

Iron Acton Parish Council
PO Box 1959, Yate, Bristol, BS370DJ
Tel: 07955115308 Email: clerk@ironactonparishcouncil.co.uk
Chairman: Cllr Catherine Spedding Clerk: Donna Ford
Minutes of Iron Acton Annual Parish Council Meeting held at the Parish Hall
on Monday 15th May 2023 Commencing at 7.30pm

Chairman:	Councillor C Spedding (CS)
Councillors:	Councillor P Chapman (PC)
	Councillor D Barker (DB)
	Councillor A Edmonds (AE)

Also Present: Parish Clerk

In Attendance: 1 member of the public & Green Community Travel Representative.

Fire Safety – Evacuation Procedure / Recording Protocol

The Chairman explained the fire evacuation procedure and the Parish Council's recording protocol.

01.05.2 3	<u>Election of Chairman</u> Resolved to elect Councillor C Spedding as Chairman of the Council for the Municipal Year 2023/2024. (Following election, the Chairman was be invited to complete the formal statutory Declaration of Acceptance of Office).
02.05.2 3	<u>Election of Deputy Chairman</u> Resolved to elect Councillor D Smith as Deputy Chairman for the Municipal Year 2023/2024.
03.05.2 3	<u>Apologies for absence and to consider the reasons given</u> • Councillor J Wright (JW) • Councillor D Smith (DS) Resolved: To note the apologies. • Also absent: • South Glos Councillor's Tristan Clark, Jon Lean & Claire Young.

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04.05.2 3	<u>Declarations of interest</u> No declarations of interests were received. No written request for dispensation for disclosable pecuniary interests received.
05.05.2 3	<u>Exclusion of the Press and Public</u> N/A
06.05.2 3	<u>Minutes</u> Resolved: To sign as a correct record the minutes of Iron Acton Parish Council Meeting held on 17th April 2023.
07.05.2 3	<u>Co-Option</u> Members considered an application received from Mr. Adrian Edmonds for Co Option for a remaining vacancy on East Ward following the 2023 election. Resolved: To Co-Opt Mr. Adrian Edmonds for the East Ward
08.05.2 3	<u>General Power of Competence</u> Iron Acton Parish Council confirmed that it meets the criteria for the use of the General Power of Competence in having more than two thirds elected Councillors and an appropriately qualified Clerk and resolved to adopt the Power immediately.
09.05.2 3	<u>Chairman's Announcements</u> CS advised that a member of public had contacted the PC regarding support for a crossing at Holly Hill – The request for support will be added to the next agenda. Thanks was given to all the members of the public and the school for all the hard work and festivities over the Coronation weekend.

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10.05.2 3	<u>Clerks Report</u> Members noted the report from the Clerk.
11.05.2 3	<u>To hear Reports from Councillors attending Meetings of Outside Bodies and South Gloucestershire Councillors</u> Members received verbal reports from Councillors who have represented the Council at meetings of outside bodies. PC attended the Hanson quarterly meeting and a further meeting would be held in the parish within the next week. Written report from South Gloucestershire Councillor Tristan Clark – Appendix A. The reports were noted.
12.05.2 3	<u>To Review and Appoint Members to serve on Committees, Working Parties and Outside Representatives</u> a. Planning Working Party – All members b. Operations Working Party – PC / JW / AE / DB c. Allotment Working Party – JW / AE d. Finance Working Party – All members e. Personnel Working Party – CS / DS f. Cemetery Working Party – PC / CS / DB g. Parish Hall – DB h. Communications – DS / AE / DB
13.05.2 3	<u>Standing Orders</u> Members reviewed and approved the current Standing Orders.
14.05.2 3	<u>Financial Regulations</u> Members reviewed and approved the current Financial Regulations.
15.05.2 3	<u>Code of Conduct</u> Members resolved to adopt the new Code of Conduct.

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16.05.2 3	<u>Outstanding Actions</u> • Parish Meadows – Ecology and wall work required – Awaiting a quote. • Tennis Courts development – Planning permission granted, order placed – Anticipated start date 22nd May 2023. Items to consider: Pickle ball – Resolved to approve the additional costings to include Pickle Ball Funding – Funding requirements noted. Basketball nets – To approve the string nettings. Booking system – Draft booking systems noted, approved any associated costs required. Terms & conditions of use for MUGA - Draft conditions noted. • Cemetery Tree work and digital cemetery records and creating a digital plan – All records now transferred to a digital format, quotes requested to produce a map and online system. • Additional boulder for the Village Green – PC to arrange. • Varnish bench on the village green – Now completed – Action closed. • Repainting of the maypole – Now completed – Action closed. • Benches - Frome Valley Walkway – Awaiting a proposal and quote.
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17.05.2 3	<u>Accounts for Payment</u> Members reviewed the Accounts for Payment and authorised the payments. Clerk Salary Clerks Expenses - £24.00 Clerks Mileage - £4.80 South Glos Council - Scaffolding Hire - £240.00 South Glos Council - Bin collection - £91.58 <u>Contracted Payments</u> EE Broadband / Phoneline - £52.90 Nest Pension Scheme - £71.56 Codex Absolute Payroll - £34.02 IAP UK - £74.74 Tesco Mobile - £16.99 Alison's websites - £10.00 Members approved payments made under scheme of delegation. Members approved the monthly direct debits and standing orders for the municipal year 2023/24. Bank Balances as of 1st May 2023 Unity Trust - Current Account - £137,495.48 Unity Trust - Reserves Account - £73,609.52
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18.05.2 3	<u>Planning Applications for Consideration</u> Members considered a schedule of applications submitted for consultation: <u>P23/01355/F Demolition of existing dwelling. Erection of 1no side extension to canopy to form covered retail area (Class E). Iron Acton Garden Centre Wotton Road Iron Acton South Gloucestershire BS37 9XA – No comment.</u> <u>P23/01377/PIP Permission in principle for the erection of up to 3 no. dwellings. Land At The Stables Tanhouse Lane Yate South Gloucestershire BS37 7LP – Comments made – Concerns raised over the accuracy of the PIP planning statement, see points below</u> <u>Page 6, 2.1 Bus??</u> <u>Page 6 2.4 Walkable neighborhood??</u> <u>Page 7 2.7 Buss??</u> <u>Page 12 6.2 Access to reasonable services</u> <u>Page 17 6.19 5.7 they acknowledge it's limited</u> <u>Page 25 #of units yet built with planning</u> <u>Page 26 duration of travel by bus to Yate includes 20-34 minute walk</u> <u>Page 30 Major employer old data</u> <u>Page 34 use of 622 bus timetable from 2016</u> <u>P23/01542/PNA Prior notification of the intention to erect 1no. agricultural building Two Pools Farm Wotton Road Iron Acton South Gloucestershire BS37 9XD – No comment.</u> <u>P23/01395/F Conversion of former agricultural building into 1 no. holiday let (Class C3). Building And Land NW Of Acton Lodge Farm Wotton Road Iron Acton South Gloucestershire BS37 9XA – No comment.</u>
19.05.2 3	<u>Parish Maintenance</u> Members Resolved maintenance required for Iron Acton Parish. • Kerb stones to be reinstated around the village green and the footpath opposite the church – RL to enquire about housing of additional kerb stones that could be used.

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20.05.23	<u>Local Poyntz</u> Members to consider a grant application received from Local Poyntz for £491. Resolved: To approve the grant application for £491
21.05.23	<u>Allotment Agreement</u> Members reviewed the allotment tenancy agreement. Resolved: Not to make any changes to the agreement.
22.05.23	<u>Iron Acton Cemetery Fees Review</u> Members reviewed the cemetery fees. Resolved: To increase the fees by 50% due to the increase in maintenance cost over the last 13 years.

Meeting closed at 20.50pm

Signed: (Chairman)
Dated

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Iron Acton Parish Council – District Councillors’ Report

Monday 15th May 2023

Local Election Results and Council Negotiations

Following the recent elections in South Gloucestershire on Thursday 4th May the composition of 61 member South Gloucestershire Council will be 23 Conservative, 20 Liberal Democrats, 17 Labour and 1 Independent. No political party has achieved a majority of 31 or more councillors meaning the council is in a state of ‘no overall control’. Preliminary discussions between the parties have commenced. Under the current cabinet system the alternatives are a minority executive administration with formal agreement between at least two of the parties (such as a ‘confidence and supply’ agreement) or a joint administration consisting of at least two of the parties. The respective leaders of the Conservative and Labour groups stood down at the election. The Liberal Democrat group re-elected Cllr Claire Young as group leader whilst the new Conservative group leader is Cllr Sam Bromley and the new Labour group leader is Cllr Ian Bolton.

In May 2017 the Conservative administration lead by Councillor Matthew Riddle formally adopted the executive cabinet model for its governance structure as a replacement for the committee system. Under the cabinet system the majority of decisions are taken either a) collectively by the Leader of Council and a cabinet of 8 executive members or b) as delegated decisions, taken by an executive member in conjunction with officers, within one of the cabinet portfolios. If it proves impossible to form a stable and lasting executive administration the governance structure of the council may need to be re-examined. When a council changes its governance structure it cannot change it again for a period of 5 years without undertaking a referendum; once a period of 5 years has elapsed, however, an authority can change its governance structure following the completion a governance review and a vote at full council. The earliest date at which the governance structure of South Gloucestershire Council could be changed would be the 2024 Annual Meeting that occurs in May.

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Chairman:	Councillor C Spedding (CS)
Councillors:	Councillor P Chapman (PC)
	Councillor D Barker (DB)
	Councillor A Edmonds (AE)
	Councillor J Wright (JW)
	Councillor D Smith (DS)
	Councillor R Lomas (RL)

Also Present: Parish Clerk

In Attendance: South Glos Councillor's Tristan Clark and Jon Lean

Fire Safety – Evacuation Procedure / Recording Protocol

The Chairman explained the fire evacuation procedure and the Parish Council's recording protocol.

01.06.23	<u>Apologies for absence and to consider the reasons given</u> All in attendance Noted: Clerk absent due to a training course
02.06.23	<u>Declarations of interest</u> No declarations of interests were received. No written request for dispensation for disclosable pecuniary interests received.
03.06.23	<u>Exclusion of the Press and Public</u> N/A
04.06.23	<u>Minutes</u> Resolved: To sign as a correct record the minutes of Iron Acton Parish Council Annual Meeting held on 15th May 2023.

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	Note that comments were decided and submitted in relation to the planning application at North Road which do not appear in the Minutes.
05.06.23	<u>Chairman's Announcements</u> Update on the MUGA time schedule and the anticipated finish date is the Friday of the Mash which will facilitate the full use of the Meadows for the Acton Aid event.
06.06.23	<u>Clerks Report</u> Members noted the report from the Clerk.
07.06.23	<u>To hear Reports from Councillors attending Meetings of Outside Bodies and South Gloucestershire Councillors</u> Members received verbal reports from Councillors who have represented the Council at meetings of outside bodies. Dave Barker attended the Parish Hall Meeting – they are getting new flooring, they have fixed the water leak and there are 4 fencing panels being replaced. Adrian Edmonds attended the new parents meeting at IA Primary School and raised that the school should address the issue of where to park safely when dropping off and picking up children from school. Suggestion is to enclose a page from the Parish Council welcoming their children to the school and asking them to park safely and responsibly. Also, how to book the MUGA facilities. Paul Chapman – Hanson Community Liaison – Chilwood. Representative was very impressed with the level of new tree growth in the wood and he feels there is no need for additional planting and we should wait and see what comes up. Written report from South Gloucestershire Councillor Tristan Clark – Appendix A. The reports were noted.

