding Actions</u> • Tennis Courts – DS stated that she is looking into a simple booking scheme and hopes to put this on our website once finalized and report back at November meeting • Tree Survey – Report update JW & PC - see above

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	• Traffic Issues – nothing heard from AE, PC and JW said that villagers are asking for traffic calming measures and double yellow lines on one side of the high street LN pointed out that it has taken 2 years to get the calming bumps plans this far for North Road and CY agreed it will be a long process and no guarantees at the end. • Fallen Tree at Chill Wood – RL reported that he has dealt with this. • PC advised that it had been reported that Fly tipping in Furrow lane had occurred and it is now blocked. CY advised that she had been in talks with land owners and that she would chase it up. • Gloria Jean - JW reported that he had spoken to Acton Aid regarding the agreed work and that they had agreed they have agreed as the weather is getting worse they have planned to finish work by the end of October.
09.10.20	<u>Accounts for Payment</u> Members resolved the Schedule(s) of Accounts for Payment and authorised the payments. Members approved payments made under scheme of delegation.
10.10.20	<u>Planning Applications for Consideration</u> P20/15214/F Land North of Lodge Road Engine Common Yate South Gloucestershire BS37 7LE, Description: Erection of 34no dwellings, creation of new vehicular access onto Lodge Road, parking, landscaping, and associated works. Object - On grounds of • The traffic, as this will cause far too much extra traffic on Lodge road which is a narrow road which also has local residents parking along it. There is a day nursery opposite the planned development with parents dropping the children off starting at 08.00am and picking up anytime between 13.00pm and 18.00pm. Along with 2 homes for people with learning difficulties in Lodge Road of which the staff have to park on Lodge Road. • Lodge Road is also used by cyclists with young children, horse riders, joggers and the local Primary School in North Road who use the football club at the bottom of Lodge Rd every week by parking in the football club car park and walk the children to school. • There is already heavy traffic on the junction of Lodge Road and Broad Lane due to South Glos having a depot in Broad Lane and a constant flow of HGV's in and out during the day. SGC are now

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	housing their Gritting lorries at the depot as well causing extra traffic along a very busy road already. • The area is well known for lack of drainage far more water than the planning application allows for. The sewers in place at the moment are not adequate for what is currently in place without the need to add to it. • Some houses will be next door to the planned floodlights and speakers causing a noise disturbance. • Plans indicate removing the hedgerows along Lodge road and they plan to pave over a water ditch. • This site is part of our wetlands and is outside the Settlement area plus there are no local amenities. North Road has no post office, no shop, the school has been oversubscribed for 2 years at least and the 2 buses that server the north Road area are being cut back. P20/05076/F Erection of 1no agricultural building for livestock. Laddenside Farm Iron Acton Bristol Road BS37 9TG - No Comment P20/17246/F Construction of Mezzanine floor installation of 2 roof lights and 1no porthole window in existing Garage to facilitate-conversion to storage and home office – Audley The Green Iron Acton South Gloucestershire BS37 9 TQ - No Comment P20/17439/TCA Work to fell 1no Holly, 1no Cedar(T2),and 1noHawthorn (T3) all situated in the Iron Acton Conservation area Brookby House High Street Iron Acton South Gloucestershire BS37 9UH- No Comment P20/18185/F Erection of two storey side extension to form additional living accommodation (resubmission of P20/10904) 14 Engine Common Lane Yate South Gloucestershire BS37 7PX- No Comment P20/18185/TCA Works to crown reduce1no Silver Birch to leave a height of 12m and fell 1no Goat Willow tree, Both tress situated within the Iron Acton Conservation Area Gorland High Street Iron Acton South Gloucestershire BS37 9UH - No Comment P20/18075/TCA Works to1no Silver Birch to crown reduce by approx. 2m works to 1no Lawson Cypress to fell situated in the Iron Acton Conservation Area, Wickham House The Green Iron Acton South Gloucestershire BS37 9TQ - No Comment
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	P20/17699/F erection of single storey rear extension to form additional living accommodation Bean Cottage High Street Iron Acton South Gloucestershire BS37 9UG - No Comment P20/18520/F Conversion of former agricultural building to form 1no dwelling with associated works (Amendment to previously approved scheme P19/14744/F) Northend farm Wotton Road Iron Acton South Gloucestershire BS37 9XE - No Comment P20/18902/TRE Works to various trees as per the tree survey, trees covered by preservation order SGTPO24/11 dated 24th July 2012 units 11 to 14 Beeches Industrial Estate Waverly Road Yate South Gloucestershire BS37 5QZ - No Comment P20/18787/F Change of use from agricultural to mixed use agricultural and equestrian. Erection of equestrian buildings for livery purposes and associated works Holly Hill Farm, Holly Hill Iron Acton South Gloucestershire BS37 9XZ - Object - On grounds that • This site has a stable block in situ and believe this is without planning permission. • This would cause extra traffic into what is a cul-de-sac with very little if any turning spaces. • Parking is extremely poor at moment and will only get worse if allowed, residents struggle at the moment to get in /out of their drives. • IAPC are concerned that this going to be run as a business not personal use. P20/18879/TCA Works to 1no Ash to fell to ground situated in the Iron Acton Conservation Area 4Fairview Terrace Latteridge Road Iron Acton South Gloucestershire BS37 9TH - No Comment.
11.10.20	<u>PT.695- North Road Yate – Road Humps</u> No Comment.
12.10.20	<u>PT.6594 – The British and North Road Yate – 20mph and 30mph Speed Limit</u> No Comment.
13.10.20	<u>Parish Meadows</u>

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	- Members asked that clerk speaks to SGC over the cost involved of having the proposed new bin at the youth shelter emptied if IAPC were to buy the bin and have it installed by SGC. - Clerk to write to Chris Wright asking him to do a new 5 year plan for Chill Wood and Parish Meadows as last plan is now out of date.
14.10.20	<u>Yate Town Improvement Plan.</u> Members agreed to defer until November meeting.
15.10.20	<u>Nibley Lane Allotments Association</u> Members agreed the proposal in principle but requested that a retainer of £100/£150 is held each year by the Parish Council.
16.10.20	<u>Zoom Meeting Policy</u> DS explained that it was good practice to have a zoom protocol policy in place as virtual meetings are likely to be the way IAPC conduct meetings for a long while yet. It was agreed that the draft policy proposed would be circulated to all members and discussed at the next meeting. DS advised that work had started on the accessibility of the website and audit was underway but that the task in hand was a lengthy process, DS advised that the progress will be reported at the next meeting.
17.10.20	<u>Confidential Item</u> Members considered the clerks annual leave requirements and access to the clerk when taking annual leave. It was resolved to ask clerk to purchase a mobile phone that would be dedicated for Parish Council work. It was agreed that only this number would be advertised on the website and all public areas. This would enable the phone to be diverted to a nominated councillor when the clerk takes annual leave.