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	In addition, Tristan Clark mentioned the following:- Nibley Lane_– new cabinet member Chris Wilmore. Tristan is arranging to walk the lane with him to point out the issues in the lane and the reason for requesting the road closure. Suez ongoing strike action. There will be more recycling to deal with given that there has been one mixed. There will be mixed collecting lorries but it will be sorted once it reaches its destination. Also, green bin collection subscriptions will be extended by the period of time over which collections didn't take place. Soft plastic waste collection is coming to the end of the trial and is likely to come forward.
08.06.23	<u>Internal Audit</u> Members reviewed the Internal Audit and noted that there were no issues arising.
09.06.23	<u>Statement of Accounts for the year ended 31st March 2023</u> Members resolved to confirm and sign the Statement of Accounts for the year ended 31st March 2023.
10.06.23	<u>Completion of Section 1 of the Annual Return for the Year Ended 31st March 2023 – Annual Governance Statement</u> Members resolved to respond to the Annual Governance Statement, sections 1 to 9.
11.06.23	<u>Completion of Section 2 of the Annual Return for the Year Ended 31st March 2023 – Accounting Statements.</u> Members resolved to approve and sign the Accounting Statements.
12.06.23	<u>Confirmation of the dates of the period for the exercise of public rights</u> Members confirmed the dates of the period for the exercise of public rights.
13.06.23	<u>Outstanding Actions</u> Parish Meadows – Ecology and wall work required – Awaiting a quote

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	• Tennis Courts development – Start date 22nd May 2023. Discussion regarding lorry access to The Meadows and the report that damage was caused to The Clove Hitch by a lorry driving across the pavement. Contact details are to be obtained for the contractor concerned and supplied to the resident. Questions raised regarding the soil which was removed from The Meadows because it was thought to have been earmarked for another project. Enquiries to be made with the contractor. The MUGA fencing needs to be completely secure for 30th June and 1st July Mash and Prom so that nobody can enter the MUGA area whilst these events are going on. The openings to the court are to be fenced and chained and “no entry” signs erected. • Terms & conditions of use for MUGA. The system needs to be kept as simple as possible. Suggestion from Jon Lean to speak to Yate Town Council about their MUGA. Slots will be 1 hour and block bookings can be rolling 4 weeks. Need to arrange signing on the fence of the MUGA and a QR code to take to booking website. Combination lock codes to be changed monthly. Need to work out how the codes will be supplied to court users when they book. • Cemetery Tree work and digital cemetery records and creating a digital plan – All records now transferred to a excel spreadsheet – Members to considered the quote from Pear technology for the digital cemetery system and yearly subscription. Members resolved to agree the quote and yearly subscription, subject to clarification that the yearly subscription reverts to £150 per annum in year 2. • Additional boulder for the Village Green – PC to arrange. • Benches - Frome Valley Walkway – Awaiting quote from PC. PC will discuss this with Matt Flood about using a tree from Chilwood.
14.06.23	<u>Accounts for Payment</u> Members to reviewed the Accounts for Payment and authorised the payments. Clerk Salary Clerks Expenses – £30.00 Postage - £7.50 Clerks Mileage – £7.20 Parish Hall – Room Hire - £24.00 Barret Maintenance – Parish maintenance and Grass cutting - £1470.00 SLCC – Clerks Training - £250.00 South Glos Council - Contribution Bristol Frome eDNA survey - £130.00 Clerk – Laptop Monitor, stand and cables - £116.99 & £25.97 I Selkirk – Internal Audit - £115 P McCoy – Coronation event - £62.35

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	Parish Hall – Room Hire - £33.00 AXO Leisure – Interim Invoice - £74,584.80 <u>Contracted Payments</u> EE Broadband / Phoneline - £52.90 Nest Pension Scheme - £71.56 Codex Absolute Payroll - £34.02 IAP UK - £74.74 Tesco Mobile - £16.99 Alison’s websites - £10.00 Members approved payments made under scheme of delegation. Bank Balances as of 1st June 2023 Unity Trust – Current Account - £ 135,482.22 Unity Trust – Reserves Account - £ 73,609.52 Adrian Edmonds has £135 in his possession which are contributions for water bottles which will be paid into the Parish Council bank account.
15.06.23	<u>Planning Applications for Consideration</u> Members to consider a schedule of applications submitted for consultation: <u>P23/01598/F Conversion of existing building into 1 no. new dwelling with other associated works. Building And Land West Of 10 Engine Common Lane Yate South Gloucestershire BS37 7PX</u> No Comment <u>P23/01694/TRE Works to fell 1 no. Sycamore tree. Tree situated within the Iron Acton Conservation Area. Sea Harvest High Street Iron Acton South Gloucestershire BS37 9UH</u> No Comment <u>P23/01667/PIP Permission in principle for the erection of up to 3 no. dwellings. Land Off Engine Common Lane Yate South Gloucestershire BS37 7PX</u> No Comment

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	<u>P23/01529/F Demolition of outbuilding, erection of two storey rear extension, to facilitate change of use of buildings to 1no. dwelling (Class C3) with associated works. Erection of 1no. detached garage. 12 Engine Common Lane Yate South Gloucestershire BS37 7PU</u> No Comment <u>P23/01696/HH Erection of single storey front, first floor side and two storey side extensions to provide additional living accommodation. Lawn Cottage Latteridge Road Iron Acton South Gloucestershire BS37 9TJ</u> No Comment <u>P23/00742/PIP Permission in Principle for the erection of 9no. dwellings. Land To Rear Of 229-221 North Road Yate South Gloucestershire BS37 7LG</u> Object - Means of access onto North Road is not appropriate due to the narrowness of the road. If South Glos Council are minded to grant permission the access should be a continuation to the additional housing developments from Redrow and Cotswold homes. There are no buses that serve the bus stop in North Road as the only bus that currently serves was discontinued in April. <u>P23/01616/F - extention to existing battery storage facility with associated works - Land East of Larks Lane, Iron Acton.</u> Comment - Is there going to be any form of construction management plan?
16.06.23	<u>Parish Maintenance</u> No additional maintenance required.
17.06.23	<u>Letter received seeking support for a crossing at Holly Hill</u> Members considered a letter received from a resident seeking support for a crossing at Holly Hill. Resolved: To take no action regarding a crossing at the top of Holly Hill because it would be another delay on the main road. We will request South Glos to provide a pavement along the Bristol Road from The Lamb traffic lights on the Garden Centre side to join the pavement where it starts just prior to the Holly Hill junction on the opposite side of the road from Holly Hill. Tristan Clark will send the clerk the link for South Glos forms.

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18.06.23	<u>Information Board</u> Members considered the correspondence received in relation to adopting and maintaining the Information board at Frampton End Lane. Resolved: To adopt the Iron Acton board. Request for a grant from SG Council. Jon Lean will provide details for the MAF application process to the clerk.
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Meeting closed at 21.14pm

Signed: (Chairman)
Dated

Appendix A

Iron Acton Parish Council – District Councillors’ Report

Monday 19th June 2023

New Council Administration

At the Annual Meeting of South Gloucestershire Council on Wednesday 24th May, following the successful conclusion of negotiations between the Liberal Democrat and Labour groups, a new joint administration was formally approved with Cllr Young as its leader.

The new cabinet consists of the following portfolios:

Leader of South Gloucestershire Council and Cabinet Member for Council Governance – Cllr Claire Young (Liberal Democrat)
Co-Leader of South Gloucestershire Council and Cabinet Member for Education, Skills, Employment and Business – Cllr Ian Boulton (Labour)
Cabinet Member for Planning, Regeneration, and Infrastructure – Cllr Chris Willmore (LD)
Cabinet Member for Cost of Living, Equalities and Public Health – Cllr Alison Evans (Lab)
Cabinet Member for Climate and Nature Emergency – Cllr Louise Harris (LD)
Cabinet Member for Children and Young People – Cllr Maggie Tyrell (LD)
Cabinet Member for Adults and Homes – Cllr John O’Neil (LD)
Cabinet Member for Resources – Cllr Adam Monk (Lab)
Cabinet Member for Communities and Local Place – Cllr Leigh Ingham (Lab)

On non-executive committees Cllr Lean has been appointed as Chair of the Audits and Accounts Committee whilst Cllr Clark has been appointed as Chair of the Development Management Committee.

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Threatened 84/85 Bus Service Extended

South Gloucestershire Council (SGC) and Gloucestershire County Council (GCC) have worked in partnership to enable an 84/85 bus service to continue for a further three months whilst a longer-term solution is explored. A replacement 84/85 service will be delivered by bus operator The Big Lemon, and from Monday 5th June will operate to a limited timetable, every two hours in each direction.

This service will ensure communities in South Gloucestershire and Gloucestershire served by the route remain connected and provides time for a more permanent solution to be investigated. SGC will work with GCC, the West of England Combined Authority (WECA) and neighbouring authorities Stroud District Council, Wotton Under Edge Town Council, as well as the parish and town councils served by these routes, to develop a long-term plan to continue to deliver the service.

Due to the emergency arrangement, it has not been possible to update the existing bus timetable information, however, it will be available soon and will also be featured on <https://travelwest.info/>. At this stage it wasn't possible to find an exact like for like replacement for the previous 84/85 timetable, so the councils have focused on retaining a service. It is hoped the recently launched demand responsive transport will be able to help cover any gaps.

These negotiations could also be used as a starting point for retaining vital rural bus routes and to eventually restoring lost services. The Bus Service Improvement Plan (BSIP) funding that WECA was awarded cannot be used to support threatened routes. The government has, however, announced Bus Service Improvement Plan Plus (BSIP+) and Bus Service Operators Grant Plus (BSOG+) schemes will distribute the £300 million of funding that has been allocated to directly supporting bus services in England. If the terms of BSIP funding are subsequently relaxed to match the less restrictive terms of BSIP+ this could potentially lead to WECA recommissioning some services that have been cancelled in the last few years.

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Councillors:	Councillor A Edmonds (AE)
	Councillor J Wright (JW)
	Councillor D Smith (DS)
	Councillor R Lomas (RL)

Also Present: Parish Clerk

In Attendance: 5 members of the public

Fire Safety – Evacuation Procedure / Recording Protocol

The Chairman explained the fire evacuation procedure and the Parish Council's recording protocol.

01.07.23	<u>Apologies for absence and to consider the reasons given</u> Councillor P Chapman (PC) Councillor D Barker (DB) South Glos Councillor's Tristan Clark and Jon Lean To note the apologies received.
02.07.23	<u>Declarations of interest</u> No declarations of interests were received. No written request for dispensation for disclosable pecuniary interests received.
03.07.23	<u>Exclusion of the Press and Public</u> Resolved; to exclude the press and public for agenda item 14.

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04.07.23	<u>Minutes</u> Resolved: To sign as a correct record the minutes of Iron Acton Parish Council Meeting held on 19th June 2023.
05.07.23	<u>Chairman's Announcements</u> - The MUGA project is coming to an end with the line painting due to be completed this week and the booking process will go live on the website. - A consideration will be made for sports coaching sessions soon.
06.07.23	<u>Clerks Report</u> Members noted the report from the Clerk.
07.07.23	<u>To hear Reports from Councillors attending Meetings of Outside Bodies and South Gloucestershire Councillors</u> Members received verbal reports from Councillors who have represented the Council at meetings of outside bodies. Written report from South Gloucestershire Councillor Tristan Clark – Appendix A. The report was noted.
08.07.23	<u>Outstanding Actions</u> - Parish Meadows – Ecology and wall work required – Awaiting a quote, which will be submitted once the MUGA has been completed. - Tennis Courts development – Nearing completion, awaiting line painting. Once complete the grant payments will be received. - Terms & conditions of use for MUGA – DS advised that advice has been sought and a Risk Assessment has been circulated with the booking system terms and conditions – Members approved the Risk Assessment and Booking System terms and conditions. It was agreed that a temporary locking system will be implemented with a single key safe. The booking system will be reviewed in 6 months. An opening ceremony will take place on the 3rd September at 2pm, DS to send out invites to the funding leads.

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	• Cemetery Tree work and digital cemetery records and creating a digital plan – Contract commissioned – First draft will be received in approx. 2 months. • Additional boulder for the Village Green – PC to arrange. • Benches - Frome Valley Walkway – Awaiting quote from PC.
09.07.23	<u>Accounts for Payment</u> Members to reviewed the Accounts for Payment and authorised the payments. Clerk Salary Clerks Expenses – £30 Clerks Mileage – £9.60 Barret Maintenance – Parish maintenance and Grass cutting - £1,700 & £910 Rialtas – Accounts close down - £906 HMRC – PAYE - £798.67 AXO Leisure – MUGA - £62,810.40 <u>Contracted Payments</u> EE Broadband / Phoneline - £52.90 Nest Pension Scheme - £71.56 Codex Absolute Payroll - £34.02 IAP UK - £74.74 Tesco Mobile - £16.99 Alison’s websites - £12.00 Members approved payments made under scheme of delegation. Bank Balances as of 1st July 2023 Unity Trust – Current Account - £ 66,470.60 Unity Trust – Reserves Account - £ 74,024.05
10.07.23	<u>Planning Applications for Consideration</u> Members to consider a schedule of applications submitted for consultation: P23/01907/HH Extension to existing front porch to provide additional living accommodation. Homelea House North Tanhouse Lane Yate South Gloucestershire BS37 7LP – No comment.

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	P23/01865/F Change of use of barn to 1no. agricultural workers dwelling with associated works (retrospective). Typers Leaze Barn Elm Farm Bristol Road Iron Acton South Gloucestershire BS37 9TF – No comment. P23/02061/TCA Works to fell 1no. Sweet Chestnut situated in the Iron Acton Conservation Area. Lamb Inn Wotton Road Iron Acton South Gloucestershire BS37 9UZ – No comment.
11.07.23	<u>Parish Maintenance</u> No additional maintenance.
12.07.23	<u>Speeding in the village</u> Members consider the letters received from two residents over compliance with the 20mph speed limit. Resolved: To request South Glos to repaint the 20mph road markings and review the signage.
13.07.23	<u>Rag Lane Solar Farm, Newlands Farm, West End, Wickwar - Liaison Group Representative</u> Members requested that a bi-monthly newsletter be sent to the Parish Council for IAPC for the Rag Lane Solar Farm Liaison Group.
14.07.23	<u>Staff Appraisal and Salary Scale increase</u> Members noted the clerk's appraisal carried out by the Chair and Vice Chair with no actions arising. Members considered and resolved to: • Increase the Clerk's pay spinal scale by 1 SCP and backdate to 9th May 2023 as recommended by the Chair and Vice Chair. Members noted: • The clerk's salary increase to be paid in accordance with the NJC pay scales and backdated to 1st April 2023 once agreed and published.

Meeting closed at 20.23pm

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Signed: (Chairman)
Dated

Appendix A

Iron Acton Parish Council – District Councillors’ Report

Monday 17th July 2023

Ongoing Suez Pay Dispute and Industrial Action

Suez have informed South Gloucestershire Council that a significant number of their employees, currently on strike due to an ongoing pay dispute, will be off work until 3rd September. Members of the Unite trade union are also striking over the contract offers made by Suez in Somerset thereby restricting the number of agency workers that available to provide cover for striking staff here. SGC is working to minimise the impact of the strike and provide the widest level of service possible under these challenging circumstances.

SGC is continuing to prioritise black bin collections in to dispose of waste that has the potential to be malodorous, unsanitary and noxious (personal hygiene items, medical waste, nappy sacks, pet waste, etc.). Residents should put out their black bin on their normal collection day. If it is not collected, this should be reported as a missed collection and a crew will return to collect it as soon as possible. This can be reported at <https://beta.southglos.gov.uk/report-a-missed-waste-or-recycling-collection>.

There is regrettably not enough staff available to collect recycling or garden waste at present. Residents are urged to not put these containers out. Garden waste subscriptions that are affected will be extended to reflect the missed collections. Residents do not need to contact the council for this to happen. Deliveries of replacement bins and boxes, along with bulky waste collections, have also had to be suspended during the industrial action.

SGC is conscious of residents’ concerns around recycling and food waste not currently being collected. Special arrangements have been made for extra deposit points at locations across the district in addition to the Sort It centres in Yate, Mangotsfield and Thornbury. Recycling and food waste can be taken to four additional locations around South Gloucestershire every weekday between 8 a.m. and 2 p.m. These locations are:

- Yate Park and Ride, Badminton Road, Yate, BS37 5YS
- Cleve RFC Car Park, The Hayfields, Cossham Street, Mangotsfield, BS16 9EN
- Stoke Gifford Park and Ride (Parkway station) – Hunts Ground Road, BS34 8XX
- Lyde Green Park and Ride – Willowherb Road, BS16 7GG
- Page Road short stay car park Staple Hill – Page Road, BS16 4NE
- SGC North Way site, Filton – BS34 7QG

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Recycling (cardboard, paper, glass, cans and plastic) can also be deposited in recycling skips (bring banks) 24/7 at:

- Warmley community centre car park, 20 Deanery Road, Bristol BS15 9JB
- The Batch community centre car park, 8a Park Rd, Barrs Court, Warmley, Bristol BS30 8EB (operational from midday on Tuesday 4 July)

Facilities for the collection food waste have been added at Sort It centres in Yate, Thornbury and Mangotsfield. Residents can also dispose of recycling and garden waste there. To help minimise smells use a plastic bag or double bag the food waste and ensure it is tightly tied to seal it.

SGC is aware there have been queues forming at the Sort It centres during peak times (11 a.m. to 2 p.m.). Residents are asked to visit outside these hours if possible. Yate Sort It Centre is now open earlier at 8 a. m. Unfortunately, the Little Stoke site will remain closed for the foreseeable future. The Revive shop at Thornbury Sort It Centre will also remain closed.

School Bus Services Saved

The Stagecoach 460 service, which serves pupils in Coalpit Heath and Frampton Cotterell studying at Winterbourne Academy, will continue in September after South Gloucestershire Council confirmed it will support the service for another year using funding secured from housing developers. Stagecoach had previously warned that the 460, the 459 (from Emersons Green & Lyde Green) and the 427 (from Frenchay) have become financially unsustainable and were at risk of being cancelled at the end of the current academic year. Discussions between SGC, WECA and bus operators, concerning other threatened school services, are still ongoing. The council is looking to retain as many of these services as possible and find ways to guarantee the long-term sustainability of these routes.

Cllr Chris Willmore (Cabinet member for Regeneration, Environment and Strategic Infrastructure) said: "The scrapping of these services would have resulted in significant disruption for the many children who use them to get to school safely throughout the year. I am pleased that we were able to find a solution to fund them as it is vitally important that that children can continue to get to school. We are also looking at solutions with other services under pressure, so it is important that we work together to try and keep the wheels turning on bus routes that provide a transport lifeline in our communities".

A432 Badminton Road M4 Overbridge Closure

National Highways (NH) has closed a section of the A432 Badminton Road to carry out detailed structural investigations of the M4 bridge adjacent to the A4174 ring road. Initial survey work has revealed accelerated deterioration and cracking to the southeast underside of the bridge structure. The bridge must, in the interests of public safety, remain closed to all motorists until these investigations and assessments are completed. Safety permitting access will be maintained for

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pedestrians and cyclists. The Y1 bus service is being diverted along the B4058 (Bristol Rd) and Church Road in Frampton Cotterell, including the stops on route, whilst the closure is in place.

One Network currently shows the A432 road closure until February 2024. Further investigations by NH are necessary to reveal the full extent of the work required. NH has estimated that analysis will not be completed before December 2023. The end date for the bridge closure is likely to be updated when the extent of the deterioration is known.

SGC has confirmed the right turn at Hambrook lights on the ring road will remain closed as the arrangements in place are the most efficient way of moving traffic through the junction along the ring road. This was demonstrated during the previous disruption associated with the Bromley Heath Viaduct work. SGC is monitoring the road network across the authority, utilising both online data and in person inspections, to identify any areas where further intervention may be necessary. Residents can raise matters with the StreetCare team on A432bridgeclosure@southglos.gov.uk or 01454 868000.

National Highways are responsible for the bridge over the M4, the investigations and length of work. For further information residents can visit the National Highways website at <https://nationalhighways.co.uk/our-roads/south-west/south-west-maintenance-schemes/> or contact National Highways on info@nationalhighways.co.uk or 0300 123 5000.

Planning

As ward councillors we have asked that planning application P23/00742/PIP – Land To Rear Of 229-221 North Road be determined by South Gloucestershire Council's Development Management Committee (DMC). We called this application in so DMC can assess the impact upon residential amenity and consider the safety concerns raised by North Road Community Primary School and residents. It is likely to be considered at the DMC meeting on Thu 17th August starting at 11 a.m. with the Site Inspection being on Fri 4th August. Residents are not permitted to speak at the Site Inspection but the parish council and ward councillors both have three minutes to address the members of the committee. At the DMC meeting on 17th August residents opposing the application will have a total of 5 minutes to address the committee, the parish council also has 5 minutes to speak whilst ward councillors are permitted to address the committee without a time limit. As a number of residents have contacted us to express their concerns with these proposals it would be helpful if there was a parish council representative available to underline the strength of these concerns at one or both of these meetings.

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Chairman:	Councillor C Spedding (CS)
Councillors:	Councillor J Wright (JW)
	Councillor D Smith (DS)
	Councillor R Lomas (RL)
	Councillor P Chapman (PC)
	Councillor D Barker (DB)
	Councillor A Edmonds (AE)

Also Present: Parish Clerk

In Attendance: South Glos Councillor's Tristan Clark, Jon Lean & Claire Young
members of the public

Fire Safety – Evacuation Procedure / Recording Protocol

The Chairman explained the fire evacuation procedure and the Parish Council's recording protocol.

01.09.23	<u>Apologies for absence and to consider the reasons given</u> All in attendance.
02.09.23	<u>Declarations of interest</u> DS - Planning application P23/02405/F No written request for dispensation for disclosable pecuniary interests received.
03.09.23	<u>Exclusion of the Press and Public</u> N/A
04.09.23	<u>Minutes</u> Resolved: To sign as a correct record the minutes of Iron Acton Parish Council Meeting held on 17th July 2023.

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05.09.23	<u>Chairman's Announcements</u> MUGA opening ceremony has taken place and funders advised.
06.09.23	<u>Clerks Report</u> Members noted the report from the Clerk.
07.09.23	<u>To hear Reports from Councillors attending Meetings of Outside Bodies and South Gloucestershire Councillors</u> Members received verbal reports from Councillors who have represented the Council at meetings of outside bodies. Written report from South Gloucestershire Councillor Tristan Clark – Appendix A. The report was noted.
08.09.23	<u>Outstanding Actions</u> • Parish Meadows – Ecology and wall work required – Quote received for £760 to rebuild approx 3m of wall using lime mortar – Quote accepted. • Tennis Courts development – Now completed, awaiting additional tennis net wires. • Terms & conditions of use for MUGA – Any consideration required – Monitoring of use taking place, permanent signs to be created and installed. Resolved to purchase to sets of pickleball nets up to the value of £160 each. • Cemetery Tree work and digital cemetery records and creating a digital plan – 1st draft plan now produced – DB to check the draft plan. PC to liaise with the maintenance contractor to cut down the Holly Tree in the cemetery as unable to ascertain the owner. • Additional boulder for the Village Green – PC to arrange. • Benches - Frome Valley Walkway – Awaiting quote from PC&JW from the contractor. • Handrails repainting outside St James the Less Church – Request sent to South Glos, quotes being obtained.

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	Speeding enforcement – request for the road markings to be repainted and the signage reviewed, awaiting an initial assessment and response to the request.
09.09.23	<u>Accounts for Payment</u> Members reviewed the Accounts for Payment and authorised the payments. Clerk Salary Clerks Expenses – £ 54.00 Clerks Mileage – £4.80 Barret Maintenance – Parish maintenance and Grass cutting – £1,085 Room Hire - £9 Clerk – Refreshments for the MUGA opening ceremony - £51.15 Royal Mail – PO Box address - £109.50 <u>Contracted Payments</u> EE Broadband / Phoneline - £52.90 Nest Pension Scheme - £71.56 Codex Absolute Payroll - £34.02 IAP UK - £74.74 Tesco Mobile - £16.99 Alison’s websites - £12.00 Members approved payments made under scheme of delegation. Bank Balances as of 1st September 2023 Unity Trust – Current Account - £27,035.25 Unity Trust – Reserves Account - £74,024.05
10.09.23	<u>Planning Applications for Consideration</u> Members to consider a schedule of applications submitted for consultation: <u>P23/02405/F Formation of Battery Energy Storage System (BESS), with substation, associated infrastructure, fencing, security, access road, landscaping, and associated works. Land West Of Iron Acton Substation Latteridge Lane Iron Acton South Gloucestershire BS35 3TF – No comment</u> <u>P23/02448/F Erection of a Cover over Existing Yard, Installation of Two Slurry Storage Tanks and Formation of Dirty Water Lagoon Laddenside Farm Bristol Road Iron Acton Bristol South Gloucestershire BS37 9TG – No comment</u>

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	<u>P23/02468/F Change of Use from equestrian stables to 1no. dwelling (Class C3) as defined in the Town and Country Planning (Use Classes) Order 1987 (as amended). Stable Building At 22 Engine Common Lane Yate Bristol South Gloucestershire BS37 7PX – No comment.</u> <u>P23/02484/HH Erection of single storey side extension to form additional living accommodation, and installation of side dormer to facilitate loft conversion. Holmray Cottage Park Street Iron Acton Bristol South Gloucestershire BS37 9UJ – No comment.</u>
11.09.23	<u>Parish Maintenance</u> Members considered and approved additional maintenance required for Iron Acton Parish. • Clearance of weeds and upkeep of the raised footpath and the roadside by the church. • Consideration for an Autumn village clearance morning – JW to discuss with Acton Aid for consideration and a notice to be added to the website.
12.09.23	<u>Yate No 2 Colliery Site for Sale</u> Members considered the information received from South Glos Councillor T Clark in regards to Yate Colliery No2 off Engine Common Lane. Resolved: PC to make initial enquires over the land arrange a site visit and independent valuation.
13.09.23	<u>Grant Application</u> Members considered the grant application request from Green Community Travel for £288. Resolved: To approve the grant application request from Green Community Travel for £288.

Meeting closed at 20.46pm

Signed: (Chairman)
Dated

Appendix A

Iron Acton Parish Council – District Councillors’ Report

Monday 18th September 2023

Wickwar Planning Appeal Commences in October

Bloor Homes are appealing P22/01300/O, a planning application to build 180 dwellings and a village shop to the South West of Wickar’s defined settlement boundary, on the grounds of non-determination. Prior to the start of the appeal, which commences on 31st October and lasts for 8 days, South Gloucestershire Council (SGC) is required to resolve how it would have determined the application had it not gone to appeal. At a Strategic Sites Delivery Committee meeting on Thursday 3rd August and a Spatial Planning Committee meeting on Tuesday 8th August members of the respective committees resolved, contrary to officer recommendation, that they would have refused the application on two grounds: 1) the identified harms significantly and demonstrably outweigh the benefits 2) a Section 106 agreement has not been signed. The council’s case will be defended by outside planning consultants and members of the planning committees. This is because the professional Code of Conduct of the Royal Town Planning Institute forbids officers from advancing arguments at appeal which conflict with their professional assessments.