Meeting closed at 21.39

Signed: (Chairman)
Dated

Appendix A

Iron Acton Parish Council – District Councillors’ Report

Monday 21st September 2020

Yate Park & Ride Plans Submitted

Officers have submitted a planning application for the long awaited Yate Park & Ride on land adjacent to South Gloucestershire Council’s Badminton Road Offices now that funding has been secured for it. The facility will have 190 parking spaces; it will include a new pelican crossing (for residents catching the westbound services to Bristol) as well as bike storage and maintenance facilities. The planning application (P20/16166/R3F) is now viewable on the South Gloucestershire Council planning website. Officers are looking at an approximate opening date of March 2021 if the application receives approval without any difficulties arising.

New electric vehicles for Green Community Transport

Green Community Transport received the keys to a new electric vehicle on Thursday 6th August from officers at South Gloucestershire Council (SGC) and the West of England Combined Authority (WECA). They received a new Nissan ENV WAV (wheelchair accessible electric people carrier) to use for their local services, which will help to reduce harmful emissions, as well as reducing ongoing maintenance costs. The new vehicle forms part of a fleet of fifteen vehicles being provided to South Gloucestershire’s community transport operators this year, bringing the total already supplied to nine. SGC secured £740,000 of funding for the vehicles in 2019, which comes from the West of England Local Enterprise Partnership through the Local Growth Fund, administered by WECA.

Yate One Stop Shop Reopened

South Gloucestershire Council’s One Stop Shop in Yate reopened on Monday 17th August.

Residents must book appointments in advance so customers and staff can maintain current social distancing guidelines. This will enable the council to avoid too many people being in the building at once and prioritise the most vulnerable customers. Residents will have a chance to discuss the nature of their appointment on the phone beforehand so staff can advise them what information or evidence they may need to bring. An alternative to a face to face appointment may be offered in some cases. When they arrive staff will be there to meet residents and there will be screens installed to facilitate the process.

You can book appointments by emailing OSSAppointments@southglos.gov.uk or calling the council’s contact centre on 01454 868009

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Libraries Reopening for Visitors

South Gloucestershire Council Libraries reopened to visiting customers on Monday 7th September. Customers will be able to drop-in and browse the books on offer for the first time since March. Opening times will be shorter than normal hours with all libraries closing at 4.00 p.m. Filton Library will not be open due to essential building work being carried out but Patchway Library will be open on Mondays in addition to its normal open days.

The number of people using a library at one time will be limited and IT users are encouraged to book in advance to ensure a PC is free at the time they want to visit. The click and collect service will continue to operate for people who prefer not to locate their own books but have them selected by the staff.

For further information on the reopening of our libraries and details of the measures being put in place, including the click and collect service and booking of PCs, visit www.southglos.gov.uk/librarychanges or call 01454 865022.

Planning and Eligible Sites for Section 106 Funding

A planning application (P20/15214/F) to build 34 dwellings on land to the east of Lodge Road football ground in Engine Common has now been submitted by Cotswold Homes and the consultation is open on the planning website. We have submitted our objections to this application and have circulated them to the parish council prior to them appearing on the planning website.

As a separate process to this planning application Section 106 officers at South Gloucestershire Council have been discussing eligible sites for any Section 106 funding that would arise if P20/15214/F were to be approved. This carries no weight in the planning balance; it neither increases nor decreases the likelihood of the application being approved. Most of the parish's community assets fall a considerable distance outside the legislated Accessibility Standards in terms of walking distances so would invariably not be classified as eligible for the S106 funding. Artificial sports pitches, however, count as eligible sites if they are within 8 km of the application site or a 22 minute journey by motor vehicle. As Iron Acton Parish Council are exploring the possibility of upgrading the tennis courts at the Parish Meadows into a Multi-Use Games Area (MUGA) officers have agreed with us that the tennis courts should be in consideration for any S106 funding for Outdoor Sports Facilities that would arise if the application were to be approved. The parish council is not obliged to submit an eventual bid for the S106 funding if it decides not to or if alternative sources of funding for the MUGA are secured beforehand. We will be writing to senior officers to press the point that the parish council should have been contacted about any plans they might have for the tennis courts due to the application site being within the parish and the close proximity of the tennis courts.

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Consultations

South Gloucestershire Council has drafted two new Supplementary Planning Guidance documents. The first is on householder extensions and the second concerns barn conversions. The consultation for these documents closes on 18th October. Further information can be found at

https://consultations.southglos.gov.uk/consult.ti/SPD_HH_20/ and
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Councillor D Smith (DS)
Councillor C Speeding (CS)
Councillor R Hunter (RH) (19;39)
Councillor P Chapman (PC)
Councillor A Edmonds (AE)
Councillor B Sheppard (BS) 20:15

Also Present: South Gloucestershire Councillor Tristian Clarke & Jon Lean
In Attendance: 0 Members of the public

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07.11.20	<u>To hear Reports from Councillors attending Meetings of Outside Bodies</u> • Written report received from South Gloucestershire Councillor Tristian Clarke and advised the South Glos Local Plan would be going out for consultation in the next couple of months.
08.11.20	<u>Outstanding Actions</u> • Traffic Issues –No further action completed. Letter received from Luke Hall, the working group will look at responding. • Parish Signs – Now delivered and with the contractor to install. • Website – Tennis courts booking System, new system is now online. • Website accessibility statement: Report update from DS who advised the audit has been undertaken to enable the preparation of the statement to be uploaded to the website. • Trees at Chill Wood and Parish Meadows – The clerk advised a request has been made for a quote for the management plan at Chill Wood and the required tree work at the Parish Meadows have now been completed. JW to look into a plan for the fallen tree at Chill Wood for the spring and liaise with the land owner in respect of the removal if requested.