The outcome of this appeal has the potential to impact decisions across the authority as the council’s Housing Land Supply (HLS) figure and the anticipated build out rates of approved sites are likely to be called into question once again. Following the Land West of Park Farm appeal in Thornbury the council’s Annual Monitoring Report declared the current HLS to be 5.35 years. Should the Planning Inspector conclude that the HLS is either below 5 years or only marginally above 5 years there could be an increase in speculative planning applications outside of the Green Belt and within it. Previous appeal decisions at Thornbury and Old Sodbury established that the settlement boundaries in South Gloucestershire are out of date but, at present, the Green Belt boundaries still carry their full weight within the planning balance.

Until SGC has formally submitted the new Local Plan for public examination it is likely, as a local planning authority, to remain vulnerable to speculative planning applications. Once a new plan has been submitted to the Secretary of State for Levelling Up, Housing & Communities for formal review its policies, as part of an emerging plan, can be given weight within planning balances. The council, as a result, will be in a better position to defend decisions that conflict with its emerging spatial strategy.

The draft Phase 3 consultation document for the new Local Plan is due to go before the Cabinet for approval at its November meeting. Once approved the consultation is likely to run from December through to January.

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Chairman:	Councillor C Spedding (CS)
Councillors:	Councillor J Wright (JW)
	Councillor D Smith (DS)
	Councillor P Chapman (PC)
	Councillor D Barker (DB)
	Councillor A Edmonds (AE)

Also Present: Parish Clerk

In Attendance: 3 members of the public.

Fire Safety - Evacuation Procedure / Recording Protocol

The Chairman explained the fire evacuation procedure and the Parish Council's recording protocol.

01.10.2 3	<u>Apologies for absence and to consider the reasons given</u> Councillor R Lomas (RL) Noted: South Glos Councillor's Tristan Clark, Jon Lean & Claire Young.
02.10.2 3	<u>Declarations of interest</u> No declarations declared. No written request for dispensation for disclosable pecuniary interests received.
03.10.2 3	<u>Exclusion of the Press and Public</u> N/A
04.10.2 3	<u>Minutes</u> Resolved: To sign as a correct record the minutes of Iron Acton Parish Council Meeting held on 18th September 2023.

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05.10.2 3	<u>Chairman's Announcements</u> Nothing to announce.
06.10.2 3	<u>Clerks Report</u> Members noted the report from the Clerk.
07.10.2 3	<u>To hear Reports from Councillors attending Meetings of Outside Bodies and South Gloucestershire Councillors</u> Members received verbal reports from Councillors who have represented the Council at meetings of outside bodies. Written report from South Gloucestershire Councillor Tristan Clark – Appendix A. The report was noted.
08.10.2 3	<u>Outstanding Actions</u> • Cemetery Tree work and digital cemetery records and creating a digital plan – DB confirmed that the item is ongoing. • Additional boulder for the Village Green – PC to arrange – Ongoing. • Benches - Frome Valley Walkway – Awaiting quote from PC – Ongoing. • Speeding enforcement – request for the road markings to be repainted and the signage reviewed – Request submitted.

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09.10.2 3	<u>Accounts for Payment</u> Members reviewed the Accounts for Payment and authorised the payments. Clerk Salary Clerks Expenses - £ 24.00 Clerks Mileage - £4.80 Denise Smith - Pickleball nets - £310.00 Parish Hall - Room Hire - £48.00 Barret Maintenance - Grass Cutting & Maintenance - £1085.00 BDO - External Audit - £378.00 Denise Smith - MUGA equipment - £120.49 <u>Contracted Payments</u> EE Broadband / Phoneline - £52.90 Nest Pension Scheme - £71.56 Codex Absolute Payroll - £34.02 IAP UK - £74.74 Tesco Mobile - £16.99 Alison's websites - £12.00 Members approved payments made under scheme of delegation.
10.10.2 3	<u>Planning Applications for Consideration</u> Members to consider a schedule of applications submitted for consultation: P23/02675/F Erection of agricultural building for the housing of livestock. Two Pools Farm Wotton Road Iron Acton Bristol South Gloucestershire BS37 9XD No comment P23/02774/RVC Variation of condition 12 approved plans attached to planning P21/07136/F to amend the appearance of the proposed build. Partial demolition of 1 no. dog kennel building (building no. 4) to facilitate its conversion into 1 no. dwelling. Demolition of 1 no. garage building (building no. 6) to facil... Elm Farm Bristol Road Iron Acton Bristol South Gloucestershire BS37 9TF No comment

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11.10.2 3	<u>Parish Maintenance</u> Members considered and approved additional maintenance required for Iron Acton Parish. • Damage to Memorial in Iron Acton Churchyard- Confirmed that no action required as no damage was made due to the grass cutting. • Trim down the bushes in between the MUGA and play area to give better visibility. • Edging strips to be put around the MUGA to mitigate the mud from going onto the surface area.
12.10.2 3	<u>Yate No 2 Colliery Site for Sale</u> Members considered the information received from South Glos Councillor T Clark in regards to Yate Colliery No2 off Engine Common Lane and the report from Cllr PC and JW. Resolved: PC to discuss the availability of the land with the agent. If available enter into discussions in regards to the purchase of the land. Source quotes for a landscape architect to draw up a proposal for the usage of the land.
13.10.2 3	<u>MUGA</u> Members considered the future plans for the MUGA. DS confirmed the Pickle Ball nets have been received and bookings have been made for the courts. The cabinet locking number to be changed on the maintenance schedule. A brush will be purchased and kept at the MUGA. Some lighter tennis nets will be purchased and stored at the MUGA. Grant funding will be pursued for coaching sessions. Block bookings will not be permitted by outside organaisations at this time. Delegated powers given to the clerk for the purchase of required signage for the MUGA.

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14.10.2 3	<u>External Audit</u> Members noted the external audit and no actions required.
15.10.2 3	<u>Mission Road</u> Use of premises in Mission Road, Yate, to sort and transfer waste allegedly without the benefit of planning permission. Noted – To deffer to the next agenda.
16.10.2 3	<u>Village Tidy Up</u> Members considered any arrangements for a Village tidy up. Resolved: To make arrangements with Acton Aid to commence a High Street clear up.
17.10.2 3	<u>Speeding</u> Members considered a Community Speed Watch group and any action required. Resolved: To set up a group to be run by DB and organise volunteers for a community speed watch.

Meeting closed at 21.15pm

Signed: (Chairman)
Dated

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Appendix A

Iron Acton Parish Council – District Councillors’ Report

Monday 16th October 2023

Cabinet to Consult on Budget Challenges

Last week South Gloucestershire Council’s Cabinet considered outline proposals for next year’s budget. The papers included details of ‘incredibly difficult’ decisions to reduce spending and increase charges. The outline budget for 2024/25, which will be subject to formal public consultation in the autumn, does not yet propose to make new savings. It does, however, provide further details of cost-cutting that was approved by the previous Conservative administration in their 2023/24 budget, prior to this year’s local elections, which are due to be implemented in the coming years. Cabinet met on Thursday 5th October to discuss the outline proposals and approve the public consultation. Feedback from residents will then be presented to Cabinet ahead of final decisions on the budget in February.

Since last year’s budget was approved the financial situation for SGC has deteriorated by a predicted £3 million next year (2024/25) and a further £2 million in 2025/26. It will place further stress on the SGC’s budget and force the authority to consider further savings if additional funding is not provided by Government. This mirrors the pressures being experienced by other councils across England; the Local Government Association (LGA) recently published an analysis which showed that, just to keep services standing still, councils face a funding gap of almost £3 billion nationwide. The outline budget, through use of the Council’s remaining reserves and assuming all of the planned-for savings are made in full, would deliver a balanced position for the coming year. Some of these savings, including changes to the Local Council Tax Reduction Scheme and income targets, will be the subject of the coming consultation process.

South Gloucestershire will be open and upfront with residents about the extent of the financial challenges and the measures that will need to be considered in order to balance the books. It is also joining other authorities in pressing government ministers to do more to protect the vital services that can be provided through local government. This includes ending competitive processes, cutting the strings from

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government initiatives, and moving to multi-year settlements to give local councils more flexibility in meeting local residents' needs.

Consultations

Due to inflation and the rising costs of social care South Gloucestershire Council needs to find £50 million in the next four years to address shortfalls in the budget. One of the ways it has identified is to close One Stop Shops in Yate, Patchway and Kingswood at times when they are used least. SGC asked about this during its annual consultation on the council budget at the end of 2022 and local people agreed this was a reasonable way of reducing our overall spend. Relatively few people visit One Stop Shops early in the morning and in the late afternoon. SGC is therefore suggesting changing the opening hours to 9.00 until 16:30 Monday to Friday (current hours are 8.45 – 17.00 Monday to Wednesday 8.45 – 16.30 Thursday to Friday).

Before making this change the council wants to talk to people who visit our One Stop Shops to check this doesn't cause them significant issues. Residents can find more information on the consultation at https://consultations.southglos.gov.uk/OSS_opening_times/. The consultation closes on 23rd November.

South Gloucestershire Council is residents for their views on the locations of polling stations and if they are accessible. The council has a statutory duty to undertake a full review of all polling districts and polling places for the whole of the district to ensure they have accessible and convenient facilities to vote from. This has no impact upon the current boundaries of Westminster constituencies, council wards or parish boundaries. Residents can find additional information at <https://consultations.southglos.gov.uk/Polling23/> and they have until 30th October to submit comments.

Iron Acton Parish Council
PO Box 1959, Yate, Bristol, BS370DJ
Tel: 07955115308 Email: clerk@ironactonparishcouncil.co.uk
Chairman: Cllr Catherine Spedding Clerk: Donna Ford
Minutes of Iron Acton Parish Council Meeting held at the Parish Hall
on Monday 20th November 2023 Commencing at 7.30pm

Chairman:	Councillor C Spedding (CS)
Councillors:	Councillor J Wright (JW)
	Councillor D Smith (DS)
	Councillor P Chapman (PC)
	Councillor D Barker (DB)
	Councillor A Edmonds (AE)
	Councillor R Lomas (RL)

Also Present: Parish Clerk

In Attendance: 3 members of the public and PC F Simmons

Fire Safety – Evacuation Procedure / Recording Protocol

The Chairman explained the fire evacuation procedure and the Parish Council's recording protocol.

01.11.2 3	<u>Apologies for absence and to consider the reasons given</u> All in attendance Noted: South Glos Councillor's Tristan Clark, Jon Lean & Claire Young.
02.11.2 3	<u>Declarations of interest</u> No declarations declared. No written request for dispensation for disclosable pecuniary interests received.
03.11.2 3	<u>Exclusion of the Press and Public</u> N/A
04.11.2 3	<u>Minutes</u> Resolved: To sign as a correct record the minutes of Iron Acton Parish Council Meeting held on 16th October 2023.

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Minutes of Iron Acton Parish Council Meeting held at the Parish Hall
on Monday 20th November 2023 Commencing at 7.30pm

05.11.2 3	<u>Chairman's Announcements</u> Nothing to announce.
06.11.2 3	<u>Clerks Report</u> Members noted the report from the Clerk.
07.11.2 3	<u>To hear Reports from Councillors attending Meetings of Outside Bodies and South Gloucestershire Councillors</u> Members received verbal reports from Councillors who have represented the Council at meetings of outside bodies. Written report from South Gloucestershire Councillor Tristan Clark – Appendix A. PC advised that he had walked the Nibley Lane route with South Glos Cllr CY and officers from South Glos in relation to the traffic issues. The report was noted.
08.11.2 3	<u>Outstanding Actions</u> • Cemetery Tree work and digital cemetery records and creating a digital plan – Ongoing. • Additional boulder for the Village Green – PC to arrange. • Benches - Frome Valley Walkway – Awaiting quote from PC. • Speeding enforcement – request for the road markings to be repainted and the signage reviewed. – To be taken up by the South Glos Councillors. • Yate No 2 Colliery Site for Sale – PC confirmed the land is now under offer so no longer available – Item closed. • Community speed watch group – Currently being set • Clearance of the land outside the pound – PC to discuss the requirements with the maintenance contractor – Clerk to speak to South Glos if the contractor is unable to undertake the work required, and request them to cut back the pound and arrange a road closure if required.

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09.11.2 3	<u>Accounts for Payment</u> Members reviewed the Accounts for Payment and authorised the payments. Clerk Salary Clerks Expenses - £ 30.00 Clerks Mileage - £4.80 Barrett Garden Maintenance - £910 & £750 South Glos Council - Election Costs - £1,375.76 South Glos Council - Waste bin collection - £76.32 HMRC - PAYE - £880.92 Iron Acton Parish Hall - Room Hire - £24.00 Sign Express - Sings MUGA - £50.10 <u>Contracted Payments</u> EE Broadband / Phoneline - £52.90 Nest Pension Scheme - £71.56 Codex Absolute Payroll - £34.02 IAP UK - £74.74 Tesco Mobile - £16.99 Alison's websites - £12.00 Members approved payments made under scheme of delegation. Members noted the financial reports with no issues arising.
10.11.2 3	<u>Planning Applications for Consideration</u> Members to consider a schedule of applications submitted for consultation: <u>P23/03016/TRE Works to laterally reduce 10no. leylandii trees back to residential boundary line of School House, covered by Tree Preservation Order SGTPO 633 dated 9th September 2009 School House The British Yate Bristol South Gloucestershire BS37 7LH – No comment</u> <u>P23/03041/ADV Display of 1 no. internally illuminated freestanding totem sign. Graphic Packaging International Armstrong Way Yate Bristol South Gloucestershire BS37 5NP – No comment</u> <u>P23/03124/F Installation of new external air conditioning unit. Units 15 To 16 Beeches Trading Estate Lavenham Road Yate Bristol South Gloucestershire BS37 5QX – No comment</u>

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on Monday 20th November 2023 Commencing at 7.30pm

11.11.2 3	<u>Parish Maintenance</u> Members considered and approved additional maintenance required for Iron Acton Parish. • Clearance at the Pound • Boulders on the corner outside Chapel Patch on the Village Green to stop vehicles mounting the Green • Stream clearance through the Parish Meadows • Clearance of leaves from the drains along the High Street
12.11.2 3	<u>Budget Requirements</u> Members considered the budget requirements for 2024.25. Resolved: To prepare a draft budget for the December meeting to include provision for: • Upgrade of the children's play area • Stream improvements Parish Meadows • North Road Green Space • SID for the High Street
13.11.2 3	<u>MUGA</u> Members considered the future plans for the MUGA. Resolved: To consider any grants that may be available for coaching and sporting sessions at the MUGA.
14.11.2 3	<u>Local Plan</u> Members considered any action required in response to the Local Plan. Resolved: To consider a draft response for the December meeting.
15.11.2 3	<u>Mission Road</u> Use of premises in Mission Road, Yate, to sort and transfer waste allegedly without the benefit of planning permission. Noted – To ask the member of public who raised the concerns to report directly to South Glos Council.

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16.11.2 3	<u>Green House Request</u> Members considered the greenhouse request for a 2x2x2m green house at plot 2 Station Road. Resolved: To approve the request of the greenhouse
17.11.2 3	<u>Play Area</u> Members considered an upgrade for the children's play area. Resolved: To obtain some quotes and designs for the revamp of the Childrens play area and report back to the next meeting. DS and Clerk to look at the whole of the Parish Meadows area and potential plans as a whole.

Meeting closed at 21.38pm

Signed: (Chairman)
Dated

Appendix A

Iron Acton Parish Council – District Councillors' Report

Monday 20th November 2023

Iron Acton Parish Council
PO Box 1959, Yate, Bristol, BS370DJ
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Local Plan Phase 3 Consultation Document Published

South Gloucestershire Council has published its draft Local Plan Phase 3 consultation document ahead of a Cabinet meeting on Monday 13th November. The council will be asking for feedback from residents before final decisions are made on its content. If the proposals to Cabinet are approved this final phase of public consultation would commence on Monday 4th December and close at the end of January. It is vital that residents, town/parish councils and community groups use this opportunity to register their views, support those parts of the plan they feel are correct, and suggest where the final plan can be improved.

The draft plan sets out how South Gloucestershire could meet its expected housing demand without embarking on large-scale building projects to create entirely new freestanding communities in the countryside. Development should instead be focussed on the urban fringe and, where appropriate, to have small schemes in rural communities. And where necessary, improvements will need to be made to existing services for new and existing residents.

The updated Local Plan Delivery Programme timetable envisages that the final draft of Local Plan will be submitted to the Secretary of State for Levelling Up, Housing & Communities in October 2024. It will, following a public examination at the start of 2025, ultimately be assessed by the Planning Inspectorate to ensure it meets its legal requirements. Following the publication of the Inspector's Report the aim would be for the council to formally adopt the Local Plan in the Autumn of 2025.

Alongside the updated draft Local Plan, new policies on a range of issues managed through the council's planning process are also being published. These include draft policies on:

- Providing space for renewable energy generation
- Supporting the council's commitment to net zero covering: renewable and low carbon energy systems, climate change mitigation, adaptation and resilience, embodied carbon, energy management in new development, community energy
- Provision for Gypsy/Traveller and Travelling Showpeople communities
- Affordable Homes policy
- Economy and jobs policy
- Town centres policy

The draft consultation document can be found at <https://council.southglos.gov.uk/documents/s149021/Appendix%20A%20-%20New%20Local%20Plan%20-%20Phase%203.pdf>

Consultations

Savings agreed in last year's budget include reductions in spending on the authority's library services. A consultation has now launched to ask for residents' views on how they might be implemented to minimise the impact on users and maintain the widest

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possible service. The budget requires an annual saving of £473,000 in spending on libraries, as costs continue to rise and government funding continues to fall in real terms. None of the options include the closure of any libraries; residents are invited to suggest where changes to opening hours, for example, would have the least and most impact.

Overall, in order to meet the savings target, the proposals would reduce staffed library opening hours from 351 to 285, a reduction of 19 per cent, with more hours covered by Open Access. They also include:

- Removing staffed access over lunch time in eight of the 12 libraries: Cadbury Heath, Downend, Filton, Hanham, Kingswood, Patchway, Staple Hill, Winterbourne
- Staffed hours ending in all libraries at 5.00pm
- A further one day reduction in staffed access at three libraries: Cadbury Heath, Patchway and Winterbourne.

More information can be found at <https://consultations.southglos.gov.uk/librarysavings/>. The consultation closes on 10th January.

As South Gloucestershire Council's waste and recycling collection contract with Suez is due to expire in 2025 it is consulting residents about the future provision of these services in the authority. The council is also proposing some changes to these services to address inflationary pressure on its budget. The purpose of these changes is to:

- Make it easier for people to recycle more,
- Reduce the carbon footprint of waste in South Gloucestershire, and
- Reduce our costs, so that our funding covers the cost of delivering the service.

Over the next three years the council wants to roll out a weekly collection of flexible plastics for recycling to all households with a kerbside collection and introduce further measures which make it easier for residents to recycle more of what they currently throw away. If recycling rates increase the council intends to consider how often non-recyclable waste is collected (looking at options for a three or four weekly collection).

More information can be found at https://consultations.southglos.gov.uk/waste_less/. The consultation closes on 7th January.

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Minutes of Iron Acton Parish Council Meeting held at the Parish Hall
on Monday 18th December 2023 Commencing at 7.00pm

Chairman:	Councillor C Spedding (CS)
Councillors:	Councillor J Wright (JW)
	Councillor D Smith (DS)
	Councillor P Chapman (PC)
	Councillor D Barker (DB)
	Councillor A Edmonds (AE)
	Councillor R Lomas (RL)

Also Present: South Glos Councillor Claire Young

In Attendance: 2 members of the public

Fire Safety – Evacuation Procedure / Recording Protocol

The Chairman explained the fire evacuation procedure and the Parish Council's recording protocol.

01.12.2 3	<u>Apologies for absence and to consider the reasons given</u> All in attendance Noted: South Glos Councillor's Tristan Clark, Jon Lean & Claire Young & Donna Ford-Clerk
02.12.2 3	<u>Declarations of interest</u> CS declared interest in P23/03312/O - Land Opposite Holly Hill Farm Holly Hill Iron Acton. No written request for dispensation for disclosable pecuniary interests received.
03.12.2 3	<u>Exclusion of the Press and Public</u> N/A
04.12.2 3	<u>Minutes</u> Resolved: To sign as a correct record the minutes of Iron Acton Parish Council Meeting held on 18th November 2023.

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on Monday 18th December 2023 Commencing at 7.00pm

05.12.2 3	<u>Chairman's Announcements</u> Nothing to announce.
06.12.2 3	<u>Clerks Report</u> Members noted there was no report submitted by the Clerk due to absence.
07.12.2 3	<u>To hear Reports from Councillors attending Meetings of Outside Bodies and South Gloucestershire Councillors</u> Members received verbal reports from Councillors who have represented the Council at meetings of outside bodies. Dave Barker had online video call regarding the Speedwatch group which involved the other 8 parishes. Rangeworthy don't have enough volunteers and so PC Finbar Simmonds has emailed and suggested pooling volunteers to administer the Speedwatch patrols in other areas which would assist with preventing speeding before it reaches Iron Acton. Dave Barker is no longer administering the Speedwatch group. Adrian Edmonds is now admin. Also discussed that the number of cars entering and leaving Nibley Lane will also be monitored. Adrian Edmonds will follow this up with PC Finbar Simmonds Written report from South Gloucestershire Councillor Tristan Clark – The report was noted. Claire Young suggests watching the video regarding the bridge on Ring Road. There will be community engagement events in the New Year. Written report from South Gloucestershire Councillor Tristan Clark – Appendix A. PC advised that he had walked the Nibley Lane route with Soth Glos Cllr CY and officers from South Glos in relation to the traffic issues. The report was noted.

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08.12.2 3	<u>Outstanding Actions</u> • Cemetery Tree work and digital cemetery records and creating a digital plan - ongoing • Additional boulder for the Village Green - PC to arrange - matter is now closed • Benches - Frome Valley Walkway - Awaiting quote from PC&JW from the contractor. Matt quoted £250. Councillors voted to accept this quote and go ahead with the bench asap. JW will inform Matt to go ahead. • Speeding enforcement • Community Speedwatch group - see agenda item 7 above • MUGA update - DS has spoken to representatives of all different sports offered at the MUGA and they are interested in a taster day for each of the sports and for this to be arranged with qualified coaching for all age groups. The local tennis network are keen and may offer money towards this. Acton Aid are going to arrange the transport for North Road School to and from the MUGA. AE will contact Mr Brown about sports coaching. • AA sign return and future - to be discussed • Footpath near cemetery - Dangerous Fencing Update, Tree & wall - photos have been forwarded to the Council for them to ascertain whether it is SG Council or Bromford's responsibility. • Local Plan Updates - Brian Hackland updated and will provide a report to be submitted. Also, enquiries to be made regarding arrangements for a public consultation meeting in the New Year.
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Minutes of Iron Acton Parish Council Meeting held at the Parish Hall
on Monday 18th December 2023 Commencing at 7.00pm

09.12.2 3	<u>Accounts for Payment</u> Members reviewed the Accounts for Payment and authorised the payments. Clerk Salary Clerks Expenses Clerks Mileage Barrett Garden Maintenance - £910 & £750 Iron Acton Parish Hall – Room Hire - £48.00 GB sports and Leisure - £102 <u>Contracted Payments</u> EE Broadband / Phoneline - £52.90 Nest Pension Scheme - £71.56 Codex Absolute Payroll - £34.02 IAP UK - £74.74 Tesco Mobile - £16.99 Alison’s websites - £12.00 Members approved payments made under scheme of delegation. Members noted the financial reports with no issues arising.
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10.12.2 3	<u>Planning Applications for Consideration</u> Members to consider a schedule of applications submitted for consultation: P23/03290/F - Land At 81 North Road Yate South Gloucestershire Demolition of existing building. Erection of 10 no. new commercial units (flexible Class E(g), Class B2 and Class B8 use) and associated access, parking, landscaping, and other associated works. Comment: There are concerns about whether the land is contaminated from previous use and whether the assertion on the application that it is not contaminated is accurate P23/03361/HH - 3 Chilwood Close Iron Acton Bristol South Gloucestershire BS37 9US Demolition of attached double garage. Erection of a two storey and single storey side extension to form additional living accommodation with associated works. Comment: No comment P23/03312/O - Land Opposite Holly Hill Farm Holy Hill Iron Acton Bristol South Gloucestershire Erection of 1no dwelling with associated (outline)all matters reserved. Comment: No comment P23/03172/PNRE Iron Acton C Of E School Wotton Road Iron Acton Bristol South Gloucestershire Installation of solar panels. Comment : No comment Local Government (Miscellaneous Provisions) Act 1982 Application for a Renewl Street Trading Consent in South Gloucestershire Re. Dean Road Yate South Gloucestershire BS37 5NH Trading as: The Breakfast Box Catering Trading Comment: No comment
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Minutes of Iron Acton Parish Council Meeting held at the Parish Hall
on Monday 18th December 2023 Commencing at 7.00pm

11.12.2 3	<u>Parish Maintenance</u> Members considered and approved additional maintenance required for Iron Acton Parish. • General maintenance had been instructed
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Meeting closed at 19.49pm

Signed: (Chairman)
Dated

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Tel: 07955115308 Email: clerk@ironactonparishcouncil.co.uk
Chairman: Cllr Catherine Spedding Clerk: Donna Ford
Minutes of Iron Acton Parish Council Meeting held at the Parish Hall
on Monday 15th January 2024 Commencing at 7.30pm

Chairman:	Councillor C Spedding (CS)
Councillors:	Councillor J Wright (JW)
	Councillor D Smith (DS)
	Councillor P Chapman (PC)
	Councillor D Barker (DB)
	Councillor A Edmonds (AE)
	Councillor R Lomas (RL)

Also Present: South Glos Councillor Jon Lean

In Attendance: 15 members of the public

Fire Safety – Evacuation Procedure / Recording Protocol

The Chairman explained the fire evacuation procedure and the Parish Council's recording protocol.