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09.11.20	<u>Accounts for Payment</u> Members resolved the Schedule(s) of Accounts for Payment and authorised the payments. Donna Ford Office Expenses £ 16.00 Donna Ford Salary 70 hours Landscape Services Grass Cutting £ 379.44 PKF Littlejohn External Audit £ 360.00 GB Sport and Leisure Annual Playground Inspection £ 96.00 Sign Express Parish Signs £ 186.89 Landscape Services Tree works £ 7,234.80 Barrett Garden Maintenance Invoice 78 £ 150.00 Invoice 77 £ 80.00 Invoice 76 £ 170.50 Invoice 75 £ 200.00 Invoice 74 150.00 Invoice 73 80.00 Members approved payments made under scheme of delegation.
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10.11.20	<u>Planning Applications for Consideration</u> P20/17297/F Partial demolition of 1 no. dog kennel building (building no. 4) to facilitate its conversion into 1 no. dwelling. Demolition of 1 no. garage building (building no. 6) to facilitate the conversion of 1 no. former agricultural building (building no. 3) into 1 no. dwelling. Formation of new trackway. Buildings and Land At Elm Farm Bristol Road Iron Acton South Gloucestershire BS37 9TF – No Comments. P20/20651/F Demolition of existing outbuildings. Erection of 1 no. dwelling with access, parking and associated works (amendment to previously approved scheme PK16/1490/F). Land East Of School House The British Yate South Gloucestershire BS37 7LH - Comment - Concerns over increased height size. P20/21963/F Erection of 3no terraced dwelling houses, erection of detached garage block with access, parking and associated works. Land to Northeast Of The Fox Broad Lane Yate South Gloucestershire BS37 7LD -_Object - • Additional traffic on a substandard road • Adjacent to a crossroads traffic route • On a walk to school route • Part of the Avon cycleway • Development is too close to a public house and adds to the density of the previous development.
11.11.20	<u>Yate Town Improvement Plan.</u> Members considered and any action required. Resolved: Comment – Want to retain a green barrier and separation between any new development and Iron Acton Parish. Support the extension of the cycleway from Yate to Winterbourne. All members to submit their own comments.
12.11.20	<u>20mph speed signs and street lighting in Broad Lane</u> Members considered a request for 20mph signs in Broad Lane along with street lighting on the footpath and over the bridge by Brimsham School at the end of Broad Lane. Resolved: The refer to South Glos, TC and JL to advise who to address the request to and will follow up.

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Chairman: Cllr Robert Lomas Clerk: Donna Ford
Minutes of the Meeting of the Council held remotely via Zoom
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13.11.20	<u>Parish Meadows</u> - Members considered installing a new bin located near to the youth shelter. Resolved: To accept the quote from South Glos for the purchase and associated emptying costs. - Members considered the annual inspection report and any associated action required Resolved: To request contractor to address any maintenance issues required.
14.11.20	<u>AV0064 2019/20 AGAR Section 3 External Auditor Report</u> Members Resolved to note the annual external auditors report, with no matters arising.
15.11.20	<u>Laptop</u> Members considered the purchase of a new office laptop and Microsoft office package for the clerk. Resolved: To purchase a laptop and office package for the clerk with an allocated budget of £1000 and furthermore investigate an IT support package as required.
16.11.20	<u>Zoom Meeting Policy</u> Members considered a zoom policy for future zoom meetings. Resolved: To adopt the circulated virtual meeting policy.
17.11.20	<u>Footpaths</u> Members considered correspondence received and any action required. Resolved: To submit comments to South Glos Council and support requests.

Meeting closed at 21.33

Signed: (Chairman)

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Minutes of the Meeting of the Council held remotely via Zoom
on Monday 16th November 2020 Commencing at 7.30pm

Dated

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Chairman: Cllr Robert Lomas Clerk: Donna Ford
Minutes of the Meeting of the Council held remotely via Zoom
on Monday 14th December 2020 Commencing at 7.30pm

Present: Chairman: Councillor R Lomas (RL)
Councillors: Councillor L Noble (LN)
Councillor J Wright (JW)
Councillor D Smith (DS)
Councillor C Speeding (CS)
Councillor R Hunter (RH)
Councillor A Edmonds (AE)

Also Present: South Gloucestershire Councillor Tristian Clarke & Claire Young
In Attendance: 1 Member of the public.

Fire Safety – Evacuation Procedure / Recording Protocol

The Officer present explained the fire evacuation procedure and the Parish Council's recording protocol.

01.12.20	<u>Apologies for absence and to consider the reasons given</u> • Councillor P Chapman (PC) • Councillor B Sheppard (BS) South Gloucestershire Councillor Jon Lean
02.12.20	<u>Declarations of interest</u> No written request for dispensation for disclosable pecuniary interests received. No declarations received.
03.12.20	<u>Exclusion of the Press and Public</u> To agree any items to be dealt with after the Public (including the Press) has been excluded under Standing Order 1.C. N/A
04.12.20	<u>Minutes</u> Resolved to sign as a correct record the minutes of the Iron Acton Parish Council Meeting held remotely on 16th November 2020.

Iron Acton Parish Council
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Minutes of the Meeting of the Council held remotely via Zoom
on Monday 14th December 2020 Commencing at 7.30pm

05.12.20	<u>Chairman's Announcements</u> Nothing to report.
06.12.20	<u>Clerks Report</u> Members noted the report from the Clerk.
07.12.20	<u>To hear Reports from Councillors attending Meetings of Outside Bodies</u> • Written report received from South Gloucestershire Councillor Tristian Clarke. • DS gave a verbal report regarding the West of England Placemaking Charter meeting that she had attended.
08.12.20	<u>Outstanding Actions</u> • Traffic Issues – Report update working group, AE advised that the working group had met and a report has been circulated. Awaiting a date to enable meeting up to discuss the issues. JW has presented the plans for a speed watch to Acton Aid and some volunteers have expressed an interest. • Parish Signs – Add an additional identical sign at the other entrance to Chill Wood and remove the old sign, remove the dogs on lead sign and use in the cemetery. • Website – Tennis courts booking system, verbal report from DS, requested a questionnaire to be completed by members. • Website accessibility statement, verbal update DS. • Trees at Chill Wood and Parish Meadows. JW advised that he had spoken with the landowner where the fallen tree has come through the boundary and they have advised they have no issues with the tree and any access would be granted for any removal work. JW also advised that a report is still outstanding from the woodland trust. • Bin at the Parish Meadows the location agreed to be by the side of the tennis courts and shelter. • Laptop / Mobile Phone, the clerk advised that quotes for a new laptop and IT support had been received and the clerk would purchase under delegated powers.