01.01.2 4	<u>Apologies for absence and to consider the reasons given</u> All in attendance Noted: South Glos Councillor's Tristan Clark & Claire Young.
02.01.2 4	<u>Declarations of interest</u> No Declarations of Interests declared. No written request for dispensation for disclosable pecuniary interests received.
03.01.2 4	<u>Exclusion of the Press and Public</u> Resolved: Item 15
04.01.2 4	<u>Minutes</u> Resolved: To sign as a correct record the minutes of Iron Acton Parish Council Meeting held on 18th December 2023.

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on Monday 15th January 2024 Commencing at 7.30pm

05.01.2 4	<u>Chairman's Announcements</u> Nothing to announce.
06.01.2 4	<u>Clerks Report</u> Members noted the Clerks report.
07.01.2 4	<u>To hear Reports from Councillors attending Meetings of Outside Bodies and South Gloucestershire Councillors</u> Members received verbal reports from Councillors who have represented the Council at meetings of outside bodies. Written report from South Gloucestershire Councillor Tristan Clark – The report was noted.
08.01.2 4	<u>Outstanding Actions</u> • Cemetery Tree work and digital cemetery records and creating a digital plan – Ongoing. • Benches - Frome Valley Walkway - JW advised that the bench was now in production. • Speeding enforcement – request for the road markings to be repainted and the signage reviewed. – To be taken up by the South Glos Councillors – no further update received. • Community speed watch group – Dates were being arranged for the volunteers to commence training in March. • AA sign return and future – PC to investigate potential locations and plans for the siting of the sign and report back to the next meeting. • MUGA – Future use – All MUGA signs had now been received – Future use plans are ongoing.

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on Monday 15th January 2024 Commencing at 7.30pm

09.01.2 4	<u>Accounts for Payment</u> Members reviewed the Accounts for Payment and authorised the payments. Clerk Salary Clerks Expenses - £48.00 Clerks Mileage - £4.80 Sign Express - MUGA signs - £50.10 Parish Hall - Room hire - £24.00 Barret Maintenance - Parish Maintenance - £965.00 D Smith - Website - £ <u>Contracted Payments</u> EE Broadband / Phoneline - £52.90 Nest Pension Scheme - £71.56 Codex Absolute Payroll - £34.02 IAP UK - £74.74 Tesco Mobile - £16.99 Alison's websites - £12.00 Members approved payments made under scheme of delegation. Members noted the financial reports with no issues arising.
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10.01.2 4	<u>Planning Applications for Consideration</u> Members considered a schedule of applications submitted for consultation: P23/03440/CLP Installation of additional front elevation windows. Unit 11-14 Beeches Industrial Estate Lavenham Road Yate South Gloucestershire BS37 5QX No Comment P23/03466/TCA Works to 1no. Cedar tree to crown reduce height and radial spread by 1.5m in Iron Acton Conservation Area. Home Close Station Road Iron Acton South Gloucestershire BS37 9TA No Comment P23/03533/TDC Erection of up to 3 no. dwellings (Application for technical detail consent following approved permission in principle P23/01377/PIP). Land At The Stables Tanhouse Lane Yate South Gloucestershire BS37 7LP Object - Location of site and proximity to neighbours, Drainage and flooding concerns, Highways risks and access to the site on a single track road, no connection to public transport, concerns over trees with TPO's being removed from the site prior to the application being submitted. P24/00051/F Change of Use from agriculture to storage (Class B8) as defined in the Town and Country Planning (Use Classes) Order 1987 (as amended) (retrospective). Building At Holly Hill Farm Holly Hill Iron Acton South Gloucestershire BS37 9XZ Object - Green Belt land, Previous applications on the site are already high, noise nuisance to neighbours. Comment - Should the application be approved, consideration over restricting usage should be made and kept between Monday-Friday 9am-5pm. P23/02851/PIP Permission in Principle for the erection of up to 4no. dwellings. Land At Dalarna Tanhouse Lane Engine Common Yate South Gloucestershire BS37 7PZ Object - Outside the settlement boundary, Tan house lane is a single track lane with few passing points, No services/facilities within the area, with no/limited walking/cycling infrastructure.
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on Monday 15th January 2024 Commencing at 7.30pm

11.01.2 4	<u>Parish Maintenance</u> Members considered and approved additional maintenance required for Iron Acton Parish. • General maintenance had been instructed PC – To obtain quotes for the strimming of the verge on Latteridge Road Work noted: • 2 days work at Chill Wood • Overgrown brambles cut back in the children’s play area
12.01.2 4	<u>Budget and Precept Requirements 2024/25</u> Members considered and approved the budget for 2024.25 with an additional £15,000 to be added for Capital Projects/ Acquisition of land/ assets Members resolved and agreed the precept requirement for 2024.25 - £81,920.00.
13.01.2 4	<u>Store Request</u> Members considered a request from Acton Aid for a storage facility to be situated at the Parish Meadows. Resolved: That future storage would be considered in an overall masterplan for the Parish Meadows. Noted: Add Parish Meadows Masterplan to the February agenda to seek quotes for a landscape Architect to devise a Master Plan.
14.01.2 4	<u>Local Plan</u> Members considered and agreed on a response to the Local Plan.
	<u>Confidential Item</u>

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15.01.2 4	<u>Cemetery</u> Members considered the correspondence received regarding damage to a memorial and any action required. Resolved: To provide the insurance details to the claimant to pursue an insurance claim.
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Meeting closed at 21.19

Signed: (Chairman)

Dated

Iron Acton Parish Council
PO Box 1959, Yate, Bristol, BS370DJ
Tel: 07955115308 Email: clerk@ironactonparishcouncil.co.uk
Chairman: Cllr Catherine Spedding Clerk: Donna Ford
Minutes of Iron Acton Parish Council Meeting held at the Parish Hall
on Monday 19th February 2024 Commencing at 7.30pm

Chairman:	Councillor C Spedding (CS)
Councillors:	Councillor J Wright (JW)
	Councillor D Smith (DS)
	Councillor P Chapman (PC)
	Councillor D Barker (DB)
	Councillor A Edmonds (AE)
	Councillor R Lomas (RL)

Also Present: Cotswold Homes – North Road Engine Common Presentation

In Attendance: 10 members of the public

Fire Safety – Evacuation Procedure / Recording Protocol

The Chairman explained the fire evacuation procedure and the Parish Council’s recording protocol.

01.02.2 4	<u>Apologies for absence and to consider the reasons given</u> All in attendance. Noted: South Glos Councillor’s Tristan Clark, Jon Lean & Claire Young.
02.02.2 4	<u>Declarations of interest</u> No Declarations of Interests declared. No written request for dispensation for disclosable pecuniary interests received.
03.02.2 4	<u>Exclusion of the Press and Public</u> N/A
04.02.2 4	<u>Minutes</u> Resolved: To sign as a correct record the minutes of Iron Acton Parish Council Meeting held on 15th January 2024.

Iron Acton Parish Council
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Chairman: Cllr Catherine Spedding Clerk: Donna Ford
Minutes of Iron Acton Parish Council Meeting held at the Parish Hall
on Monday 19th February 2024 Commencing at 7.30pm

05.02.2 4	<u>Chairman's Announcements</u> Nothing to announce.
06.02.2 4	<u>Clerks Report</u> Members noted the Clerks report.
07.02.2 4	<u>To hear Reports from Councillors attending Meetings of Outside Bodies and South Gloucestershire Councillors</u> Members received verbal reports from Councillors who have represented the Council at meetings of outside bodies. Written report from South Gloucestershire Councillor Tristan Clark – The report was noted.
08.02.2 4	<u>Outstanding Actions</u> • Cemetery Tree work and digital cemetery records and creating a digital plan – Ongoing • Benches - Frome Valley Walkway – Quote agreed • Community speed watch group – No further updates • AA sign return and future – Awaiting costings for restoration • MUGA – Future use – Calls for ambassadors for each sport to be made and advertised • Clearence of the land opposite the pound and the verge on Latteridge Road

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09.02.2 4	<u>Accounts for Payment</u> Members reviewed the Accounts for Payment and authorised the payments. Clerk Salary Clerks Expenses - £30.00 Clerks Mileage - £4.80 Clerk - Green Bin subscription x 2 at the cemetery - £60 Parish Hall - Room hire - £24.00 RM Allen LTD - Rock for village green - £120 Brinksworth Tree Services - _ Chilwood - £1,404.00 South Glos Council - Dog waste bin - £91.58 HMRC - Underpayment - £285.57 Barrett Garden Maintenance - £1,575.00 South Glos Council - Black Bin - Cemetery - £44.70 <u>Contracted Payments</u> EE Broadband / Phoneline - £52.90 Nest Pension Scheme - £71.56 Codex Absolute Payroll - £34.02 IAP UK - £75.96 Tesco Mobile - £16.99 Alison's websites - £12.00 Members approved payments made under scheme of delegation. Members noted the financial reports with no issues arising.
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10.02.24	<u>Planning Applications for Consideration</u> Members considered a schedule of applications submitted for consultation: P23/01529/F Erection of 1no. dwelling with associated works.12 Engine Common Lane Yate South Gloucestershire BS37 7PU – No comment P23/03421/F Erection of 1no. dwelling with associated works. Land At 20 Nibley Lane Iron Acton South Gloucestershire BS37 9UP – No comment P24/00224/F Change of use of garage to ancillary annexe (retrospective). Wood View Barn Wotton Road Iron Acton South Gloucestershire BS37 9XE– No comment P24/00236/F Erection of 3no agricultural buildings with access and associated works. North Barn Cottage Wotton Road Iron Acton South Gloucestershire BS37 9XD– No comment P24/00308/HH Erection of rear and side single storey extensions to form additional living accommodation. Chaingate Cottage Chaingate Lane Iron Acton South Gloucestershire BS37 9XN– No comment
11.02.24	<u>Parish Maintenance</u> Members considered and approved additional maintenance required for Iron Acton Parish. • Kerb stones on the village green • Slat on the bench to be fixed in the play area
12.02.24	<u>Fallen Tree – Cemetery</u> Members considered any action required for the fallen tree in the cemetery. Resolved: To instruct a tree conditional survey on the fallen tree, instruct solicitors to initiate proceedings for the clearance.
13.02.24	<u>Annual Play Inspection</u> Members reviewed and considered any action required following the annual play inspection at the parish meadows. Resolved: Any remedial maintenance required to be completed.

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14.02.2 4	<u>Engine Common Woodland</u> Members considered the purchase of the woodland at Engine Common. Resolved: PC and JW to enter into negotiations for the purchase of the woodland.
15.02.2 4	<u>Litter Nuisance to Woodland Area and Footpath LYA/62/10</u> Members considered the Litter nuisance to woodland area and footpath LYA/62/10 emanating from the Yate, South Gloucestershire council sort it centre and Suez processing area. Resolved: To write and complain about the litter nuisance.
16.02.2 4	<u>Representatives for Outside Bodies</u> Members considered representatives for: • Acton Aid • May Day Resolved: To appoint a representative for the below organisations at the Annual Parish Meeting • Acton Aid • May Day
17.02.2 4	<u>May Day</u> Members considered any action required in respect of May Day No action required.
18.02.2 4	<u>School Parking</u> Members considered any action required in relation to the school parking. Resolved: To request Zig Zag markings on both sides of the road outside of Iron Acton School.

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19.02.24	<u>Parish Meadows</u> Members reviewed the building remains in the parish meadows and also shown on maps. Members considered appointing a landscape architect to devise a master plan for the parish meadows. Resolved: To obtain quotes for the preparation of a masterplan for the Parish Meadows. Items to be considered for the masterplan • Pond area • Building/storage Noted: Members to consider future requirements and add to the March agenda.
20.02.24	<u>Parish Meadows</u> Members considered the permission requests for the use of the parish meadows: • Mash in the Meadows - Friday 5th July 2024 • Lesley Garrett and The Bristol Ensemble - Saturday 6th July 2024 • Bonfire Night - Saturday 2nd November 2024 Resolved: To grant permission for all events.
21.02.24	<u>Chill Wood</u> Members considered any work required for the fencing in Chill Wood as per residents request. Resolved: Cllr JW and PC to look at requirements and report back to the council.
22.02.24	<u>Pest Control</u> Members considered any action required for pest control at Nibley Lane Allotments. Resolved: To appoint South Glos Council to undertake a survey.