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Minutes of the Meeting of the Council held remotely via Zoom
on Monday 14th December 2020 Commencing at 7.30pm

09.12.20	<u>Accounts for Payment</u> Members resolved the Schedule(s) of Accounts for Payment and authorised the payments. Clerk Salary Clerks Expenses - £16.00 B Maintenance - Parish Maintenance - £509.76 <u>Contracted Payments</u> EE Broadband / Phoneline Nest Pension Scheme Codex Absolute Payroll Members approved payments made under scheme of delegation.
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Minutes of the Meeting of the Council held remotely via Zoom
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10.12.20	<u>Planning Applications for Consideration</u> P20/22627/F Conversion of existing garage to form residential annex ancillary to main dwelling house. The Bungalow Bridge Road Yate South Gloucestershire BS37 5JJ – No Comment P20/22621/F Erection of agricultural building for use as storage for machinery and fodder. Land At Bridge Road Yate South Gloucestershire BS37 5JJ – No Comment P20/22502/TRE Works to 5 no. Ash trees to laterally reduce west elevation crowns flush with boundary fence as covered by Tree Preservation Order 10/09 dated 9 September 2009. 4 The Acorns Yate South Gloucestershire BS37 7BJ– No Comment P20/23268/F Erection of a single storey front and single storey rear extension to form additional living accommodation. Chaingate House West Chaingate Lane Iron Acton South Gloucestershire BS37 9XN – Comment – Request that the application does not result in overlooking other properties. P20/23039/F Demolition of existing conservatory. Erection of a single storey rear extension to form additional living accommodation. Keelson High Street Iron Acton South Gloucestershire BS37 9UG – No Comment. P20/23356/F Erection of 1 no. agricultural storage building, with access and associated works. Land Adjacent To Engine Common Lane Yate South Gloucestershire BS37 7PX - Comment - Concerns over the size of the building with a narrow highway and residential properties the other side of the road. P20/23498/CLP Conversion of existing garage to provide residential accommodation ancillary to the main house. 304 North Road Yate South Gloucestershire BS37 7LL – No Comment. P20/23742/F Erection of extension to form enlarged commercial building (Class B2). Grange Farm Latteridge Road Iron Acton South Gloucestershire BS37 9TP – No Comment. P20/23862/TCA Works to no.4 Ash trees to be felled situated in the Iron Acton Conservation Area. Dean Lodge East High Street Iron Acton South Gloucestershire BS37 9UH – No Comment. P20/23932 - Demolition of existing buildings and erection of 4 new houses, The Stables Tanhouse lane – Object - Due to being outside of the
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11.12.20	<u>Budget and Precept 2021/22</u> Members considered the budget proposal and precept requirement for 2021/22. Resolved to accept the proposed budget and request a precept amount for £56,313.00 for 2021.22.
12.11.20	<u>Footpaths</u> Members reviewed the current footpaths and definitive footpath plan to check if any footpaths are missing. JW advised that members of Acton Aid would walk the footpaths of Iron Acton and report back at a future meeting in the spring. RH advised that he had contacted the Ramblers for a definitive map. JW to circulate the map and RH would identify any missing paths. Footpath blockage Cherry Lodge Bristol Road –CY gave a verbal update and advised that the South Glos officers had looked at the site and the footpath has now been reinstated.
13.12.20	<u>Station Road Allotments</u> • Members reviewed any associated work required at Station Road Allotments. – JW advised that he would discuss any future work and report back. Resolved: To obtain • Members considered a request for a greenhouse. Resolved: To give permission for the greenhouse.
14.12.20	<u>Station Road Traffic</u> Members reviewed any traffic issues and any associated work required. Resolved: JW to send over copy letters to the clerk who can then chase up South Glos for a response.

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15.12.20	<u>Local Plan 2020 Consultation</u> Members reviewed the Local Plan Consultation and any action required. Resolved: DS to attend the drop-in session in preparation for a response to be prepared in time for the consultation end date. A working group to be formed with RL, DS, RH, JW and Brain Hackland.
16.12.20	<u>West of England Placemaking Charter – Community Summit</u> DS gave a report to members on the meeting attended for members to consider any action required. Resolved: To wait for further information and add to the next agenda.
17.12.20	<u>Chill Wood</u> Members considered the proposal and quote for the 5year management plan. Resolved: To accept the quote for £780.00

Meeting closed at 21:28pm

Signed: (Chairman)
Dated

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Chairman: Cllr Robert Lomas Clerk: Donna Ford
Minutes of the Meeting of the Council held remotely via Zoom
on Monday 18th January 2021 Commencing at 7.30pm

Present: Chairman: Councillor R Lomas (RL)
Councillors: Councillor J Wright (JW)
Councillor D Smith (DS)
Councillor C Speeding (CS)
Councillor R Hunter (RH)
Councillor P Chapman (PC)
Councillor A Edmonds (AE)
Councillor B Sheppard (BS)

Also Present: South Gloucestershire Councillor Tristian Clarke
In Attendance: 0 Members of the public

Fire Safety – Evacuation Procedure / Recording Protocol

The Officer present explained the fire evacuation procedure and the Parish Council's recording protocol.

01.01.21	<u>Apologies for absence and to consider the reasons given</u> • Councillor L Noble (LN) South Gloucestershire Councillor Claire Young & Jon Lean
02.01.21	<u>Declarations of interest</u> No written request for dispensation for disclosable pecuniary interests received. RL – Planning Application Engine Common.
03.01.21	<u>Exclusion of the Press and Public</u> To agree any items to be dealt with after the Public (including the Press) has been excluded under Standing Order 1.C. N/A

Iron Acton Parish Council
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Minutes of the Meeting of the Council held remotely via Zoom
on Monday 18th January 2021 Commencing at 7.30pm

04.01.21	<u>Minutes</u> Resolved to sign as a correct record the minutes of the Iron Acton Parish Council Meeting held remotely on 14th December 2020.
05.01.21	<u>Chairman's Announcements</u> • Yate Town Football Club proposals • Coach Pool, Dyers Lane The reports were noted.
06.01.21	<u>Clerks Report</u> Members noted the report from the Clerk.
07.01.21	<u>To hear Reports from Councillors attending Meetings of Outside Bodies</u> • Written report received from South Gloucestershire Councillor Tristian Clarke. • Planning Meetings – DS gave a verbal update following a circulated statement submitted regarding the attendance at both the planning meetings with South Glos. Resolved: To set up a planning working group meeting with DS, BS, RH, RL & PC to formulate the statement to be submitted.
08.01.21	<u>Outstanding Actions</u> • Traffic Issues – Report update working group advising that a date has been sent to the police for a meeting. • Parish Signs now completed. • Website – Tennis courts booking system is now on the website. • Website accessibility statement – Working on a website IT policy which will be circulated. • Trees at Chill Wood and Parish Meadows no further update. • Bin at the Parish Meadows is awaiting installation. • Laptop has now been purchased and set up. • Footpaths and public rights of ways is currently being looked at by RH.

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Minutes of the Meeting of the Council held remotely via Zoom
on Monday 18th January 2021 Commencing at 7.30pm

09.01.21	<u>Accounts for Payment</u> Members resolved the Schedule(s) of Accounts for Payment and authorised the payments. Clerk Salary Clerks Expenses – £16.00 RBS - £148.80 <u>Contracted Payments</u> EE Broadband / Phoneline Nest Pension Scheme Codex Absolute Payroll IAP UK Members approved payments made under scheme of delegation.
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10.01.21	<u>Planning Applications for Consideration</u> P20/23983/F Erection of 2 no. dwellings with access, parking, new public footpath and associated works. Land At School House The British Yate South Gloucestershire BS37 7LH – Iron Acton Parish Council objects to the proposal. These dwellings if constructed can only be accessed via the narrow lane no through lane, The British. This lane is only sufficiently wide for one car or light truck at a time. There is no footway/pavement to protect pedestrians. Despite the developer offer to provide space for a part of a footpath there is no room to construct a footpath along the narrowest part of the lane near the junction with North Road The access from North Road has no viability splay. Vehicles emerging into North Road must encroach onto the North Road pedestrian pavement to gain vision up North Road. Vehicles cannot emerge and leave at the same time due to the narrowness the lane entrance. The British has no passing places anywhere near the junction. It is mentioned in the application design statement that normal refuse/recycling lorries are too big for access and special vehicles have to be used. The British is used as the only available route for children walking from North Road Community Primary School to the school's sports field. Bearing in mind the narrowness of The British, Iron Acton Parish Council believes the danger to Primary School Children and other pedestrians can only be increased by additional development on that lane. IAPC is also concerned about the danger caused by the sub-standard junction with North Road. South Gloucestershire Council has previously permitted some development on the British, but there has be a limit where a line must be drawn. Every time an application is made, the argument is made that it will cause only a small percentage increase in vehicle movements. All the small increases are cumulative over time. This development along with relatively recent additions will cumulatively have raised the number of dwellings by around 50%. Iron Acton Parish Council would like to associate with the South Glos.Transport Officer's (Ali Khayatian) Consultee Comment regarding the sub-standard road and its junction, plus the lack of sufficient manoeuvring space provided within the submitted plan. Should South Glos. Council be minded to permit this development it should be conditional upon appropriate precautions to avoid danger to primary school children and staff and to mitigate disruption to the school during construction. P20/24102/F Erection of agricultural building for the housing of young stock. Two Pools Farm Wotton Road Iron Acton South Gloucestershire BS37 9XD – No comment.
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11.01.21	<u>Local Plan 2020 Consultation</u> Members reviewed the Local Plan Consultation and any action required and report from DS. Resolved: To delegate to a working party (RL, JW, RH, PC) to form any responses for the consultation and report back at the next meeting and add to the website and Focal Poyntz.
12.01.21	<u>West of England Placemaking Charter – Community Summit</u> DS advised she had attended the meeting and was awaiting a report which will be circulated once received.
13.01.21	<u>Tennis Courts – Parish Meadows</u> Members considered allowing access to the tennis courts during the Covid lockdown restrictions. Resolved: Not to allow access.

Meeting closed at 21.06

Signed: (Chairman)
Dated

Iron Acton Parish Council
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Chairman: Cllr Robert Lomas Clerk: Donna Ford
Minutes of the Meeting of the Council held remotely via Zoom
on Monday 15th February 2021 Commencing at 7.30pm

Present: Chairman: Councillor R Lomas (RL)
Councillors: Councillor J Wright (JW)
Councillor D Smith (DS)
Councillor C Speeding (CS)
Councillor R Hunter (RH)
Councillor P Chapman (PC)
Councillor A Edmonds (AE)
Councillor B Sheppard (BS)
Councillor L Noble (LN)

Also Present: South Gloucestershire Councillor's Tristan Clarke, Claire Young & Jon Lean

In Attendance: 4 Members of the public

Fire Safety – Evacuation Procedure / Recording Protocol

The Officer present explained the fire evacuation procedure and the Parish Council's recording protocol.

01.02.21	<u>Apologies for absence and to consider the reasons given</u> All present.
02.02.21	<u>Declarations of interest</u> BS & LN declared an interest in planning application - P21/00572/F as school governors and neighboring residents. No written request for dispensation for disclosable pecuniary interests received.
03.02.21	<u>Exclusion of the Press and Public</u> To agree any items to be dealt with after the Public (including the Press) has been excluded under Standing Order 1.C. Resolved – Agenda item 15
04.02.21	<u>Minutes</u> Resolved to sign as a correct record the minutes of the Iron Acton Parish Council Meeting held remotely on 18 th January 2021.

Iron Acton Parish Council
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Minutes of the Meeting of the Council held remotely via Zoom
on Monday 15th February 2021 Commencing at 7.30pm

05.02.21	<u>Chairman's Announcements</u> RL advised that the two planning applications that had been objected by the parish council has been approved by South Glos council. The reports were noted.
06.02.21	<u>Clerks Report</u> Members noted the report form the Clerk.
07.02.21	<u>To hear Reports from Councillors attending Meetings of Outside Bodies</u> • Written report received from South Gloucestershire Councillor Tristian Clark and verbal report from Claire Young regarding the two recent planning applications that had been approved and the complaints raised with South Glos. • Planning Meetings – Report update. • Station Road Allotments – Report update JW advising that the allotment holders will be cutting the grass themselves going forward. • Yate Town Improvement Masterplan – Report update DS The reports were noted.
08.02.21	<u>Outstanding Actions</u> • Traffic Issues – Report update working group advising a meeting had been arranged for March. • Website – Tennis courts booking system no further action taken. • Website accessibility statement report update from DS advising that a website policy is to be considered. A small survey has been circulated regarding the accessibility. • Bin at the Parish Meadows has now been installed. • Mobile Phone still outstanding. • Footpaths - No further action taken awaiting the map from BS.
09.02.21	<u>Accounts for Payment</u> Members resolved the Schedule(s) of Accounts for Payment and authorised the payments. Clerk Salary Clerks Expenses