Meeting closed at 21.20

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Signed: (Chairman)
Dated

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Chairman:
Councillors: Councillor D Smith (DS)
Councillor P Chapman (PC)
Councillor D Barker (DB)
Councillor A Edmonds (AE)
Councillor R Lomas (RL)

Also Present: Cotswold Homes – North Road Engine Common Presentation

In Attendance: 2 members of the public
South Glos Councillor Claire Young, Tristan Clark & Jon Lean

Fire Safety – Evacuation Procedure / Recording Protocol

The Chairman explained the fire evacuation procedure and the Parish Council's recording protocol.

01.03.24	<u>Apologies for absence and to consider the reasons given</u> • Councillor C Spedding (CS) • Councillor J Wright (JW)
02.03.24	<u>Declarations of interest</u> AE – Agenda item 23 – Involvement of the friends of group. No written request for dispensation for disclosable pecuniary interests received.
03.03.24	<u>Exclusion of the Press and Public</u> N/A
04.03.24	<u>Minutes</u> Resolved: • To sign as a correct record the minutes of Iron Acton Parish Council Meeting held on 19th February 2024.

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05.03.2 4	<u>Chairman's Announcements</u> Nothing to announce.
06.03.2 4	<u>Clerks Report</u> Members noted the Clerks report.
07.03.2 4	<u>To hear Reports from Councillors attending Meetings of Outside Bodies and South Gloucestershire Councillors</u> Members received verbal reports from Councillors who have represented the Council at meetings of outside bodies. DB – Parish Hall meeting. Written report from South Gloucestershire Councillor Tristan Clark – The report was noted.

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08.03.2 4	<u>Outstanding Actions</u> • Cemetery Tree work and digital cemetery records and creating a digital plan – Awaiting for sense checking by DB on the first draft plan received. • Benches - Frome Valley Walkway - Awaiting for a quote • Community speed watch group update from AE • AA sign return and future use – Ongoing • MUGA – Future use – Grant application to be submitted to Sport England Approved the LTA Joining fee at a cost of £136 per year Approved the costings of up to £100 for Pickleball expenditure Approved to update the booking system for coordinated groups to allow 2 hour slots and rolling bookings – terms and conditions to update to rectify the changes • Clearance of the land opposite the pound and the verge on Latteridge Road – now completed – Item Closed. • Request for Zig Zag lines on both sides of the road outside Iron Acton School – No further updates. • Pest control – Assessment meeting to take place on Friday 22nd with PC and DB • Annual play inspection – Work completed. • Litter Nuisance to Woodland Area and Footpath LYA/62/10 – Further information supplied. • Fallen Tree – Cemetery – Now cleared.
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09.03.2 4	<u>Accounts for Payment</u> Members reviewed the Accounts for Payment and authorised the payments. Clerk Salary Clerks Expenses - £24.00 Clerks Mileage - £7.20 Parish Hall - Room Hire - £24.00 South Glos Council - Advisory visit for pest control - £82.00 Zurich - Additional Insurance for MUGA reinstatement - £172.54 Barret Garden Maintenance - Village Maintenance - £1120.64 South Glos Council - Burial Rates - £259.36 <u>Contracted Payments</u> EE Broadband / Phoneline - £52.90 Nest Pension Scheme - £71.56 Codex Absolute Payroll - £36.19 IAP UK - £75.96 Tesco Mobile - £16.99 Alison's websites - £12.00 Members approved payments made under scheme of delegation. Members noted the financial reports with no issues arising.
10.03.2 4	<u>Planning Applications for Consideration</u> Members considered a schedule of applications submitted for consultation: P24/00443/HH - Erection of a two storey rear extension to form additional living accommodation. Verdun House Wotton Road Iron Acton South Gloucestershire BS37 9XD – No comment P24/00582/HH - Installation of 3 no. dormer windows and alterations to the door and window fenestration to facilitate the use of an existing, detached, incidental outbuilding as an annexe ancillary to the main dwellinghouse (Newland House). Newland House Engine Common Lane Yate South Gloucestershire BS37 7PX – No comment P23/03361/HH - Demolition of attached double garage. Erection of a two storey and single storey side extension to form additional living accommodation with associated works. 3 Chilwood Close Iron Acton Bristol South Gloucestershire BS37 9US – No comment.

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11.03.2 4	<u>Parish Maintenance</u> Members considered and approved additional maintenance required for Iron Acton Parish. • Clearence of area of church grounds near the Marshall rooms as weeds and brambles which are encroaching on the garden of the bungalow Springfield next to Marshall rooms.
12.03.2 4	<u>PWLB – Woodland Area – Engine Common</u> Members considered seeking the approval of the Secretary of State for Levelling Up, Housing and Communities to apply for a PWLB loan of £175,000.00 over the borrowing term of 18 years for the purchase of woodland area at Engine Common. The annual loan repayments will come to around £14,632.44. It was RESOLVED to seek the approval of the Secretary of State for Levelling Up, Housing and Communities to apply for a PWLB loan of £175,000.00 over the borrowing term of 18years for the purchase of woodland area at Engine Common. The annual loan repayments will come to around £14,632.44. It is not intended to increase the council tax precept for the purpose of the loan repayments.
13.03.2 4	<u>Grant Application</u> Members considered the grant application received from the Citizens Advice Bureau for £300. Resolved: To approve the grant application received from the Citizens advice Bureau for £300.
14.03.2 4	<u>Engine Common Woodland</u> Members considered the purchase of the woodland at Engine Common. Resolved: To submit a final offer of £175,000.00 for the purchase of the land.
15.03.2 4	<u>Village Green</u> Members considered any additional maintenance required and parking on the village green. Resolved: To reposition the boulders – PC to arrange with a contractor.

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16.03.2 4	<u>Internal Auditor</u> Members considered the appointment of I Selkirk for the 2023.24 internal audit. Resolved: To appoint I Selkirk for the internal audit for 2023.24.
17.03.2 4	<u>Annual Review of Internal Policies / Procedures / Registers</u> • Fixed Asset Register • Financial Risk Assessment • Iron Acton Parish Council Complaints Procedures • Health and Safety Policy • Data Protection and Information Security Policy • Retention of Records and Documents Policy • Disciplinary Procedures • Grievance and Whistleblowing • Freedom of Information and Publication Procedures • Equality and Diversity Policy • Safeguarding Children and Young People and Vulnerable Adults Policy • Risk Register • Internal Controls • Training Policy • Grants and Donation Policy • Website Management Policy • Virtual Meeting Policy • Incursion Procedure • Social Media Policy • Vexatious Complaints Policy • Planning Code of Conduct Resolved: That all Internal Policies / Procedures / Registers had been reviewed.
18.03.2 4	<u>Annual Parish Meeting</u> Members confirmed the date, 15th April at 6pm for the Annual Parish Meeting for 2024.

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19.03.2 4	<u>Parish Meadows</u> Members considered the appointment of a landscape architect to devise a master plan for the Parish Meadows, items to be included in the master plan to include: • Pond area • Building/storage • ECO toilets • Childrens play area Members agreed to set up a working group consisting of Cllrs DS, PC, DB and AE to consider the brief for the master plan and report to the next meeting.
21.03.2 4	<u>Chill Wood</u> Members considered any work required for the fencing in Chill Wood as per residents request. Resolved: No further action to be taken at this stage.
22.03.2 4	<u>Website</u> Members considered additional website requirements. Resolved: To approve the additional website requirements including a bookings calendar.
23.03.2 4	<u>Permission to use the Meadow and Village Green</u> Cllr AE left the meeting for agenda item 23. Members considered the request for permission for the usage of the Meadow and Village Green on the 5th May 2024. Resolved: To grant permission for the usage of the Meadow and Village Green on the 5th May 2024.

Meeting closed at 20.55

Signed: (Chairman)
Dated

Appendix A

Iron Acton Parish Council – District Councillors' Report

Monday 18th March 2024

Updated Position on South Gloucestershire Council's Housing Land Supply

The council's latest Annual Monitoring Report Local plan monitoring demonstrated a Housing Land Supply (HLS) of 5.86 years. The council's 2023 Housing Delivery Test (HDT) score is 133%. There is no longer a blanket requirement for a 5% buffer, following changes made to the NPPF in December, as only a 20% buffer applies where the HDT shows delivery under 85% of the requirement over the previous 3 years. This does not therefore apply to South Gloucestershire Council.

In addition, in assessing HLS, the council benefits from the new provisions in paragraphs 77 and 226 of the December 2023 NPPF. These apply for 2 years from the date of publication of the NPPF (i.e. until December 2025) and state that a local planning authority need only deliver **a minimum of 4 years HLS** if they "*have an emerging local plan that has either been submitted for examination or has reached Regulation 18 or Regulation 19 (Town and Country Planning (Local Planning) (England) Regulations 2012) stage, including both a policies map and proposed allocations towards meeting housing need.*"

Accordingly, given the stage to which the council's emerging South Gloucestershire New Local Plan has reached, and that it includes both a policies map and proposed allocations towards meeting its housing need, (see section 5 Towards an Emerging Spatial Strategy), the council is only required to show a 4 year HLS.

The new provisions of the NPPF therefore act as a material change of circumstances justifying the HLS oversupply of 1.86 years. This is also capable of reducing the weight to be applied to the benefit of housing delivery (both general market and Affordable Homes), in any planning applications for housing on a case-by-case basis.

Planning and Enforcement

On 5th March the Planning Inspectorate dismissed an appeal against an Enforcement Notice issued by South Gloucestershire Council against the occupants of Verdun House on Wotton Road. The appeal concerned an unauthorised change of use from residential to mixed use (residential use and the storage, repair and sale of motor vehicles). Officers can now continue to pursue enforcement action to secure the remedial actions required by the Enforcement Notice. The Enforcement Notice requires the occupants to:

1. *Permanently cease the use of the land for the storage, repair and sale of motor vehicles;*

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2. *Remove all associated vehicles from the land;*
3. *Permanently remove all hardstanding associated with the storage and sale of motor vehicles from the land (marked in blue on the plan attached to the notice);*
4. *Restore the land to its condition before the breach took place.*

Revised Plans for Filton Airfield Redevelopment Approved

On Thursday 29th February South Gloucestershire Council's Strategic Sites Delivery Committee voted to grant planning approval for the revised masterplan for Brabazon (the new neighbourhood being built by YTL Developments on the historic former Filton Airfield).

The approved plans should see Brabazon grow to over 6,000 new homes of every type and tenure, from rental apartments to flats for first-time-buyers, open-market houses and properties for retirement living. There will be up to 2,000 beds for student accommodation, while high-quality affordable homes will make up 26.5% of properties, equating to over 1,700 houses and apartments. The proposed increase in housing density also adds security to South Gloucestershire Council's current Housing Land Supply figure and potentially reduces the number of new properties the new Local Plan must allocate elsewhere (including within the Green Belt)

Once YTL Developments, South Gloucestershire Council and National Highways have signed the Section 106 Agreement, Brabazon is forecast to create over £5 billion of added economic value for the local area. Crucially, the plans are based on a flexible framework so that development is phased alongside improved transport links. Three reviews stages are built into the approval to ensure that the number of homes built at Brabazon can only increase in line with the additional transport connections and community facilities needed to support those homes.

With three new schools and plans for a higher education or research campus alongside creative office spaces, laboratories and advanced manufacturing facilities, Brabazon will meet the regional need for more high-skilled employment sites. It will act as a centre of learning and a launchpad for every type of business, from leading global firms local start-ups shaping the latest technologies. And at its heart will be the new YTL Arena Bristol.

Over £100m is already being invested in the local transport network to connect Brabazon to Bristol city centre and beyond. A new rail station will connect the neighbourhood to Bristol Temple Meads in less than 15 minutes. Three MetroBus stops will link Brabazon with Bristol Parkway mainline train terminus, with the shops and restaurants at the South West's largest retail centre Cribbs Causeway, and with the University of the West of England.

Consultations and Engagement

In December 2023 the Government introduced new legislation which limits how much DIY waste (such as rubble, tiles, soil, plasterboard and concrete) householders can bring to recycling centres at no charge. Residents can now only dispose of two 50

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litre rubble bags per visit at Sort It Centres and will not be allowed more than four visits over a four week period. Consequently, South Gloucestershire Council must introduce processes to record the DIY waste being disposed of at its sites and have a system in place to limit the number of visits made by residents disposing of this waste. The best way to do this at Sort It Centres in South Gloucestershire, whilst minimising disruption and delays to people using the sites, is to introduce a booking system.