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Minutes of the Meeting of the Council held remotely via Zoom
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	South Glos – Black bin cemetery - £37.10 South Glos Council – Bin - £564.06 Multidata - £13.69 RBS - £30.00 Barrett Maintenance - £77.27 <u>Contracted Payments</u> EE Broadband / Phoneline Nest Pension Scheme Codex Absolute Payroll IAP UK Members approved payments made under scheme of delegation. Approved – To pay the clerk at £6pw expenses.
10.02.21	<u>Planning Applications for Consideration</u> P21/00572/F Erection of 1 no. dwelling with access, parking and associated works (resubmission of P20/23983/F) Land At School House The British Yate South Gloucestershire BS37 7LH - Iron Acton Parish Council objects to the proposal. These dwellings if constructed can only be accessed via the narrow lane no through lane, The British. This lane is only sufficiently wide for one car or light truck at a time. There is no footway/pavement to protect pedestrians. Despite the developer offer to provide space for a part of a footpath there is no room to construct a footpath along the narrowest part of the lane near the junction with North Road The access from North Road has no viability splay. Vehicles emerging into North Road must encroach onto the North Road pedestrian pavement to gain vision up North Road. Vehicles cannot emerge and leave at the same time due to the narrowness the lane entrance. The British has no passing places anywhere near the junction. It is mentioned in the application design statement that normal refuse/recycling lorries are too big for access and special vehicles have to be used. The British is used as the only available route for children walking from North Road Community Primary School to the school's sports field. Bearing in mind the narrowness of The British, Iron Acton Parish Council believes the danger to Primary School Children and other pedestrians can only be increased by additional development on that lane. IAPC is also concerned about the danger caused by the sub-standard junction with North Road. South Gloucestershire Council has previously permitted some development on the British, but there has be a limit where a line must be

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	drawn. Every time an application is made, the argument is made that it will cause only a small percentage increase in vehicle movements. All the small increases are cumulative over time. This development along with relatively recent additions will cumulatively have raised the number of dwellings by around 50%. Should South Glos. Council be minded to permit this development it should be conditional upon appropriate precautions to avoid danger to primary school children and staff and to mitigate disruption to the school during construction. P21/00566/CLP Loft conversion with the installation of 4 no. rear rooflights. 4 Chestnut Springs Mission Road Iron Acton South Gloucestershire BS37 9XR_ – No Comment. P21/00656/CLE Continued use of the property and garage as a single independent dwellinghouse The Duck House Lower Farm Latteridge Road Iron Acton South Gloucestershire BS37 9TN – No Comment
11.02.21	<u>Local Plan 2020 Consultation</u> Members reviewed the Local Plan Consultation and any action required and report from DS. Resolved: To submit the prepared responses to South Glos.
12.02.21	<u>Enforcement Notice Inquiry</u> Members to review correspondence received and any associated action required. Location: Field North And East Of Crossing Cottage East Of Railway Latteridge Road Iron Acton Bristol South Gloucestershire Description of Breach: Appeal against the change of use from agriculture to residential (traveller site) Enforcement Reference: COM/19/0783/OD/2 Doe Appeal Reference: APP/P0119/C/20/3264071, 3264072 & 3264070 Considered the resubmission of the previous comments and arrange a further meeting for the 25th at 7.30pm
13.02.21	<u>Website Management Policy</u> Members considered the proposed Website Management Policy.

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Minutes of the Meeting of the Council held remotely via Zoom
on Monday 15th February 2021 Commencing at 7.30pm

	Resolved: To adopt the Website Management Policy.
14.02.21	<u>Grass Cutting Contract</u> Members considered the grass cutting contract and associated costs. Resolved: To extend the current contract for a further 3 years and approve the additional 5% increase.
	<u>Confidential Business</u> In view of the confidential nature of the business about to be transacted, it is likely that the press and public will be excluded during consideration of this item (Item 3 above refers)
15.02.21	<u>Clerk Salary Scale Point</u> Members noted the Clerks salary scale increment as per the contractual agreement due to successfully completing Community Governance Level 4.

Meeting closed at 21.26pm

Signed: (Chairman)
Dated

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Chairman: Cllr Robert Lomas Clerk: Donna Ford
Minutes of the Meeting of the Council held remotely via Zoom
on Monday 25th February 2021 Commencing at 7.30pm

Present: Chairman: Councillor R Lomas (RL)
Councillors: Councillor J Wright (JW)
Councillor D Smith (DS)
Councillor C Speeding (CS)
Councillor R Hunter (RH)
Councillor P Chapman (PC)
Councillor L Noble (LN)
Councillor B Sheppard (BS)

Also Present: South Gloucestershire Councillor Jon Lean

In Attendance: 0 Members of the public

Fire Safety - Evacuation Procedure / Recording Protocol

The Officer present explained the fire evacuation procedure and the Parish Council's recording protocol.

01A.02.21	<u>Apologies for absence and to consider the reasons given</u> • Councillor A Edmonds (AE) • South Gloucestershire Councillor's Tristian Clarke & Claire Young
02A.02.21	<u>Declarations of interest</u> No declarations of interests received. No written request for dispensation for disclosable pecuniary interests received.

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Minutes of the Meeting of the Council held remotely via Zoom
on Monday 25th February 2021 Commencing at 7.30pm

03A.02.21	<u>Enforcement Notice Inquiry</u> Members to review correspondence received and any associated action required. Location: Field North And East Of Crossing Cottage East Of Railway Latteridge Road Iron Acton Bristol South Gloucestershire Description of Breach: Appeal against the change of use from agriculture to residential (traveller site) Enforcement Reference: COM/19/0783/OD/2 Doe Appeal Reference: APP/P0119/C/20/3264071, 3264072 & 3264070 Resolved: To submit a written statement of objection and attend the formal hearing to raise the formal objections.
04A.02.21	<u>Holly Hill Farm</u> Members considered a comment from IAPC on planning application P20/03527/CLE which relates to the application by Holly Hill Farm for B8 storage and distribution. Noted: Awaiting further information, once received will be considered by members.

Meeting closed at 21.12pm

Signed: (Chairman)
Dated

Iron Acton Parish Council
PO Box 1959, Yate, Bristol, BS370DJ
Tel: 01454 501134 Email: clerk@ironacatonparishcouncil.com
Chairman: Cllr Robert Lomas Clerk: Donna Ford
Minutes of the Meeting of the Council held remotely via Zoom
on Monday 15th March 2021 Commencing at 7.30pm

Present: Chairman: Councillor R Lomas (RL)
Councillors: Councillor J Wright (JW)
Councillor D Smith (DS)
Councillor C Speeding (CS)
Councillor R Hunter (RH)
Councillor P Chapman (PC)
Councillor A Edmonds (AE)
Councillor B Sheppard (BS)
Councillor L Noble (LN)

Also Present: South Gloucestershire Councillor's Tristian Clarke, Claire Young & Jon Lean

In Attendance: 2 Members of the public & Enso Energy regarding Elm Farm Solar Farm who gave a short presentation.

Fire Safety – Evacuation Procedure / Recording Protocol

The Officer present explained the fire evacuation procedure and the Parish Council's recording protocol.

01.03.21	<u>Apologies for absence and to consider the reasons given</u> All present.
02.03.21	<u>Declarations of interest</u> BS declared an interest in planning application P21/01165/TRE No written request for dispensation for disclosable pecuniary interests received.
03.03.21	<u>Exclusion of the Press and Public</u> To agree any items to be dealt with after the Public (including the Press) has been excluded under Standing Order 1.C. Resolved – Agenda item 13.