Through this engagement survey SGC seeks to explain how such a scheme could work and give residents an opportunity to provide feedback to shape how (not if) a booking system will be introduced and operate. The survey and background information on the changes can be found at <https://consultations.southglos.gov.uk/BookingSystem/>. The survey will close on 1st April.

Best Value Notice Issued Against West of England Combined Authority

Last week the *Department for Levelling Up, Housing & Communities* issued a Best Value Notice to the West of England Combined Authority. It is a formal notice that the government has serious concerns about WECA's compliance with the Best Value Duty (as required by the Local Government Act 1999). The Best Value Duty is a statutory obligation that requires authorities and combined authorities to "*make arrangements to secure continuous improvement in the way in which its functions are exercised, having regard to a combination of economy, efficiency and effectiveness*".

The Best Value Notice has identified the following issues:

- *The poor state of professional relationships between the West of England Combined Authority Mayor and the representatives of the constituent members of the Authority which is impacting partnership working and potentially limiting the authority's ability to optimise strategic opportunities.*
- *The Authority's constitution needs review and clarification to work in a more effective and agile way.*
- *The function and purpose of the Authority has not been collectively understood and the roles, responsibilities and 'powers' of a combined authority are not fully grasped, resulting in confusion between strategic governance and day to day transactional activity.*
- *The Authority lacks a clear, shared narrative regarding the West of England and how it will operate for the benefit of the wider region.*

To address these specific issues WECA is required to:

- *Reset the culture and relationships between the West of England Combined Authority Mayor and representatives of the constituent members of the Authority. In doing this, take advantage of external support in facilitating coaching and development for the political leadership of the West of England Combined Authority and the Unitary Authorities.*
- *Through strong partnership working, develop and agree strategic priorities for the West of England which will benefit local residents in the wider region.*

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Review and update the Authority's constitution to enable more effective decision-making and scrutiny processes, making representations to the Department on any proposed changes.

- *Engage with the Department on a range of ongoing issues with the aim to enhance the operation and structure of the West of England Combined Authority.*
- *Establish an independent improvement panel to support the authority in delivering the necessary improvements detailed in this notice, engaging with the Department in determining its timing, scope, membership, and terms of reference.*

The BVN will remain in place for 12 months, after which time, should the government deem it necessary to continue to seek assurance through such a Notice, the Notice will be reissued. It may be withdrawn or escalated at any point based on the available evidence.

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Chairman:	Councillor C Spedding (CS)
Councillors:	Councillor D Smith (DS)
	Councillor D Barker (DB)
	Councillor A Edmonds (AE)
	Councillor R Lomas (RL)
	Councillor J Wright (JW)

In Attendance: 4 members of the public
South Glos Councillor Claire Young, Tristan Clark & Jon Lean

Fire Safety – Evacuation Procedure / Recording Protocol

The Chairman explained the fire evacuation procedure and the Parish Council's recording protocol.

01.04.2 4	<u>Apologies for absence and to consider the reasons given</u> Councillor P Chapman (PC)
02.04.2 4	<u>Declarations of interest</u> No written request for dispensation for disclosable pecuniary interests received.
03.04.2 4	<u>Exclusion of the Press and Public</u> N/A
04.04.2 4	<u>Minutes</u> Resolved: To sign as a correct record the minutes of Iron Acton Parish Council Meeting held on 18th March 2024.
05.04.2 4	<u>Chairman's Announcements</u> Nothing to announce.

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06.04.2 4	<u>Clerks Report</u> Members noted the Clerks report.
07.04.2 4	<u>To hear Reports from Councillors attending Meetings of Outside Bodies and South Gloucestershire Councillors</u> Members received verbal reports from Councillors who have represented the Council at meetings of outside bodies. Written report from South Gloucestershire Councillor Tristan Clark – The report was noted.
08.04.2 4	<u>Outstanding Actions</u> • Cemetery Tree work and digital cemetery records and creating a digital plan – ongoing. • Benches - Frome Valley Walkway – bench made and awaiting installation which will be completed by Acton Aid. • Community speed watch group – No further updates. • AA sign return and future – Ongoing. • MUGA – Future use – New key code lock replaced. • Request for Zig Zag lines on both sides of the road outside Iron Acton School – No further updates – CY to chase. • Pest control – Assessment made – waiting for a report from Cllr PC. • PWLB – Woodland Area – Engine Common – Agenda item 14. • Village Green boulders to be repositioned – Ongoing.

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09.04.2 4	<u>Accounts for Payment</u> Members reviewed the Accounts for Payment and authorised the payments. Clerk Salary Clerks Expenses - £24.00 Clerks Mileage - £7.20 Silverback Consultancy - Arboricultural consultancy - £192.00 ALCA - Membership subscription - £436.54 Rialtas - Accounts software - £230.40 Pear Technology - Digital Cemetery Mapping - £1,920.00 Barrett Garden Maintenance - £1,745.00 Parish Hall - Room Hire - £24.00 <u>Contracted Payments</u> EE Broadband / Phoneline - £52.90 Nest Pension Scheme - £71.56 Codex Absolute Payroll - £36.19 IAP UK - £75.96 Tesco Mobile - £16.99 Alison's websites - £12.00 Members approved payments made under scheme of delegation. Members noted the financial reports with no issues arising.
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Iron Acton Parish Council
PO Box 1959, Yate, Bristol, BS370DJ
Tel: 07955115308 Email: clerk@ironactonparishcouncil.co.uk
Chairman: Cllr Catherine Spedding Clerk: Donna Ford
Minutes of Iron Acton Parish Council Meeting held at the Parish Hall
on Monday 15th April 2024 Commencing at 7.30pm

10.04.2 4	<u>Planning Applications for Consideration</u> Members considered a schedule of applications submitted for consultation: P24/00671/TDC Erection of up to 6 no. dwellings (Application for technical detail consent following approved permission in principle P23/01219/PIP. Land At Tanhouse Lane Yate South Gloucestershire BS37 7LP - Comment - Highlight the flood risk report as a high risk area. P24/00732/TCA Works to 1no. Silver Birch to remove broken branch and Works to fell 1no. Hawthorn situated in the Iron Acton Conservation Area. Gorlan High Street Iron Acton South Gloucestershire BS37 9UH - No comment P24/00811/RVC Variation of condition 14 d to planning permission P23/01616/F to alter the General Arrangement to now include new transformer, 68 no. compact batteries, 34 no. inverter/transformer stations and additional switchgear, control room and auxillary transformer required to support the additional batte... Land East Of Larks Lane Iron Acton South Gloucestershire BS37 9TX - No comment P24/00873/TRE Works to fell 3no. Ash 1no.Lime and 1no. Robinia Basal covered by TPO 350 dated 15th June 1983. The Old Rectory High Street Iron Acton South Gloucestershire BS37 9UQ - No comment P24/00835/F The installation of a grid connection cable route between the approved Battery Energy Storage System (BESS) (Planning Ref: P23/01616/F) and National Grid's Iron Acton Substation. Land Off Larks Lane Iron Acton South Gloucestershire BS37 9TX - No comment P24/00836/F Erection of 7no dwellings with associated works. Land To The Rear Of 229 North Road Yate South Gloucestershire BS37 7LG - Object - Over development of the site, proximity to the school, increased traffic, visual splay, drainage of the area in the vicinity of high risk flooding as based on the long term flood risk service, lack of amenities i.e public transport, schools, work placements. P24/00862/F Change of use from community hall (Class F2) to 1no. dwelling (Class C3) as defined in the Town and Country Planning (Use Classes) Order 1987 (as amended). Installation 1no. air source heat pump, and installation of solar panels to southern roof slope. The Marshall Rooms Iron Acton South Gloucestershire BS37 9UL - No comment P24/00857/F Erection of 19no dwellings, access from North Road, public open space and associated works. Land East Of Norh Road Engine Common Yate - Object - Lack of amenities i.e public transport, schools.
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11.04.2 4	<u>Parish Maintenance</u> Members considered and approved additional maintenance required for Iron Acton Parish. • Oiling of the swings in the play area • Reinstatement of the grass in the parish meadows
12.04.2 4	<u>Parish Meadows Master Plan</u> Members considered the requirements and brief for a master plan to enable quotes to be sought – Awaiting a meeting of the working group.
13.04.2 4	<u>Insurance – 2024/25</u> Members reviewed and approved the insurance schedule for 2024/24 and cost of £2,065.26.
14.04.2 4	<u>Engine Common Woodland</u> Members considered the purchase of the woodland at Engine Common confirmed the offer of £175,00.00 has been accepted. Members agreed the appointment of Solicitors TLT at an approximate cost of £7,500

Meeting closed at 20.33

Signed: (Chairman)
Dated

Appendix A

Iron Acton Parish Council – District Councillors’ Report

Monday 15th April 2024

Successful Prosecution for Obstructing Public Right of Way

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A Thornbury resident has been ordered to pay a total of £8,155.60 in fines and costs after South Gloucestershire Council prosecuted him for the wilful obstruction of a public right of way. Mark Skuse, of Lower Morton in Thornbury, appeared at Bristol Magistrates Court on Monday 18th March after South Gloucestershire Council's Public Rights of Way team prosecuted him for blocking two public footpaths that crossed his land. He was found guilty of obstructing the public right of way, contrary to Section 137 of the Highways Act 1980, and handed a £5,000 fine, along with £1,155.60 in costs and a £2,000 victim surcharge.

The court heard that a report was sent to the council from a member of the public in February 2023 stating that the public footpaths had been blocked for several months (the property was purchased by Skuse in June 2021). The council's Public Rights of Way team investigated and found that Skuse had blocked two public footpaths that crossed his land with Herras fencing and had put up a number of notices saying that the paths were temporarily closed. A temporary closure had not in fact been applied for. The team sent a letter to Skuse in May 2023 informing him that this was an offence; it was, however, ignored and no attempt was made at any time to engage with the council regarding the offences. The council was left with no option other than to issue a court summons to Skuse for the unlawful obstructions.

Mark King, Service Director of Place Operations at South Gloucestershire Council said: "We're pleased with this result, which is the first time the council has had to resort to a prosecution of this type. There are 783 miles (1257km) of public rights of ways across South Gloucestershire and we have a responsibility for making sure that they are usable, safe, legal and enjoyable, in partnership with town and parish councils, landowners and the public.

"Hopefully this will act as a deterrent for anyone breaking the law with regards to accessing land. Public rights of way are a legally protected right for the public to pass, giving access to the countryside and urban areas. They are classed as Highways and their obstruction without lawful authority is an offence that can result in up to 51 weeks in prison or an unlimited fine, or both."

To report a suspected issue to the council's Public Rights of Way team email rightsofway@southglos.gov.uk or telephone 01454 868004. More information can be found at www.southglos.gov.uk/prow.

Expansion of Soft Plastics Recycling Trial

South Gloucestershire Council, as part of its continuing efforts to increase recycling, is expanding its participation in the FPF FlexCollect project. This is part of a national scheme to pilot the kerbside collection and recycling of plastic bags and wrapping from approximately 20% of homes in the district. Around 20,000 more households will be able to recycle their plastic bags and wrapping from home, as the second phase of the scheme is rolled out to selected collection routes across the area in May. The programme began in October 2022 with collections from almost 2,000 homes in Chipping Sodbury, Bradley Stoke, Olveston and Alveston.

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The new collection routes cover more areas in South Gloucestershire with a wider mix of types of homes in urban and rural communities. Residents on the new trial routes will receive information about the collections in advance and be given a pack of bags in which to collect their plastic bags and wrapping. Once full, the bag should be tied securely and put it in one of their recycling boxes on their normal collection day.

The packaging that can be recycled for the trial includes all plastic bags and wrappers (e.g. packets/package from sweets, crisps, multipack wrapping, sleeves from plastic bottles, packaging from cheese, meat and fish, microwavable food packets, plastic film lids, bubble wrap, cling film and net bags from fruit/vegetables).

Since the trial began in October 2022, more than 19 tonnes of plastic bags, wrappers and various packets, with a volume equivalent to over 7,000 black wheelie bins (140l sized) have been collected in South Gloucestershire. Those materials have been sent to a number of UK based recycling facilities to test different recycling methods.

The nationwide pilot project is fully funded by the Flexible Plastic Fund (FPF), DEFRA (Department for Environment, Food and Rural Affairs) and UK Research & Innovation's Smart Sustainable Plastic Packaging (SSPP) Challenge until March 2025, and is project managed by SUEZ Recycling and Recovery UK Ltd.

The aim of the trial is to understand how plastic bags and wrapping recycling works when collected from households on a large scale. This next phase will help councils, government and the waste industry understand what infrastructure will need to be put in place to allow all councils to offer these the collections in the future. The council plan to roll out the service to all households in South Gloucestershire by 2026. Residents who would like to recycle their plastic bags and wrapping who are not part of the pilot can take them to most large supermarkets when they do their regular shopping.