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04.03.21	<u>Minutes</u> Resolved to sign as a correct record the minutes of the Iron Acton Parish Council Meeting held remotely on 15th & 25th February 2021.
05.03.21	<u>Chairman's Announcements</u> No announcements.
06.03.21	<u>Clerks Report</u> Members noted the report form the Clerk.
07.03.21	<u>To hear Reports from Councillors attending Meetings of Outside Bodies</u> • Written report received from South Gloucestershire Councillor Tristian Clarke. It was also advised that the information received via PC regarding the land next to Crossing Cottage has been passed onto the police as well as the Enforcement officer. • PC gave a verbal report regarding land next to Crossing Cottage in Latteridge. • AE advised that he had attended to Community Engagement Forum and gave a brief update regarding the meeting. The reports were noted.
08.03.21	<u>Outstanding Actions</u> • Traffic Issues – Report update working group advised that a meeting would be held on the 23rd March 2021. • Website Management – DS advised that the work had been progressing and a webmaster needed to be agreed. • Bin at the Parish Meadows – Now complete. • Mobile Phone in process of purchasing. • Footpaths – Awaiting a copy of the map from BS.

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09.03.21	<u>Accounts for Payment</u> Members resolved the Schedule(s) of Accounts for Payment and authorised the payments. Clerk Salary Clerks Expenses - £24.00 ALCA Subscription - £366.19 HMRC - £1,543.05 <u>Contracted Payments</u> EE Broadband / Phoneline Nest Pension Scheme Codex Absolute Payroll IAP UK Members approved payments made under scheme of delegation.
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10.03.21	<u>Planning Applications for Consideration</u> P21/00702/F Conversion of existing garage to provide residential accommodation ancillary to the main house. 304 North Road Yate South Gloucestershire BS37 7LL – No Comment P21/00772/F Erection of 1 no. covered manure store for agricultural purposes. Acton Lodge Farm Wotton Road Iron Acton South Gloucestershire BS37 9XA - No Comment P21/00720/F Erection of racing pigeon loft. Retention of mobile home as rural worker's dwelling with associated landscaping (Part retrospective). Stockleaze Earthcott Green Alveston South Gloucestershire BS35 3TF – Object – The development is unsuitable for green belt. P21/01037/F Erection of side extension and alterations to front and rear elevations Unit 3 Armstrong Court Armstrong Way Yate South Gloucestershire BS37 5NG - No Comment. P21/00942/F Erection of detached double garage and office space (retrospective). Northmead House Latteridge Road Iron Acton South Gloucestershire BS37 9TL – Object – The development is in green belt and situated within the Zone 3 flood area. P21/01165/TRE Works to fell 1 no. Hawthorn, 1 no. Ash, 1 no. Silver Birch, 1 no. Cottoneaster and 1 no. Goat Willow tree. All trees covered by SGTPO 10/09 and dated 09/09/2009. 34 The British Yate South Gloucestershire BS37 7LH – No Comment. <i>Cllr BS did not take part in the discussion or decision for this application.</i>
11.03.21	<u>Street Lighting</u> Members considered correspondence received regarding the LED street lighting and any action required. Resolved: To write to South Glos Council and request a review of the street lighting on the High Street and look into the feasibility of reducing the light output on a night time or softer lighting as the quality of the light is not suitable for the conservation area and the conservation officer should be consulted for input.

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12.03.21	<u>Coach Pool</u> Members considered any action required for the verge and road at the Coach Pool. Resolved: To contact the highways officer regarding the state of the road and to look into the issues.
13.03.21	<u>Internal Auditor</u> Members considered the Internal Auditor I Selkirk for the 2020.21 Internal Audit. Resolved: To appoint I Selkirk for the Internal Audit for 2020.21.
14.03.21	<u>Annual Review of Internal Policies / Procedures / Registers</u> • Fixed Asset Register 2021 • Financial Risk Assessment 2021 • Iron Acton Parish Council Complaints Procedures 2021 • Health and Safety Policy 2021 • Data Protection and Information Security Policy 2021 • Harassment and Bullying Procedures 2021 • Retention of Records and Documents Policy 2021 • Disciplinary Procedures 2021 • Grievance and Whistleblowing 2021 • Freedom of Information and Publication Procedures 2021 • Equality and Diversity Policy 2021 • Safeguarding Children and Young People and Vulnerable Adults Policy 2021 • Risk Register 2021 • Internal Controls 2021 • Training Policy 2021 • Grants and Donation Policy 2021 • Website Management Policy 2021 • Virtual Meeting Policy 2021 • Incursion Procedure 2021 Resolved: Members approved the annual review for all listed policies / procedures and registers.

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	<u>Confidential Business</u> In view of the confidential nature of the business about to be transacted, it is likely that the press and public will be excluded during consideration of this item (Item 3 above refers)
15.03.21	<u>Civic Protocols for a Future Event</u> Members considered the Civic Protocols for a future event. Resolved: To approve the Civic Protocol for future events.

Meeting closed at 21.41pm.

Signed: (Chairman)
Dated

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Present: Chairman: Councillor R Lomas (RL)
Councillors: Councillor J Wright (JW)
Councillor D Smith (DS)
Councillor C Speeding (CS)
Councillor P Chapman (PC)
Councillor A Edmonds (AE)
Councillor B Sheppard (BS)
Councillor L Noble (LN)

Also Present: South Gloucestershire Councillor's Tristian Clarke, Claire Young & Jon Lean

In Attendance: 2 members of the public.

Fire Safety – Evacuation Procedure / Recording Protocol

The Officer present explained the fire evacuation procedure and the Parish Council's recording protocol.

01.04.21	<u>Apologies for absence and to consider the reasons given</u> • Councillor R Hunter (RH) • Jon Lean South Gloucestershire Councillor Resolved – To note the apologies.
02.04.21	<u>Declarations of interest</u> BS – Agenda Item P21/01704/F No written request for dispensation for disclosable pecuniary interests received.
03.04.21	<u>Exclusion of the Press and Public</u> To agree any items to be dealt with after the Public (including the Press) has been excluded under Standing Order 1.C. N/A
04.04.21	<u>Minutes</u> Resolved to sign as a correct record the minutes of the Iron Acton Parish Council Meeting held remotely on 15th March 2021.

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05.04.21	<u>Chairman's Announcements</u> No announcements.
06.04.21	<u>Clerks Report</u> Members noted the report from the Clerk.
07.04.21	<u>To hear Reports from Councillors attending Meetings of Outside Bodies</u> • Written report received from South Gloucestershire Councillor Tristian Clarke. The reports were noted.
08.04.21	<u>Outstanding Actions</u> • Traffic Issues – Agenda Item 19 • Website Management report update DS. • Footpaths – No further updates.
09.04.21	<u>Accounts for Payment</u> Members resolved the Schedule(s) of Accounts for Payment and authorised the payments. Clerk Salary Clerks Expenses - £30.00 Zurich Insurance - £1,133.10 Silverback – Chill Wood Survey - £780.00 South Glos Council – Burial Ground - £224.55 Royal Mail – PO Box - £180.00 Landscape Services - £796.85 RBS - £216.00 Barrett Garden Maintenance - £430 Post Office - £7.65 <u>Contracted Payments</u> EE Broadband / Phoneline Nest Pension Scheme Codex Absolute Payroll IAP UK

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	Members approved payments made under scheme of delegation.
10.04.21	<u>Planning Applications for Consideration</u> P21/00794/F Erection of 1 no. detached dwelling with new access and associated works. 3 Chilwood Close Iron Acton South Gloucestershire BS37 9US – Iron Acton Parish Council Objects to the proposal. • Disruption caused by lorries and associated works with only access using small lane backing onto private properties • What sewage provision is there as the plans and application do not show this. There are already problems with the sewage system being overloaded. • Extra noise and traffic at the previous access only lane. • Extra noise from house and garden from proposed new-build house. • The application states there are no trees on the proposed site but there is. Pictures available. • The proximity of the proposed site is infringing on the privacy and sunlight of the surrounding properties. • The proposed site will impinge on our bat and bird population as it's on their flight path. P21/01369/F Erection of a replacement of agricultural building. Land On The West Side Of Manor Road Rangeworthy South Gloucestershire BS37 7LR – No Comments P21/01435/TCA Works to fell 3 no Ash trees. Removal of left branch to 1no Goat Willow tree. Trees situated within the Iron Acton Conservation Area. Dean Court High Street Iron Acton South Gloucestershire BS37 9UH – No Comments P21/01643/F Conversion of existing outbuilding into 1no. bungalow with associated works Bramley House Yate Road Iron Acton South Gloucestershire BS37 9XX – No Comments P21/01778/TCA Works to fell 1no Cedar tree, situated in the Iron Acton Conservation Area. Welforge Latteridge Road Iron Acton South Gloucestershire BS37 9TJ- No Comments P21/01799/TCA Works to fell 1 no. ash, situated in the Iron Acton Conservation Area. Welforge Latteridge Road Iron Acton South Gloucestershire BS37 9TJ- No Comments

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P21/01802/F | Erection of single storey rear extension with first floor balcony to form additional living accommodation. | Ivywell Cottage Latteridge Road Iron Acton South Gloucestershire BS37 9TJ- **No Comments**

P21/02227/TCA | Works to fell 1no Walnut tree situated within the Iron Acton Conservation Area. | Court Cottage The Green Iron Acton South Gloucestershire BS37 9TQ- **No Comments**

P21/02359/PNGR | Prior notification of a change of use from 1 no. agricultural building to 1 no. residential dwelling (Class C3) as defined in the Town and Country Planning (Use Classes) Order 1987 (as amended) to include operational development. | Building At Elm Farm Bristol Road Iron Acton South Gloucestershire BS37 9TF - **No Comments**

P21/00351/F | Erection of lean to roof between two farm buildings. | Sheephouse Farm Folly Road Iron Acton South Gloucestershire BS37 9TU- **No Comments**

P21/01704/F | Erection of 1 no. dwelling with associated works. | Land At The British Yate South Gloucestershire BS37 7LH – Object and submit the same previous comments - **Iron Acton Parish Council objects to the proposal.**

This dwelling if constructed can only be accessed via the narrow lane no through lane, The British. This lane is only sufficiently wide for one car or light truck at a time. There is no footway/pavement to protect pedestrians. The access from North Road has no visibility splay. Vehicles emerging into North Road must encroach onto the North Road pedestrian pavement to gain vision up North Road. Vehicles cannot emerge and leave at the same time due to the narrowness the lane entrance. The British has no passing places anywhere near the junction.

The British is used as the only available route for children walking from North Road Community Primary School to the school's sports field.

Bearing in mind the narrowness of The British, Iron Acton Parish Council believes the danger to Primary School Children and other pedestrians can only be increased by additional development on that lane. IAPC is also concerned about the danger caused by the sub-standard junction with North Road.

South Gloucestershire Council has previously permitted some development on the British, but there has to be a limit where a line must be drawn. Every time an application is made, the argument is made that it will cause only a small percentage increase in vehicle movements. All the small increases are cumulative over time. This development along with relatively recent additions will cumulatively have raised the number of dwellings by around 50%.

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11.04.21	<u>Chill Wood</u> Members considered any action required from the management plan. Resolved: To approve the plan in principle and phased work required, delegated to the working group to make recommendations.
12.04.21	<u>Station Road Allotments</u> Members considered any action required for tree works and financial report prepared by the Clerk. Resolved: JW to contact Western Power to investigate the height of the tree and the cables.
13.04.21	<u>Village Green</u> Members considered any action required for the alleged parking space on the Village Green. Resolved: That the Clerk contacts the Commons Commissioner for a definitive plan of the Village Green and advice regarding any encroachment on the Village Green.
14.04.21	<u>Parish Meadows</u> Members considered any work required in the Parish Meadows. Resolved: The Clerk to contact and request quotes for Ecological input for the clearance and management plan of the stream.
15.04.21	<u>North Road</u> Members considered proposed speed reduction work. Noted: That the proposed work would commence on the 26th July.
16.04.21	<u>Preparing for the possible return to face-to-face meetings</u> Members considered the report prepared by the clerk and any associated action required.

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	Resolved: To give delegated powers to the clerk for the continuity of the Parish Council.
17.04.21	<u>Annual Meetings</u> Members considered the report prepared by the Clerk. Resolved: To accept the recommended dates.
18.04.21	<u>Parish Council Emails</u> Members considered Parish Council emails for members. Resolved: To implement Parish Council email addresses.
19.04.21	<u>Village Speeding & Parking Issues</u> Members considered a report prepared by the working group and any associated action required. Resolved: That the working party put proposals together to be debated at the next meeting.
20.04.21	<u>Insurance</u> Members to review the insurance cover for 2021/22. Resolved: To accept the insurance renewal at a cost of £1133.10
	<u>Confidential Business</u> In view of the confidential nature of the business about to be transacted, it is likely that the press and public will be excluded during consideration of this item (Item 3 above refers)

Meeting closed at 21.54pm.

Signed: (Chairman)
Dated